

NOTE: This meeting will be held in the Boardroom.

*Starting/ending times may vary

Tuesday, May 14, 2024

Starting Time: 6:00 – 6:25 p.m.*

CHAIR: Mr. Mancl

MEMBERS: Ms. Boehmer, Vice Chair

Ms. Donohue Ms. Robbins

(A quorum of the Board may be present)

The Curriculum and Instruction Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday**, **May 14**, **2024 at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with Meeting ID: 862 3915 0156 and Passcode: 495428 or https://us06web.zoom.us/j/86239150156?pwd=1pCCtkRwqTF3pWISA6e9E7upF7kAwg.1 at the scheduled meeting time.

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE AGENDA

2 Min. 1. **DIPLOMA RECOMMENDATION CLASS OF 2024 GRADUATES – Mr. Jacob Konrath** (Information/Action)

Administration recommends that high school diplomas be awarded to students from Central, Étude, North, South High Schools and George D. Warriner High School for Personalized Learning who are members of the class of 2024. They have completed district requirements for graduation.

The graduation program, including the list of students, will be provided to the Board of Education when the program goes to print. The final list of graduates from each school will be available at the Administrative Office for review beginning in July 2024.

<u>School</u>	<u>Total</u>
Central High School	49
Étude High School	14
North High School	368
South High School	247
George D. Warriner High School for Personalized Learning	32
	710

2 Min. 2. FAMILY, CAREER, AND COMMUNITY LEADERS OF AMERICA (FCCLA) NATIONAL LEADERSHIP CONFERENCE – Mr. Jacob Konrath (Information/Action)

Administration recommends the approval for North High School students to travel to Seattle, Washington from June 29-July 3, 2024, to compete in the Family, Career, and Community Leaders of America (FCCLA) National Leadership Conference, as per Policy 2340.

2 Min. 3. NATIONAL CATHOLIC FORENSICS LEAGUE (NCFL) GRAND NATIONAL TOURNAMENT – Mr. Jacob Konrath (Information/Action)

Administration recommends the approval for South High School students to travel to Chicago, Illinois from May 24-27, 2024, to compete in the National Catholic Forensics League (NCFL) Grand National Tournament, as per Policy 2340.

15 Min. 4. CREATING FIVE-DAY PROGRAMMING FOR SHEBOYGAN AREA SCHOOL DISTRICT 4K – Mr. Jacob Konrath/Ms. Kelly Blum/Ms. Kathryn McKillip (Information/Discussion)

Administration will present the plan to increase the Sheboygan Area School District 4K programming at the Early Learning Center, Lincoln-Erdman, and Cleveland Elementary Schools to five days starting with the 2024-2025 school year.

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

Guidelines:

If the field trip meets <u>any</u> of the following criteria, complete this form along with the Estimated Costs Worksheet and route them for approval.

- Over 300 miles round trip
- Includes an overnight stay
- More than 24 hours
- Is a regional or national competition

Deadlines for Approval:

SASD policy requires the Board of Education <u>be informed</u> of all Extended Travel and <u>approve</u> all travel for Regional/National Competitions and International Travel before the trip takes place.

To meet these requirements, please follow these deadlines:

- Identify the date of a Curriculum & Instruction (C&I) meeting that occurs at least 4 weeks before the field trip's departure date.
- The forms must be completed and routed at least 2 weeks before that C&I meeting.
- C&I meetings occur on the second Tuesday of each month.

Routing Instructions:

- Advisor: Email this form and the Estimated Costs Worksheet to your principal, copying the
 principal's secretary and the secretary for the Assistant Superintendent of Student &
 Instructional Services, Pam Warriner. Include a brief message in the email stating, "I
 recommend this field trip."
- Principal: Review the information. If you recommend the field trip, FORWARD the email to the secretary for the Assistant Superintendent of Student & Instructional Services, Pam Warriner.
 Include a brief message in the email stating, "I recommend this field trip."
- Assistant Superintendent's Secretary, S&I: Review the documents and prepare hard copies for signatures from all remaining approvers.
- Superintendent's Secretary: When all approvals have been attained, email the advisor that the field trip may take place.

Questions? Need help with formatting?

• Call the secretary for the Assistant Superintendent – Student & Instructional Services, Pam Warriner, at 459-3781.

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1.	Name of Group:	Sheboygan North FCCLA
2.	Date of Application:	Apr 19, 2024
3.	Person Making Application:	Amber Miller
4.	School:	Sheboygan North FCCLA
=	Duanasad Events	FCCL A National Landarchia Conforma
	Proposed Event:	FCCLA National Leadership Conference
6.	Destination:	Seattle, Washington
7.	Dates of Travel:	June 29, 2024-July 3, 2024
8.	Purpose:	The students will compete in their competitive events of fashion construction and career investigation. The one student will also showcase their fashion garment in the FCCLA Fashion Show.
9.	# of students (estimate):	2
10.	# of chaperones:	1
11.	. Is this field trip a regional/na	ional competition? X Yes No
	If yes, what are the qualifying participation?	·
40	Fating at a d O a sta	

13. Estimated Costs

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

A. Total Cost of Trip		B. Cost by Funding Source	
# of Students	2	Source	Total
Cost Per Student	\$1575.23	Students 2 each	\$2,600.46
Total for all Students	\$3150.46	Chaperones 1 each	\$0
		Student	Student discount based
# of Chaperones Cost Per Chaperone Total for All Chaperones	1 \$1,426.23 \$1,426.23	Group/Fundraising Students are working on setting up GoFundMe for themselves with parents; following district guidelines.	on group fundraising efforts
-		Grants: Perkins Teach &	\$1,426.23
Total Cost of Trip	\$4,576.69	Train (advisor): CTE Incentive Grants	\$550.00
「otals in column A, B and T rip on Cost Worksheet sho		District/Central Admin Funds	\$0.00
•		Other - specify here:	. J
		Total Cost of Trip	\$4,576.69

- 14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
 - a. What activities will the students be engaged in while on the trip?

 start typing here . . . https://fcclainc.org/sites/default/files/2022%20AAG_0228.pdf View agenda here
 - Students are competing in competitive events such as Fashion Construction and Career Investigation.
 - Students will participate in the FCCLA Fashion Show and showcase the traditional Hmong garment they created for their competitive event.
 - Students will participate in their Career Investigation event and discuss their future career choice of becoming a nurse.
 - Students will be participating in breakout sessions along with their competitive event
 - Students will participate in voting for FCCLA Nationals
 - Students will volunteer to help other FCCLA events run smoothly
 - Students will participate in group meals
 - Students will participate in award and scholarship ceremonies
 - b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.) start typing here . . .

The students will demonstrate learning from this experience by participating in their fashion construction event. From this, they will expand their knowledge, professionalism, and career readiness skills.

The students will be participating in voting procedures and business meetings on a national level for FCCLA as voting delegates for the Sheboygan North FCCLA chapter.

The students will participate in break-out sessions about different career pathways. With this students will network with professionals and peers from around the country.

The students will participate in the awards ceremony at the end of competitions and be proud of all the amazing work they have done on their projects throughout the school year.

The students will discover what FCCLA chapters worldwide are doing to better their communities and make plans to implement them back in the Sheboygan Area.

c. How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities? start typing here . . .

As a third-year FCCLA advisor, Amber Miller will use this experience to make networking connections with other FCCLA advisors nationwide and bring relevant tools and resources back to her classroom and the FCCLA chapter.

Amber Miller will explore different breakout sessions to explore further ways to improve her classes and the FCCLA chapter at North High. She will also take what she has learned to see what she can have her FCCLA students offer the Sheboygan community.

d. Who will the chaperones be and how were they selected?

Amber Miller is the teacher and advisor for the FCCLA chapter for North High School.

15.	Verify that the appropriate documentation will be provided for this fie	ld trip).		
	 The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip. 	x	Yes		No
	 b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place: Consent for Treatment of Student 	x	Yes		No
	 Student Travel Notice and Consent form 	X	Yes		No
	 The Parent/Legal Guardian Exclusion Waiver form (applies only to trips outside the continental US) 		Yes	X	No

16. Route this form for approval. Follow the guidelines on the cover page of this form.

	For Central Administ	ration Us	e Only	
Signature	Title	Recommended:		Comments
		Yes	No	
Amber Miller	Advisor	X		
Dan Stengel	Activities	X		
John Matczak	Principal	X		
he Jo	Asst Supt – S&I			
for all	Superintendent	*		
	Board of Education	ĺφ.		

9/9/15 New Form Number 9/18/14

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

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To meet these requirements, please follow these deadlines:

- Identify the date of a Curriculum & Instruction (C&I) meeting that occurs at least 4 weeks before the field trip's departure date.
- The forms must be completed and routed at least 2 weeks before that C&I meeting.
- C&I meetings occur on the second Tuesday of each month.

Routing Instructions:

- Advisor: Email this form and the Estimated Costs Worksheet to your principal, copying the principal's secretary and the secretary for the Assistant Superintendent of Student & Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Principal: Review the information. If you recommend the field trip, FORWARD the email to the secretary for the Assistant Superintendent of Student & Instructional Services, Pam Warriner. Include a brief message in the email stating, "I recommend this field trip."
- Assistant Superintendent's Secretary, S&I: Review the documents and prepare hard copies for signatures from all remaining approvers.
- Superintendent's Secretary: When all approvals have been attained, email the advisor that the field trip may take place.

Questions? Need help with formatting?

 Call the secretary for the Assistant Superintendent – Student & Instructional Services, Pam Warriner, at 459-3781.

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1.	Name of Group:	Debate
2.	Date of Application:	April 22, 2024
3.	Person Making Application:	David Henning, Debate Coach
4.	School:	South High School
5.	Proposed Event:	National Catholic Forensics League Grand National
^	Bartha Harr	Tournament Wise is
6.	Destination:	Chicago, Illinois
7.	Dates of Travel:	May 24 through May 27, 2024
8.	Purpose:	Nationals Debate Tournament Competition
9.	# of students (estimate):	2
10	. # of chaperones:	1

11. Is this field trip a regional/national competition?

12. If yes, what are the qualifying criteria for

Yes



Student must place in top 5 at the CFL Qualifying Tournament in order to participate in this tournament.

13. Estimated Costs

participation?

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

# of Students	; 2	Source	Total
Cost Per Student	907.5	Students (\$ each	
Total for all Students	1815.0	Chaperones (\$ each	
		Student Group/Fundraising	
# of Chaperones	[1	Grants	
Cost Per Chaperone	965.0		: if
Total for All Chaperones	965.0	Building Funds	available
		District/Central Admin Funds	926.0
Total Cost of Trip 2780.0		Other - Team Budget, Saved	1854.0
		Fundraising Money and Parental	1
		Fundraising/Contribution	1 1
		Total Cost of Trip	2780.0

Continued on next page . . .

- 14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
 - a. What activities will the students be engaged in while on the trip?

Practice, research, and two days of debate competition. Students will debate a minimum of 5 and maximum of 10 debates (depending on performance) over two days.

b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.)

Students will compete against the best debaters in the nation. This tournament will provide the opportunity to learn where they rate compared to those debaters. Success is determined through win/loss record and speaker points.

Students learn after each debate--decisions are explained by judges and students consult coaches about that debate and prep for the next debate. After the tournament, coaches and students sit down to read judges' written ballots and evaluate strategies and evidence for use at the next tournament or future debate activity. Students also learn about argumentation strategy and research, both of which are helpful to students for college and the workplace.

South's debaters are Charles (Charlie) Hamm and Michael (Kai) Mavity Maddalena, both of whom also attend Etude High School. This is the first time that two freshmen in the SASD have qualified for nationals since 1990. Participation at this tournament will give both debaters in-round education, exposure to the best debaters in the US, and improved confidence in their debate and language skills. Upon our return from Nationals, Charlie and Kai will talk about their debate experiences with students who have expressed an interest in joining the debate team next year. Their experience in debate overall and in this tournament may also help persuade students from the entire SASD to join debate.

c. How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities?

The coach gets the opportunity to judge at least seven high-quality national circuit debate rounds. Coach Henning is in the pool for the national championship final round. Judging good rounds helps judges stay current, hear different arguments and strategies, hear new evidence, and announce decisions and answer questions from the debaters. This experience can only be gained at a national tournament. This tournament is also an excellent opportunity for coaches to network with debate coaches from all over the nation, which is helpful in future debate seasons.

d. Who will the chaperones be and how were they selected?

South High Debate Coach David Henning. Henning has been at South for 14 years. Schools are obligated to provide one qualified judge for each student debater. Only experienced and qualified debate judges are permitted to judge at this tournament (Henning has judged over 2,600 debate rounds in his career). Each judge is obligated to judge at least seven rounds at the tournament. The second judge is hired through the tournament

15.	Verify that the appropriate documentation will be provided for th	is field	d trip.		
	 a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip. b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place: 	<u>.</u>	Yes	No	
	Consent for Treatment of Student	X	Yes	No-	
*	Student Travel Notice and Consent form	Х	Yes	No	
	The Parent/Legal Guardian Exclusion Waiver form (applies only to trips outside the continental US)		Yes	X No	

16. Route this form for approval. Follow the guidelines on the cover page of this form.

Signature	Title	Recommended:		Comments	
		Yes	No		
David Henning	Advisor	X		Via email	
Kevin Formolo	Principal	X		Via email	
11/2 / 5	Asst Supt – S&I	الله مر			
la all	Superintendent	X	2.0		
	Board of Education				

8/27/13 New Form Number 9/18/14 Updated 10/6/16 Proposed By:

Date:

Early Learning Center



May 14, 2024



Committee Members: Traci Knudtson Jennifer Smith Darcie Otto Annette Wisse Alanna Noack Kathryn McKillip Lisa Little Hazel Dulmes Samantha Reichert

Sub Committee Members:
Suzanne Jurk
Emily Hoffmann
Joan Offenbecher
Kimberly Kornely
Tanya Behnke
Amanda Schermetzler
Alicia Schwinn
Lisa Bekkum

Submitted to the Sheboygan
Area School District

Katie Maki



ELC Vision And Mission



The mission of the Early Learning Center (ELC) is to create a safe, structured, and caring learning environment for our students.

We are dedicated to educating young children using developmentally appropriate curriculum and family partnerships to assist students in acquiring the social/emotional and academic skills they need in order to ensure a solid foundation for school success.

4K History

SASD Early Learning Centers started in 1989, serving 3 and 4 year olds in multiple locations throughout the City. In 1994, the Early Learning Center located on Wilson Ave opened its doors. Currently, in addition to the ELC, the district has four 4K community approaches sites (4KCA) and two district elementary school sites.

Introduction

The Early Learning Planning Committee and Sub Committee formed in order to evaluate the 4K current programming in relation to the district calendar change, DPI requirements, early childhood best practice, and Sheboygan community / family focused needs. Discussion specifically on the ELC, Cleveland, and Lincoln-Erdman's 4K programming needs. committees did not review The community approaches sites(4KCA).

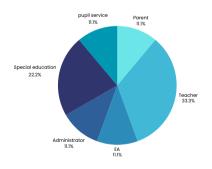


Project Description

With the passing of the 2024-2025 school calendar, and the elimination of early release Wednesdays, buildings with 4K needed to analyze the potential impact these changes would have on their programs.

The three key impact areas included required Department of **Public** (DPI) Instruction hours, teacher Professional Learnina Community (PLC)/Collaboration time. and enrollment. Additionally, eleven obstacles were identified.





Project Overview

The committee and sub committee representatives included a parent, teacher(s), Educational Assistant (EA), administrator(s), special education, & pupil services providers. The team collected data, analyzed the potential impact of a calendar change, and created solutions to the identified obstacles.

"Be Kind. Be Safe. Be Responsible."





Barriers & Solutions

01

<u>Increase Student Contact Time by 15%-20%</u>

DPI Minimum requirement: 436 hours of Instruction + 87.5 hrs of Outreach

Proposed Calendar Change: 462 hrs +87.5 hrs of Outreach

02

Teacher Collaboration/Prep

Current: scheduled weekly Proposed: scheduled daily

03

<u>Strategic Launch/Community Communication</u>

Current: "Proposed 4K Calendar" shared with the Community Partnership for Children members (CPC), 4K community partners, and with families at new parent orientation meeting on 5/22.

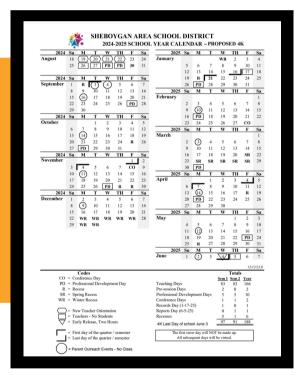
Proposed: "Finalized 4K calendar" published online, emailed to preregistered families and local daycare centers, and added to the ELC handbook.

Proposed 4K Calendar

The 4K proposed calendar addressed the specific needs of teachers collaboration/prep time, DPI hour requirements, and family needs. Adjustments made to the district calendar to meet the 4K needs include:

Additional conference days for the 1:1 beginning of the year family/teacher meetings and end of the year family/school events. The 4K proposed calendar allotted for the parental outreach component of 87.5 additional hours to count enrolled pupils at 60.

V1:15 Corner/Calendar I number of Day	Gym 9:15/1:15 Number Corner/Calendar Letter and number of Day 9:35/1:35	Gym 9:15/1:15 Number Corner/Calendar Letter and number of Day 9:35/1:35	Gym 9:15/1:15 Number Corner/Calendar Letter and number of Day 9:35/1:35	Gym 9:15/1:15 Number Corner/Caler Letter and number of 9:35/1:35
	IRA/Song	Library/EA/Makerspace	IRA/Song	Library/EA/Makerspac
	9:35/1:35	9:45/1:45	9:35/1:35	9:45/1:45
stigation Centers	Literacy Centers	Math Investigation Centers	Literacy Centers	Literacy Centers/F&P
	10:00/2;00	10:15/2:15	10;00/2:00	10:15/2:15
	1. Amy	1. Kia	1. Emily?	1. Kia
	2.	2. IRA	2.	2. IRA
	3.	3.	3.	3.
ne 10:30/2;30	Group Time 10:30/2:30	Group Time 10:45/2:45	Group Time 10:30/2:30	Group Time 10:45/2:
ong & model project	Theme Song & modeling project	Theme Song & modeling project	Theme Song & modeling projects	Theme Song & mode
Play time 10:40/2:40 ng Books/Project	Work and Play time 10:40/2:40 Handwriting Books/Project	Work and Play time 10:50/2:50 Handwriting Books Tier 2 Free Play	Work and Play time 10:40/2:40 Handwriting Books/Project	Work and Play time Handwriting Books Tier 2 Free Play
eggerty/Shared Read	Group - Heggerty/Shared Read	Group - IRA/Song	Group - Heggerty/Shared Read	Group - IRA/Song
	11:15/3:15	11:15/3:15	11:15/3:15	11:15/3:15
30/3:30	Snack 11:30/3:30	Snack 11:30/3:30	Snack 11:30/3:30	Snack 11:30/3:30



Calendar Details

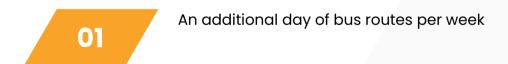
- The first day of 4K is September 5.
- No student contact day one Monday each month to account for parent outreach and Professional Learning Community (PLC) time.
- Last day of 4K June 3
- A.M. session runs 8:45 a.m. 11:45 a.m.
- P.M. session runs 12:45 p.m. 3:45 p.m.

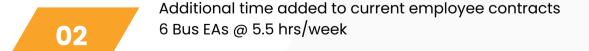
"Strengthen parent partnerships"

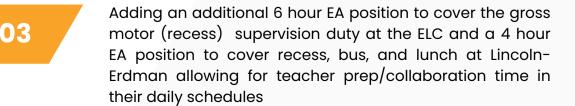




Additional Costs \$111,160.00









Let's Get In Touch

Contact Us

kmckillip@sasd.net

Visit Our Website

www.sheboygan.k12.wi.us/elc