NOTE: This meeting will be held in the Boardroom.
*Starting/ending times may vary

Tuesday, May 14, 2024
Starting Time: 6:00-6:25 p.m.*
CHAIR: Mr. Mancl
MEMBERS: Ms. Boehmer, Vice Chair
Ms. Donohue
Ms. Robbins
(A quorum of the Board may be present)

The Curriculum and Instruction Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on Tuesday, May 14, 2024 at 6:00 p.m. The following items will be presented for consideration at that time:

Please note some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with Meeting ID: 86239150156 and Passcode: 495428 or https://us06web.zoom.us/j/86239150156?pwd=1pCCtkRwqTF3pWISA6e9E7upF7kAwg. 1 at the scheduled meeting time.

## REPORT TO THE CURRICULUM \& INSTRUCTION COMMITTEE AGENDA

2 Min. 1. DIPLOMA RECOMMENDATION CLASS OF 2024 GRADUATES - Mr. Jacob Konrath
(Information/Action)
Administration recommends that high school diplomas be awarded to students from Central, Étude, North, South High Schools and George D. Warriner High School for Personalized Learning who are members of the class of 2024. They have completed district requirements for graduation.

The graduation program, including the list of students, will be provided to the Board of Education when the program goes to print. The final list of graduates from each school will be available at the Administrative Office for review beginning in July 2024.

School Total
Central High School $\quad \frac{19}{49}$
Étude High School 14
North High School 368
South High School 247
George D. Warriner High School for Personalized Learning $\underline{32}$
710
2. FAMILY, CAREER, AND COMMUNITY LEADERS OF AMERICA (FCCLA) NATIONAL LEADERSHIP CONFERENCE - Mr. Jacob Konrath (Information/Action)

Administration recommends the approval for North High School students to travel to Seattle, Washington from June 29-July 3, 2024, to compete in the Family, Career, and Community Leaders of America (FCCLA) National Leadership Conference, as per Policy 2340.
3. NATIONAL CATHOLIC FORENSICS LEAGUE (NCFL) GRAND NATIONAL TOURNAMENT Mr. Jacob Konrath (Information/Action)

Administration recommends the approval for South High School students to travel to Chicago, Illinois from May 24-27, 2024, to compete in the National Catholic Forensics League (NCFL) Grand National Tournament, as per Policy 2340.
4. CREATING FIVE-DAY PROGRAMMING FOR SHEBOYGAN AREA SCHOOL DISTRICT 4K Mr. Jacob Konrath/Ms. Kelly Blum/Ms. Kathryn McKillip (Information/Discussion)

Administration will present the plan to increase the Sheboygan Area School District 4K programming at the Early Learning Center, Lincoln-Erdman, and Cleveland Elementary Schools to five days starting with the 2024-2025 school year.

## EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

## Guidelines:

If the field trip meets any of the following criteria, complete this form along with the Estimated Costs Worksheet and route them for approval.

- Over 300 miles round trip
- Includes an overnight stay
- More than 24 hours
- Is a regional or national competition


## Deadlines for Approval:

SASD policy requires the Board of Education be informed of all Extended Travel and approve all travel for Regional/National Competitions and International Travel before the trip takes place.

To meet these requirements, please follow these deadlines:

- Identify the date of a Curriculum \& Instruction (C\&I) meeting that occurs at least 4 weeks before the field trip's departure date.
- The forms must be completed and routed at least 2 weeks before that C\&I meeting.
- C\&I meetings occur on the second Tuesday of each month.


## Routing Instructions:

- Advisor: Email this form and the Estimated Costs Worksheet to your principal, copying the principal's secretary and the secretary for the Assistant Superintendent of Student \& Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Principal: Review the information. If you recommend the field trip, FORWARD the email to the secretary for the Assistant Superintendent of Student \& Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Assistant Superintendent's Secretary, S\&I: Review the documents and prepare hard copies for signatures from all remaining approvers.
- Superintendent's Secretary: When all approvals have been attained, email the advisor that the field trip may take place.


## Questions? Need help with formatting?

- Call the secretary for the Assistant Superintendent - Student \& Instructional Services, Pam Warriner, at 459-3781.


## EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1. Name of Group:
2. Date of Application:
3. Person Making Application:
4. School:
5. Proposed Event:
6. Destination:
7. Dates of Travel:
8. Purpose:
9. \# of students (estimate):
10. \# of chaperones:

## Sheboygan North FCCLA

Apr 19, 2024

## Amber Miller

Sheboygan North FCCLA
FCCLA National Leadership Conference
Seattle, Washington
June 29, 2024-July 3, 2024
The students will compete in their competitive events of fashion construction and career investigation. The one student will also showcase their fashion garment in the FCCLA Fashion Show.


1
11. Is this field trip a regional/national competition?
12. If yes, what are the qualifying criteria for participation?
X Yes $\quad$ No

| Achieve a score of 80 or above at state |
| :--- |
| competition and top 2 in their event level | competition and top 2 in their event level

13. Estimated Costs

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student \& Instructional Services.

14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
a. What activities will the students be engaged in while on the trip? start typing here . . . https://fcclainc.org/sites/default/files/2022\ AAG_0228.pdf View agenda here

- Students are competing in competitive events such as Fashion Construction and Career Investigation.
- Students will participate in the FCCLA Fashion Show and showcase the traditional Hmong garment they created for their competitive event.
- Students will participate in their Career Investigation event and discuss their future career choice of becoming a nurse.
- Students will be participating in breakout sessions along with their competitive event
- Students will participate in voting for FCCLA Nationals
- Students will volunteer to help other FCCLA events run smoothly
- Students will participate in group meals
- Students will participate in award and scholarship ceremonies
b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.) start typing here .

The students will demonstrate learning from this experience by participating in their fashion construction event. From this, they will expand their knowledge, professionalism, and career readiness skills.

The students will be participating in voting procedures and business meetings on a national level for FCCLA as voting delegates for the Sheboygan North FCCLA chapter.

The students will participate in break-out sessions about different career pathways. With this students will network with professionals and peers from around the country.

The students will participate in the awards ceremony at the end of competitions and be proud of all the amazing work they have done on their projects throughout the school year.

The students will discover what FCCLA chapters worldwide are doing to better their communities and make plans to implement them back in the Sheboygan Area.
c. How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities? start typing here.

As a third-year FCCLA advisor, Amber Miller will use this experience to make networking connections with other FCCLA advisors nationwide and bring relevant tools and resources back to her classroom and the FCCLA chapter.

Amber Miller will explore different breakout sessions to explore further ways to improve her classes and the FCCLA chapter at North High. She will also take what she has leamed to see what she can have her FCCLA students offer the Sheboygan community.
d. Who will the chaperones be and how were they selected?

Amber Miller is the teacher and advisor for the FCCLA chapter for North High School.
15. Verify that the appropriate documentation will be provided for this field trip.
a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip.
b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:

- Consent for Treatment of Student
- Student Travel Notice and Consent form
- The Parent/Legal Guardian Exclusion Waiver form (applies only to trips outside the continental US)
$x \quad$ Yes
No
$\qquad$

16. Route this form for approval. Follow the guidelines on the cover page of this form.

| For Central Administration Use Only |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Signature | Title | Recommended: |  | Comments |
|  |  | Yes | No |  |
| Amber Miller | Advisor | X |  |  |
| Dan Stengel | Activities | X |  |  |
| John Matczak | Principal | X |  |  |
| $\frac{152}{2}<$ | Asst Supt - S\&il | $+\square$ |  |  |
| $\operatorname{LlN}_{n} a l \in($ | Superintendent | $+$ |  |  |
|  | Board of Education | 0 |  |  |

9/9/15
New Form Number 9/18/14

## EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

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- Over 300 miles round trip
- Includes an overnight stay
- More than 24 hours
- Is a regional or national competition


## Deadlines for Approval:

SASD policy requires the Board of Education be informed of all Extended Travel and approve all travel for Regional/National Competitions and International Travel before the trip takes place.

To meet these requirements, please follow these deadlines:

- Identify the date of a Curriculum \& Instruction (C\&I) meeting that occurs at least 4 weeks before the field trip's departure date.
- The forms must be completed and routed at least 2 weeks before that C\&I meeting.
- C\&I meetings occur on the second Tuesday of each month.


## Routing Instructions:

- Advisor: Email this form and the Estimated Costs Worksheet to your principal, copying the principal's secretary and the secretary for the Assistant Superintendent of Student \& Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Principal: Review the information. If you recommend the field trip, FORWARD the email to the secretary for the Assistant Superintendent of Student \& Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Assistant Superintendent's Secretary, S\&l: Review the documents and prepare hard copies for signatures from all remaining approvers.
- Superintendent's Secretary: When all approvals have been attained, email the advisor that the field trip may take place.


## Questions? Need help with formatting?

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## EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1. Name of Group:
2. Date of Application:
3. Person Making Application:
4. School:
5. Proposed Event:
6. Destination:
7. Dates of Travel:
8. Purpose:
9. \# of students (estimate):
10. \# of chaperones:
11. Is this field trip a regional/national competition? 12. If yes, what are the qualifying criteria for participation?

Debate
April 22, 2024
David Henning, Debate Coach
South High School
National Catholic Forensics League Grand National Tournament

## Chicago, Illinois

May 24 through May 27, 2024
Nationals Debate Tournament Competition
$\frac{2}{1}$
1


Student must place in top 5 at the CFL Qualifying Tournament in order to participate in this tournament.

## 13. Estimated Costs

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student \& Instructional Services.


Continued on next page
14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
a. What activities will the students be engaged in while on the trip?

Practice, research, and two days of debate competition. Students will debate a minimum of 5 and maximum of 10 debates (depending on performance) over two days.
b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.)

Students will compete against the best debaters in the nation. This tournament will provide the opportunity to learn where they rate compared to those debaters. Success is determined through win/loss record and speaker points.

Students learn after each debate--decisions are explained by judges and students consult coaches about that debate and prep for the next debate. After the tournament, coaches and students sit down to read judges' written ballots and evaluate strategies and evidence for use at the next tournament or future debate activity. Students also learn about argumentation strategy and research, both of which are helpful to students for college and the workplace.

South's debaters are Charles (Charlie) Hamm and Michael (Kai) Mavity Maddalena, both of whom also attend Etude High School. This is the first time that two freshmen in the SASD have qualified for nationals since 1990. Participation at this tournament will give both debaters in-round education, exposure to the best debaters in the US, and improved confidence in their debate and language skills. Upon our return from Nationals, Charlie and Kai will talk about their debate experiences with students who have expressed an interest in joining the debate team next year. Their experience in debate overall and in this tournament may also help persuade students from the entire SASD to join debate.
c. How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities?

The coach gets the opportunity to judge at least seven high-quality national circuit debate rounds. Coach Henning is in the pool for the national championship final round. Judging good rounds helps judges stay current, hear different arguments and strategies, hear new evidence, and announce decisions and answer questions from the debaters. This experience can only be gained at a national tournament. This tournament is also an excellent opportunity for coaches to network with debate coaches from all over the nation, which is helpful in future debate seasons.
d. Who will the chaperones be and how were they selected?

South High Debate Coach David Henning. Henning has been at South for 14 years. Schools are obligated to provide one qualified judge for each student debater. Only experienced and qualified debate judges are permitted to judge at this tournament (Henning has judged over 2,600 debate rounds in his career). Each judge is obligated to judge at least seven rounds at the tournament. The second judge is hired through the tournament
15. Verify that the appropriate documentation will be provided for this field trip.
a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip.
$X$ Yes $\qquad$ No
b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:

16. Route this form for approval. Follow the guidelines on the cover page of this form.


## 8/27/13

New Form Number 9/18/14
Updated 10/6/16

Proposed By :
Jake Konrath, Kelly Blum, \& Kathryn McKillip

Date :
May 14, 2024


Early Learning Center

# 5 Day Proposal 

Committee Members: Traci Knudtson Jennifer Smith Darcie Otto Annette Wisse Alanna Noack Kathryn McKillip Lisa Little Hazel Dulmes Samantha Reichert

Sub Committee Members:
Suzanne Jurk
Emily Hoffmann Joan Offenbecher
Kimberly Kornely
Tanya Behnke
Amanda Schermetzler
Alicia Schwinn Lisa Bekkum Katie Maki

## Submitted to the Sheboygan

 Area School District
## ELC Vision And Mission

The mission of the Early Learning Center (ELC) is to create a safe, structured, and caring learning environment for our students.

We are dedicated to educating young children using developmentally appropriate curriculum and family partnerships to assist students in acquiring the social/emotional and academic skills they need in order to ensure a solid foundation for school success.

## 4K History <br> $\square$

SASD Early Learning Centers started in 1989, serving 3 and 4 year olds in multiple locations throughout the City. In 1994, the Early Learning Center located on Wilson Ave opened its doors. Currently, in addition to the ELC, the district has four 4 K community approaches sites (4KCA) and two district elementary school sites.


## Introduction

The Early Learning Planning Committee and Sub Committee formed in order to evaluate the 4 K current programming in relation to the district calendar change, DPI requirements, early childhood best practice, and Sheboygan community / family needs. Discussion focused specifically on the ELC, Cleveland, and Lincoln-Erdman's 4K programming needs. The committees did not review community approaches sites(4KCA).


## - Project Description

With the passing of the 2024-2025 school calendar, and the elimination of early release Wednesdays, buildings with 4 K needed to analyze the potential impact these changes would have on their programs.

The three key impact areas included required Department of Public Instruction (DPI) hours, teacher Professional Learning Community (PLC)/Collaboration time, and enrollment. Additionally, eleven obstacles were identified.

## Project Overview

The committee and sub committee representatives included a parent, teacher(s), Educational Assistant (EA), administrator(s), special education, \& pupil services providers. The team collected data, analyzed the potential impact of a calendar change, and created solutions to the identified obstacles.


## Obstacles



## Needs Assessment

"After reviewing programming, we discovered that we needed more time in our new calendar to meet DPI requirements."
"We wanted to add more time for play and possibly increase our enrollment."


## Barriers \& Solutions



Increase Student Contact Time by $15 \%-20 \%$<br>DPI Minimum requirement: 436 hours of Instruction + 87.5 hrs of Outreach<br>Proposed Calendar Change: 462 hrs +87.5 hrs of Outreach



Teacher Collaboration/Prep
Current: scheduled weekly
Proposed: scheduled daily


Strategic Launch/Community Communication
Current: "Proposed 4K Calendar" shared with the Community Partnership for Children members (CPC), 4 K community partners, and with families at new parent orientation meeting on 5/22.

Proposed: "Finalized 4K calendar" published online, emailed to preregistered families and local daycare centers, and added to the ELC handbook.

## Proposed 4K Calendar

The 4 K proposed calendar addressed the specific needs of teachers collaboration/prep time, DPI hour requirements, and family needs. Adjustments made to the district calendar to meet the 4 K needs include:

Additional conference days for the $1: 1$ beginning of the year family/teacher meetings and end of the year family/school events. The 4 K proposed calendar allotted for the parental outreach component of 87.5 additional hours to count enrolled pupils at 60.


## Calendar Details

- The first day of 4 K is September 5.
- No student contact day one Monday each month to account for parent outreach and Professional Learning Community (PLC) time.
- Last day of 4 K June 3
- A.M. session runs 8:45 a.m. - 11:45 a.m.
- P.M. session runs 12:45 p.m. - 3:45 p.m.


## Additional Staff

Additional costs to the district in order to cover the 18 additional learning days for our 4 K students include increasing weekly hours of current EAs, hiring additional EAs, and adding bus routes.

If ELC goes 5 days / week, would you be interested in working Wednesdays?
22 responses


## Additional Costs \$111,160.00



An additional day of bus routes per week


Additional time added to current employee contracts 6 Bus EAs @ 5.5 hrs/week


Adding an additional 6 hour EA position to cover the gross motor (recess) supervision duty at the ELC and a 4 hour EA position to cover recess, bus, and lunch at LincolnErdman allowing for teacher prep/collaboration time in their daily schedules

## Thank You!

Hopefully, we can work together and this project will be successful.
s project will


## Let's Get In Touch

## Contact Us

kmckillip@sasd.net

## Visit Our Website

www.sheboygan.k12.wi.us/elc

