

Office of the Superintendent  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, WI 53081

**BOARD OF EDUCATION  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, Wisconsin  
REGULAR MEETING MINUTES  
Tuesday, January 24, 2017**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 24<sup>th</sup> day of January at 6:00 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:01 p.m.

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Ms. Martin, seconded by Mr. Gallianetti to approve the agenda. All ayes. Motion carried unanimously.

Present: Mr. Larry Samet, Mr. Mark Mancl, Mr. David Gallianetti, Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg, Mr. Peter Madden, Ms. Jennifer Pothast, Dr. Susan Hein (arrived at 7:30 p.m.)

**APPROVAL OF MINUTES**

Moved by Mr. Mancl, seconded by Mr. Burg to approve the minutes of the Regular Board of Education meeting of December 13, 2016, Special Session meeting of December 20, 2016, Special Session meeting of the Ad Hoc Committee – Superintendent Citizen Interview Committee of January 4, 2017, Closed Session meeting of January 4, 2017, Special Session meeting of the Ad Hoc Committee – Superintendent Citizen Interview Committee of January 12, 2017, Closed Session meeting of January 12, 2017. All ayes. Motion carried unanimously.

**DIPLOMAS**

Moved by Ms. Pothast, seconded by Mr. Gallianetti to approve the Curriculum and Instruction Committee's recommendation to award high school diplomas to Alyssa Lange, South High School class of 2016, and Victor Amador, North High School class of 2014. All ayes. Motion carried unanimously.

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum and Instruction Committee's recommendation to award high school diplomas (early graduation) to students from North and South High Schools, George D. Warriner High School, and from IDEAS Academy who are members of the class of 2017. All ayes. Motion carried unanimously.

**STUDENT REPRESENTATIVES**

Ms. Emily Paltzer, South High School Student Representative provided an update of events occurring at South. She talked about Red Raider Manufacturing and how it is a great opportunity for students to get jobs in the community and provide more security for students. She also talked about flex mod and that she has been a part of the transition. There are still some issues being worked out such as conflicts of students choosing classes, but it also provides the opportunity for students to take more classes allowing for better college preparation. Ms. Reinthaler asked about their "service day" and Ms. Paltzer commented that many students participated and approximately 2400 student hours were donated.

Ms. Isabelle Buerger, North High School Student Representative also provided an update of events occurring at North which included the North/South basketball game, as well as other winter sports. She also noted that students were not allowed to make changes in their schedules unless absolutely necessary. One new change is a monthly meeting with administration to talk about reorganizing student council and talk about other student concerns. One area of concern is the garbage around North. They have talked about moving the garbage cans and having an awareness day so students understand they need to use the parking lot in a responsible manner. Ms. Martin asked where the idea came from to meet with administration and Ms. Buerger responded

that it was discussed amongst student council members and some staff, but that Mr. Matczak and Mr. Spielman reached out to begin those conversations.

## COMMUNITY INPUT

Debra Desmoulin, 1704 North 35<sup>th</sup> Street, Sheboygan – Ms. Desmoulin talked how the Aids for Acquisition designated the Field of Dreams as a park. She commented that there was no need to give up the land for another hospital and that the land was protected under City ordinance. She further commented that if the Field of Dreams is the best location why is the District not selling the land for more money or the District can use referendum money to build the Butzen property.

Linda Shimon, 1326 North 27<sup>th</sup> Street, Sheboygan – Ms. Shimon attended the Aurora community meeting at Blue Harbor and spoke with many representatives and community members. She is concerned about the quality of life, increased noise and traffic, and that children need to have a park. Aurora should make superior care number one and not location.

Steve Straus, 1845 North 24<sup>th</sup> Street, Sheboygan – Mr. Straus provided a handout to school board members listing out a number of questions and statements such as that Aurora is a non-profit health care provider, property taxes, profit margins, etc. He also talked about a meeting he and his wife attended along with Mr. Graebner and Dr. Sheehan where parking spaces were discussed which indicated it was going to be a hospital all along.

Robert Heck, 1720 Elm Avenue, Sheboygan – Mr. Heck stated that there is no amount of money that is going to change the minds of those who oppose this proposed sale. He added that the school board has nothing to do with a payment in lieu of taxes as that is the City's responsibility. Customer access makes it the best location which is the same for St. Nicholas Hospital. It is not about the North and South side, rather the location is within four miles of the vast majority of people in the City. If Aurora moves out of the City it will not help its customers. He supports the sale and believes it will do the City good. The school board needs to do what is in the best interest of all the residents of the District.

Lorraine Greene, 2308 North 35<sup>th</sup> Street, Sheboygan – Ms. Greene explained the definition of a park and that the District is responsible for the maintenance of all parks in Sheboygan. It was clarified by school board members that the District takes care of their own properties and not all parks. Ms. Greene further commented that the City has an ordinance that no parks can be sold.

Ms. Reinthaler stated that before the school board would continue with community input she wanted to clarify that they have yet to receive any proposal and that there will be a community input session tentatively scheduled for February 7, 2017.

Judy Straus, 1845 North 24<sup>th</sup> Street, Sheboygan – She commented that she has lost trust in the school board.

Tammy Rabe, 2224 North 34<sup>th</sup> Street, Sheboygan – Ms. Rabe stated that hospital trends have never been discussed and that hospitals are decreasing in size. She has received many phone calls from her constituents opposed to the sale of the Field of Dreams. She also commented that if the District has a specific amount of funds set aside each year for a new school that should be explained.

Mr. Mancl asked Dr. Sheehan to state what the four criteria were that the school board established when determining whether they would sell the Field of Dreams. Dr. Sheehan stated the criteria were: 1) adding value to our community 2) paying above market value 3) recreating or upgrading our existing fields, and 4) honoring past donors at a new location. Mr. Mancl added that the District has not received any other offers to purchase the Field of Dreams property.

Tammy Rabe, 2224 North 34<sup>th</sup> Street, Sheboygan – Ms. Rabe spoke again and stated that a cash offer was provided to the District; however, she would not indicate who that person was. The school board asked her to provide that document.

Mr. Steve Straus, 1845 North 24<sup>th</sup> Street, Sheboygan – Asked if it is not the school board's requirement that the fields be replaced as it is what the Department of Natural Resources has required.

Mr. Mancl commented that the school board needs to reconsider how open input is. They should only allow one opportunity for people to speak, and in fairness, moving forward, that everyone on either side have accurate information rather than misinformation.

Debra Desmoulin, 1704 North 35<sup>th</sup> Street, Sheboygan – Ms. Desmoulin stated that she contacted the Department of Natural Resources who indicated they were not aware that the sale fell through and would have to be redone.

## SUPERINTENDENT'S REPORT

Dr. Sheehan provided his report which included an update on the State Convention and that the District had presented on the Teacher Develop Institute and Go Go Gadgets. He also visited the Early Learning Center for their "50 Million"... "Stronger Together" program which puts South High School students together with Head Start students to help acquire basic motor skills, learn to follow directions and interact positive within a movement setting and provide an authentic learning experience. He also noted that the District received the GOLD Well Workplace Award which recognizes an organization for its commitment to the health and well-being of their employees.

### MISCELLANEOUS

#### A. Charter School Re-Authorization

Moved by Mr. Madden, seconded by Ms. Pothast to approve the re-authorization of charter school five-year contracts for the George D. Warriner Charter High School and Northeast Wisconsin Montessori Charter School to 2022. All ayes. Motion carried unanimously.

Mr. Konrath noted that the format should look familiar to the school board members and that it is his recommendation that the Board authorize the charter school contracts for five years. Mr. Butters reviewed George D. Warriner Charter High School's future goals which include 1) project-based learning, 2) 21<sup>st</sup> Century Skills, 3) technology infused courses, 4) MAPS testing (this goal was removed as the District discontinued MAPS testing), 5) WKCE testing, and 6) truancy. Mr. Mancl asked about the percentage benchmark with ACP and college and career readiness/project-based learning and Mr. Butters commented they receive many students who transfer from other schools which often indicates they are getting sophomores, juniors and seniors. Mr. Konrath noted that for 80% of our students to reach the goal of being on track with Academic Career Planning is lofty but Mr. Mancl commented that the goal should be 100%. Mr. Konrath noted the mark is not equivalent to our graduation expectation and that it is a different benchmark and very difficult to get all of our students to reach it. Mr. Samet requested clarification on Academic Career Planning and Mr. Butters noted that all students in the District will be on these plans; however, new students may not which puts them behind in the process. Mr. Gallianetti asked approximately what percentage of graduates attend college versus going directly into the workforce and Mr. Butters responded the average was 35.5% for post-secondary.

Ms. Iseler reviewed the Northeast Wisconsin Montessori Charter School's future goals which include 1) Forward Exam results, 2) STAR 360 results, 3) Attendance, 4) Average proficiency level of 3 on a 1-4 criteria rubric scale in the areas of (a) Student selected follow-up work, (b) Learning skills attributes, (c) Social interaction rubric. She reported that overall they have outscored the District. Mr. Gallianetti talked about the MAP scores and how they were bouncing up and down and if that is an impact of a smaller group of students. Ms. Iseler responded that the student enrollment during those years may have impacted those percentages. Mr. Konrath added that it is easy to swing numbers when you are a small school. Mr. Gallianetti asked about the Montessori Learning rubrics and Ms. Iseler noted that the rubrics will be provided to the parents but she does not believe they would be included on the report card.

#### B. Data Driven Instructional (DDI) Coaching

Mr. Harvatin provided the background on previous questions and the current status of the data driven instructional coaches. Mr. Konrath talked about the grant the District received through the Department of Education. The District was one of ten districts chosen to receive the grant which ran through July, 2016 and are still waiting on the initial results of the survey from Mathematics expected to be released in 2018. Mr. Konrath noted that even though our comparable data indicates three of four participating schools had comparable test score growth greater than the District average he cautions on that data because there are so many variables. Mr. Harvatin added that all coaches are highly qualified and that research is very clear that the quality of the teacher in the classroom is really how well students will perform. With regards to cost SAGE buildings are using AGR funds (Title 2 – federally funded money that has to be used for professional development) and resources have been shifted in the Student and Instructional Services Department to also support the coaches. Ms. Martin noted her concern is with regards to the data between schools with and without coaches. Her question is not about how our students perform at the State level, but where is the data that compares the first year data driven coaches were used as well as the second year comparison between the data drive schools and the non-data driven schools. She is interested in district data specifically and not necessarily in the State and United States. Because the District has invested money she would like to know whether it is working for the students and there is no way of knowing that unless the District has data. Ms. Pothast commented that the staff who are presenting will be speaking to the success of the coaches. She further commented that when we are talking about comparing test scores we have yet to receive the information from the organization compiling the data. She wants to hear about our professionals and how

successful is has been for them. Mr. Ledermann and Ms. Barttel-Schermetzler who are principals commented that on the short-term they are able to work with individual teachers and teams to keep the goals of the District on the forefront. The coach helps them to have a better understanding of the data and allows them to build their capacity as leaders. Ms. Sakovitz, Ms. Versey and Ms. Roelse who are teachers explained that each coach brings a wide range of experience which allows them to provide many resources or model lessons for teachers. They have the ability to collaborate with teachers immediately and it empowers the teachers because they know they have local support. The coach also provides much of the professional development in the building with teachers. Mr. Burg asked why there would only be half-time coaches at Cleveland and Wilson Elementary Schools and Mr. Harvatine responded that they need to take the FTE into consideration. He further commented the reason this was done in stages is due to reallocation of funds and what needs are at each building. Mr. Madden asked how the coaches allocate their time each day and Ms. Roelse responded that at every grade level they have a meeting and there is also a meeting with the principal for an hour. From there it is based on what resources are needed by the staff as a whole. Ms. Reinthaler asked when the next report would be provided and Mr. Harvatine commented at the January, 2018 Curriculum and Instruction Committee meeting.

**C. WASB Report**

Mr. Burg, WASB Legislative Delegate reported on the mental health concerns of students and that Menasha School District offers a program through their Employee Assistance Program (EAP) which also is for staff and parents. He commented that he was able to see Mr. Jaber in action and that the District should be very proud with what he has done with technology considering his budget. He reported on two specific resolutions. A resolution regarding mental health, that was amended to read that schools may choose to offer it or not. He also noted that the State also needs to chip in and pay for these services. The second resolution was rejected and dealt with transgender bathrooms. There was conflict with what the Wisconsin Association of School Boards (WASB) and the schools should be doing because it is such a controversial issue. Mr. Burg noted that there is an upcoming resignation at WASB of which he would like to apply to fill the spot with the Board’s approval. Mr. Samet asked whether there was any discussion about medical assistance with regards to mental health and Mr. Burg noted he did bring it to their attention. Mr. Samet requested that Mr. Boehlke run third-party billing to review those costs and whether it might be more cost effective to have our own staff. Once those numbers are provided it will be discussed at the Finance and Budget Committee.

**REPORT OF COMMITTEES**

**A. CURRICULUM & INSTRUCTION COMMITTEE**

1. Diplomas (Early Graduation)

From the committee meeting:

Moved by Mr. Madden, seconded by Ms. Martin to award diplomas to students from North, South, and George D. Warriner High Schools and from IDEAS Academy who are members of the class of 2017 and who have met district requirements for early graduation. All ayes. Motion carried unanimously.

	<u>Male</u>	<u>Female</u>	<u>Total</u>
North High School	2	2	4
South High School	0	1	1
Central High School	0	0	0
Warriner High School	1	3	4
IDEAS Academy	<u>0</u>	<u>1</u>	<u>1</u>
Total	3	7	10

Mr. Harvatine noted a correction with a male student from George D. Warriner High School who was removed from the early graduation list as he did not complete his necessary course work and will graduate in June. This adjustment changes the total males to 2 and the total number of early graduates to 9. He further commented that they are seeing more students staying in school as a result of the Academic Career Plan.

2. Diplomas

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to award diplomas to Alyssa Lange, South High School class of 2016, and Victor Amador, North High School class of 2014. All ayes. Motion carried unanimously.

3. Regular and Special Education Enrollment Caps

Moved by Ms. Pothast, seconded by Mr. Madden to approve the Curriculum and Instruction Committee’s recommendation of the Regular Education and Special Education open enrollment caps for the 2017-2018 school year. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Madden to approve administration’s recommendation of the Regular Education and Special Education open enrollment caps for the 2017-2018 school year. All ayes. Motion carried unanimously.

Mr. Konrath reported that as required under Wisconsin Act 55 the Board of Education is required each year to designate open-enrollment caps. He further reported that the District monitors open-enrollment closely because we value offering choices to families when space allows and it is financially feasible. The District will now deny non-resident open-enrollment applications for regular education due to space availability within the District and reserves the right to grant or deny requests for specific programs or schools based on space availability and prerequisites. The District will not accept any out-of-district special education students as we need to meet our own students’ needs. Ms. Martin asked about the capacity/ceiling and Mr. Nebel explained that leaving a space of one student already puts the District over capacity. Dr. Sheehan added that it is unfortunate that while we have the best programs to offer due to financial constraints we simply cannot afford to offer them to out-of-district special education students. Mr. Madden asked about the regular education and Mr. Konrath responded that we have capacity; however, parents may not get their first choice. Preference is given to current students who want to transfer to another school first.

**B. HUMAN RESOURCES COMMITTEE**

Moved by Mr. Mancl, seconded by Mr. Gallianetti to approve the Human Resource Committee’s recommendation to approve agenda items #1 and #11. All ayes. Motion carried unanimously.

Moved by Mr. Mancl, seconded by Mr. Burg to approve the Human Resource Committee’s recommendation to approve agenda items #4, #5, #6, #7, #8, and #9. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Gallianetti to confirm the following appointments. All ayes. Motion carried unanimously.

TEACHERS

Joy Rockstroh	Guidance Counselor	Lakeland University	Master’s Degree
Green Bay, WI	Horace Mann	No experience	\$21,728.78 (prorated)

Ms. Rockstroh has been hired for the 2016-2017 school year as a Guidance Counselor at Horace Mann Middle School. She received her degree from Lakeland University in May 2016. She is certified as a School Counselor, birth to age 21. She was one of four candidates interviewed.

Lisa Schultz	E.C.-C.W.D.	UW-Milwaukee	Bachelor’s Degree
Sheboygan, WI	E.L.C.	9 years’ experience	\$11,170.22 (prorated)

Ms. Schultz has been hired for the 2016-2017 school year as a 50% Early Childhood-Children with Disabilities Teacher at the Early Learning Center. She received her degree from the University of Wisconsin-Milwaukee in May 2006. She is certified in Elementary/Middle Level Education, Pre-Kindergarten through Grade 3. She is provisionally certified in Early Childhood-E.E.N., Pre-Kindergarten through Kindergarten. She was one of two candidates interviewed.

EDUCATIONAL ASSISTANTS

Nicole Rhodes	North	December 12, 2016	\$11.50 per hour
Andrea Schley	North	December 19, 2016	\$12.25 per hour
Amy Worth	Early Learning Center	January 2, 2017	\$11.50 per hour

MECHANIC & LAWNMOWER OPERATOR

Jairo Valdez Sandoval Facilities Services December 15, 2016 \$19.11 per hour

NOON SUPERVISORS

Angela Hullin Sheridan December 7, 2016 \$7.47 per hour

Tracey O’Neal Sheridan December 8, 2016 \$7.47 per hour

SUBSTITUTE EDUCATIONAL ASSISTANT

Ryan Pawlisch

SUBSTITUTE TEACHER

Jacob Ristow\* Degreed, Non-Certified Substitute

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

North

Mitchell Elmer\*\* External Candidate Head Wrestling Coach \$3,771.00

RECREATION DEPARTMENT

Carly Johnson\*\* Rec Dept/South-Tech Student 12/12/2016 \$10.00 per hour

\*Relative of SASD employee

\*\*Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Marisol Alvarez	Noon Supervisor	Grant	December 19, 2016
Desiree Buck	Educational Assistant	Early Learning Center	December 22, 2016
Mitchell Elmer	Asst. Wrestling Coach	North	December 14, 2016
Breanna Hess	Substitute Noon Supervisor	Sheridan	December 9, 2016
Carol Lorenz	Substitute Educational Assistant	N/A	December 13, 2016
Elizabeth Murillo	Noon Supervisor	Jefferson	December 9, 2016
Theodore Schermetzler	Head Wrestling Coach	North	December 9, 2016
Carla Sorenson	Noon Supervisor	ESAA	December 12, 2016
Edgar Torres	Substitute Teacher	N/A	December 6, 2016

3. Superintendent Search Update

From the committee meeting:

Ms. Holschbach provided an updated list of the Superintendent Citizen Interview Committee. She explained that Mr. Dan Eck and Mr. Chao Vue resigned from the committee and administration is recommending Mr. Ron Rindfleisch to replace Mr. Eck’s position and Ms. Amanda Huerta to replace Mr. Vue’s position. Ms. Holschbach noted this is not an action item on this agenda as it will be discussed at the Committee of the Whole meeting also. She added that the Superintendent Citizen Interview Committee will be interviewing candidates on Thursday, January 12, 2017. Ms. Holschbach provided a revised timeline in that actual dates have been added for items listed, no other changes as far as the process. Mr. Mancl commented that the process is going smoothly thanks to Ms. Holschbach. Ms. Holschbach indicated that she would bring a list of possible interview questions, as a starting point, for the Board to go through on January 24, 2017. Mr. Gallianetti asked if the questions would be the same as those for the Superintendent Citizen Committee and Ms. Holschbach responded the questions would be more board specific questions and also some the same as the committee.

4. Introduction (First Reading) of New Board of Education Policy 1400.01 – Superintendent Job Description (Administration)

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Gallianetti to approve the introduction (first reading) of new Policy 1400.01 – Administration; Superintendent Job Description (Administration). All ayes. Motion carried unanimously.

5. Introduction (First Reading) of Revised Board of Education Policy 3120 – Employment of Professional Staff (Professional Staff)

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to approve the introduction (first reading) of revised Policy 3120 – Professional Staff; Employment of Professional Staff. All ayes. Motion carried unanimously.

6. Introduction (First Reading) of Revised Board of Education Policy 3122.01 – Drug-Free Workplace (Professional Staff)

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the introduction (first reading) of revised Policy 3122.01 - Professional Staff; Drug-Free Workplace. All ayes. Motion carried unanimously.

7. Introduction (First Reading) of Revised Board of Education Policy 3170.01 – Employee Assistance Program (Professional Staff)

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the introduction (first reading) of revised Policy 3170.01 - Professional Staff; Employee Assistance Program. All ayes. Motion carried unanimously.

8. Introduction (First Reading) of Revised Board of Education Policy 4122.01 – Drug-Free Workplace (Support Staff)

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to approve the introduction (first reading) of revised Policy 4122.01 - Support Staff; Drug-Free Workplace. All ayes. Motion carried unanimously.

9. Introduction (First Reading) of Revised Board of Education Policy 4170.01 – Employee Assistance Program (Support Staff)

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Gallianetti to approve the introduction (first reading) of the revised Policy 4170.01 - Support Staff; Employee Assistance Program. All ayes. Motion carried unanimously.

10. Additional School Resource Officer Coverage in Place of School Security Officer Position at Middle School Level

From the committee meeting:

Ms. Holschbach reviewed the School Resource Officer coverage as presented on the agenda. Currently, there are four School Resource Officers (SRO) in our secondary schools - one at North, one at South, one at Urban/Tower, and one serving both Farnsworth and Horace Mann. The District and City each fund half of each of these positions. The District proposed to the City that for 2017-18 we would like a fifth SRO in order to have one SRO at each of the middle schools instead of sharing. Again, the City and District would each fund half of the additional position. The District would pay for our half of the additional SRO position by eliminating the full-time School Security Office (SSO) position that splits his time between Farnsworth and Horace Mann. This would be consistent with Urban which has an SRO position and no SSO position. The City proposed the additional funding for their half of the position in their 2017 budget and it was approved. We will move forward with this plan for 2017-18 with the changes being budget neutral for the District but gaining SRO coverage.

Mr. Mancl questioned how the SRO's are split between Urban/Tower as Tower may have additional utilization and Ms. Holschbach responded in 2017-18 the SRO will not be splitting with Tower and now the SRO will be split between Horace Mann and Tower, as Horace Mann has less incidents than Farnsworth. She added the duties have been divided up so they would be back up for IDEAS/Mosiac/Warriner and elementary schools.

11. Retirements

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to grant the following request to retire and be recognized for her

years of service per board policy. All ayes. Motion carried unanimously.  
 Mary Jo Opgenorth Teacher Sheridan 33 years of service

**C. FACILITIES/RECREATION/THEATRE COMMITTEE**

1. Sheboygan Theatre Company’s Financial Report

Moved by Mr. Burg, seconded by Mr. Madden to approve the Facilities/Recreation/Theatre Committee’s recommendation to accept the Sheboygan Theatre Company’s financial report for the periods of November 1-30, 2016. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Madden, seconded by Ms. Martin to accept the Sheboygan Theatre Company’s financial report for the periods of November 1-30, 2016. All ayes. Motion carried unanimously.

Mr. Koehler reported that the Sheboygan Theatre Company has shown a loss for the 2015-16 year and this year plan to only have a four-show season. He added that Mr. Boehlke will provide a future update from Schenck, SC who provides the District audit services. Ms. Martin commented that all of the shows revenues in 2015-2016 were lower than projected. Mr. Koehler responded that marketing for individual tickets will be a future focus for the Sheboygan Theatre Company. He added that Mr. Berger projects sales using his expertise as best that he can. The Sheboygan Theatre Company is aware they have to make their budget balance which may be an ongoing issue and that marketing and fundraising is their top priority. Mr. Madden asked for clarification on the 2015 income expenditures and why there were \$0 noted and Mr. Koehler commented that he would look further into the report and provide an answer to Mr. Madden.

2. Community Recreation Department Financial Report

No action was taken. Mr. Burg reported this item was tabled until February due to an incorrect report.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Pothast to table the Community Recreation Department Financial Report for the period of November 1-30, 2016 to February. All ayes. Motion carried unanimously.

Mr. Koehler reported that he noticed an error in the salaries portion of the report which Mr. Burg noted will come back to the committee in February in the corrected format and will be approved at that time.

3. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of December 1-31, 2016 for information.

**D. FINANCE & BUDGET COMMITTEE**

Moved by Mr. Burg, seconded by Dr. Hein to approve the Finance and Budget Committee’s recommendation to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

Moved by Mr. Samet, seconded by Mr. Gallianetti to accept the Finance and Budget Committee’s recommendation to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR YEARS	4,453,675.89		3,442,913.97	1,010,761.92

CAPITAL IMPROVEMENTS 2016-17

a. Asbestos	35,000.00		8,151.25	26,848.75
b. Assessments	70,000.00		0.00	70,000.00
c. Auditoriums	10,000.00		0.00	10,000.00
d. Blacktop	90,000.00		0.00	90,000.00
e. Bleachers	10,000.00		0.00	10,000.00
f. Door Hardware	43,000.00		0.00	43,000.00
g. Electrical	15,000.00		0.00	15,000.00
h. Facilities Upgrades	280,000.00		0.00	280,000.00
i. Fence	20,000.00		0.00	20,000.00
j. HVAC	37,000.00		0.00	37,000.00
k. Lighting Upgrades	12,000.00		0.00	12,000.00
l. Plumbing	20,000.00		0.00	20,000.00
m. Roofs	400,000.00		0.00	400,000.00
n. Building Envelopes	60,000.00		0.00	60,000.00
	1,102,000.00		8,151.25	1,093,848.75
 Total Fund 41	 5,555,675.89	 99,719.16	 3,451,065.22	 2,204,329.83

2. Statement of Cash Flow

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the Statement of Cash Flow through November 2016 as presented. All ayes. Motion carried unanimously.

3. Revenues and Expenditures Reports

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the Revenue & Expenditures reports through November 2016 as presented. All ayes. Motion carried unanimously.

4. Budget Revisions and Transfers of Appropriations

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the Budget Revisions and Budget Transfers of Appropriations through November 2016 as presented. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Adopted Budget 2016-17	Revised Budget 11/30/16	Budget Increase (Decrease)
<b>REVENUES</b>			
100 Transfers-in	0.00	0.00	0.00
<b>Local Sources</b>			
210 Taxes	28,132,505.00	28,132,505.00	0.00
260 Non-Capital Sales	275,275.00	275,710.00	435.00
270 School Activity Income	80,800.00	80,800.00	0.00
280 Interest on Investments	60,800.00	60,800.00	0.00
290 Other Revenue, Local Sources	300,144.00	300,144.00	0.00
<b>Subtotal Local Sources</b>	<b>28,849,524.00</b>	<b>28,849,959.00</b>	435.00
<b>Other School Districts Within Wisconsin</b>			
340 Payments for Services	2,147,927.00	2,147,927.00	0.00
<b>State Sources</b>			
610 State Aid -- Categorical	762,543.00	799,543.00	37,000.00
620 State Aid -- General	75,910,779.00	75,910,779.00	0.00

630 DPI Special Project Grants	200.00	68,360.00	68,160.00
640 Payments for Services	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,642,995.00	1,772,383.67	129,388.67
660 Other State Revenue Through Local Units	20,000.00	20,000.00	0.00
690 Other Revenue	2,783,290.00	2,783,290.00	0.00
<b>Subtotal State Sources</b>	<b>81,194,807.00</b>	<b>81,429,355.67</b>	234,548.67
<b>Federal Sources</b>			
710 Transit of Aids	86,434.00	86,434.00	0.00
730 DPI Special Project Grants	1,133,370.00	1,133,370.00	0.00
750 IASA Grants	2,284,945.00	2,284,945.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00
790 Other Revenue from Federal Sources	111,906.00	111,906.00	0.00
<b>Subtotal Federal Sources</b>	<b>3,616,655.00</b>	<b>3,616,655.00</b>	0.00
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	<b>0.00</b>	<b>0.00</b>	0.00
<b>Other Revenues</b>			
960 Adjustments	10,000.00	10,000.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	458,674.00	458,674.00	0.00
<b>Subtotal Other Revenues</b>	<b>618,674.00</b>	<b>618,674.00</b>	0.00
<b>TOTAL REVENUES</b>	<b>116,427,587.00</b>	<b>116,662,570.67</b>	234,983.67

	<b>Adopted Budget 2016-17</b>	<b>Revised Budget 11/30/16</b>	<b>Budget Increase (Decrease)</b>
<b>EXPENDITURES</b>			
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	23,987,441.81	24,108,326.74	120,884.93
120 000 Regular Curriculum	28,974,636.42	29,192,454.90	217,818.48
130 000 Vocational Curriculum	2,630,515.89	2,650,875.89	20,360.00
140 000 Physical Curriculum	2,777,775.06	2,777,775.06	0.00
160 000 Co-Curricular Activities	1,012,830.00	1,051,871.00	39,041.00
170 000 Other Special Needs	435,189.90	435,189.90	0.00
<b>Subtotal Instruction</b>	<b>59,818,389.08</b>	<b>60,216,493.49</b>	398,104.41
<b>Support Sources</b>			
210 000 Pupil Services	5,024,951.33	5,369,117.58	344,166.25
220 000 Instructional Staff Services	3,025,527.63	3,238,296.64	212,769.01
230 000 General Administration	1,971,904.94	1,994,364.06	22,459.12
240 000 School Building Administration	6,584,316.90	7,494,442.90	910,126.00
250 000 Business Administration	13,351,909.43	14,007,119.75	655,210.32
260 000 Central Services	3,434,092.45	4,668,559.46	1,234,467.01
270 000 Insurance & Judgments	947,162.00	947,162.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	21,442.24	21,942.24	500.00
<b>Subtotal Support Sources</b>	<b>34,361,306.92</b>	<b>37,741,004.63</b>	3,379,697.71

<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	13,609,680.00	13,610,680.00	1,000.00
430 000 Instructional Service Payments	8,638,211.00	8,638,211.00	0.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
<b>Subtotal Non-Program Transactions</b>	<b>22,247,891.00</b>	<b>22,248,891.00</b>	1,000.00
<b>TOTAL EXPENDITURES</b>	<b>116,427,587.00</b>	<b>120,206,389.12</b>	3,778,802.12
<b>SPECIAL EDUCATION (FUND 27)</b>	<b>Adopted Budget 2016-17</b>	<b>Revised Budget 11-30-16</b>	<b>Change in Budget</b>
<b>TOTAL REVENUES</b>	<b>20,125,115.00</b>	<b>20,126,115.00</b>	1,000.00
100 000 Instruction	16,962,432.73	16,964,652.73	2,220.00
200 000 Support Services	3,065,356.27	3,064,136.27	-1,220.00
400 000 Non-Program Transactions	97,326.00	97,326.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>20,125,115.00</b>	<b>20,126,115.00</b>	1,000.00

5. Tabulation of Bids – Special Education Van

Moved by Mr. Burg, seconded by Dr. Hein to approve the Finance and Budget Committee’s recommendation to purchase a new 7 passenger minivan from Sheboygan Chrysler-Dodge-Jeep-Ram in the amount of \$19,574.50. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Gallianetti to approve administration’s recommendation to purchase a new 7 passenger minivan from Sheboygan Chrysler-Dodge-Jeep-Ram in the amount of \$19,574.50. This purchase will be made out of general fund balance, as designated by the Board on November 22, 2016. All ayes. Motion carried unanimously.

Mr. Boehlke noted that the Board approved the designation of \$30,000 towards a purchase of a mini-van for special education and the balance will go back to fund balance.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Sheboygan Chrysler-Dodge-Jeep-Ram	\$19,574.50
Ewald Motors	\$22,773.50
Dick Brantmeier	No Bid
Bob Fish	No Bid

6. Nutritional Services Update

From the committee meeting:

Ms. Judi Smith provided an update on recent initiatives of the Nutritional Services Department and shared future goals and planning. Ms. Smith introduced Chris Kuenel, who is a member on the School Nutrition Advisory Committee. Ms. Smith noted the school nutrition program finances are solid due to new programs being added that has increased their revenues. She highlighted several of the programs which include offering breakfast in the classrooms at Longfellow, Sheridan and Jefferson Elementary Schools, as well as the summer feeding program in which the school nutrition program is providing nourishment for over 1300 kids. Ms. Smith noted many things have been implemented and equipment purchased from receiving grants, which allow for continually making improvements. Ms. Smith thanked the board members for implementing the advisory committee and for their guidance. Ms. Smith noted that Ms. Amy Giffin, School Nutrition Supervisor, has been doing a lot of marketing regarding their programs, which include Fresh Fruit and Vegetable Program, Harvest of the Month, Celebrations at the schools, and nutrition education. She further noted the PEP grant of \$200,000 will be used towards school nutrition curriculum in the schools. Ms. Smith spoke about their vision and talked about working with the community such as Nourish, which is a non-profit organization. Nourish will assist with getting the Good Food education into the classrooms. Nourish is also assisting with the summer food program, etc. She further explained the School Nutrition program is working with a chef who is making food from scratch and taste testing with kids. Ms. Smith spoke about the South High School

cafeteria remodeling, Horace Mann equipment grant, looking at North High cafeteria remodeling, and working on changing the serving lines at the elementary schools from one to two serving lines. Mr. Gallianetti asked what time the supper program at the schools were and who could participate and Ms. Smith responded anyone who happens to be in the school during that time can participate under the age of 18. She added the supper program at one school went from 10 to 100 participants. The supper program begins right after the end of the school day for approximately twenty minutes. Ms. Smith noted she would like to provide the Board updates regarding the school nutrition program a couple times during the year rather than just once as there are many changes and things happening within this program. Mr. Boehlke clarified that Ms. Smith would like to give quarterly updates and Ms. Smith confirmed. Ms. Smith again noted how helpful the Advisory Committee has been with furthering this program and providing guidance.

7. Discussion on Policy 6320 - Purchasing

From the committee meeting:

Mr. Mark Boehlke explained that he was looking at feedback from the committee regarding revisions to Policy 6320 – Purchasing as it is not clear and can be interpreted differently. He further explained he had discussed this with Mr. Samet and they thought it would be good to review the policy with the Board and determine what their expectations are. Such as, at what point does equipment or an item need to be brought to the Board for approval? It is clear if the item is \$10,000 or over that three quotations are required and if under \$50,000 can be retroactive. Other policies vary from \$10,000 to \$100,000 and he would like to make the policy more clear for purchasing as to what does not need to receive approval. Mr. Gallianetti suggested that Mr. Boehlke should bring back administrations proposed changes to this policy and the committee will react to them. Mr. Boehlke will continue searching purchasing policies at other school districts and bring the proposed policy changes back in February.

8. Gifts

Moved by Mr. Burg, seconded by Dr. Hein to approve the Finance and Budget Committee’s recommendation to accept all gifts approving those \$2500 and greater. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Gallianetti to accept all gifts to the District, approving those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	First Presbyterian Church	Grant	190.00
Promethean Activboards	Rick/Julie Leonhard	Central High/Warriner Schools	2,400.00
Caps/Mittens	St. Nicholas Hospital	SASD students in need	150.00
Monetary	Alaark Tooling & Automation, Inc.	Red Raider Mfg Program	1,000.00
Monetary	Anonymous	SASD Coat/Jacket Drive	100.00
Monetary	Alliant Energy	Sheboygan Theatre Corp	250.00
Violin & Viola	Herb Tyler	Urban/Music Dept	600.00
Cornet	Darren/Elise Opel	Urban/Music Dept	300.00
<u>For Action</u>			
Monetary	Kohler Company	Red Raider Mfg Program	200,000.00
Monetary	Black Spring Foundation	Central High/Afterschool Prog.	4,500.00
		Funding bus tokens for Night School	
		Jackson/Create afterschool club	13,100.00
		Wilson/The Leveled Literacy Intervention System	8,000 .00
		The Etude Group/Maker Break Project	15,000.00
		Dream Big Academy/Mentoring Disengaged youth at NHS/SHS	19,700.00
Monetary	BMO Harris Bank	Red Raider Mfg Program	2,500.00
Monetary	Joseph/Evelyn Richardson Foundation, Inc.	James Madison/Special Needs Classrooms	5,000.00
Monetary	Sheboygan Paper Box	Red Raider Mfg Program	2,500.00

**E. COMMITTEE OF THE WHOLE**

1. Superintendent Search Update

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Ms. Pothast to approve the replacement of Mr. Dan Eck with Mr. Ron Rindfleisch and replacing Mr. Chao Vue with Ms. Amanda Huerta on the Superintendent Citizen Interview Committee. All Ayes. Motion carried unanimously.

Mr. Mancl explained that Mr. Eck and Mr. Vue had to resign from the committee due to conflicts. Mr. Mancl added the updated timeline incorporates items from the last meeting. The timeline also includes updated dates as to presenting the finalists in a community forum for public input.

2. WASB Proposed Resolutions

From the committee meeting:

Mr. Burg explained every year there are resolutions submitted from school districts to the WASB Delegate Assembly in January. This helps to give the WASB board guidance and input as far as important issues they should be working on with legislators. He added if any school board members have strong opinions regarding any of the resolutions to bring it to his attention by January 18, 2017.

3. Executive Summary Form

From the committee meeting:

Dr. Sheehan noted the revised executive summary form example is in the format as requested by the Board. Mr. Mancl added that the example is from an executive summary in November that is in the new format. There no further questions or comments.

**F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS**

1. Legislative Breakfast – Mr. Samet provided an update from the January 16, 2017 meeting which included no updates regarding school funding. He talked about student data (records) and how third party people are using it and legislators wanting to put more restrictions on access to that information.
2. Heritage School Council – Ms. Martin provided information regarding the new signage that was voted on and approved. Mr. Albright added that the sign should be up by the following week.
3. Sheboygan Public Education Foundation – Mr. Samet provided an update from the January 18, 2017 meeting which included two new scholarships. One is a Sheboygan youth band scholarship for more non-traditional students and the Leah R. Samet scholarship for students with intellectual inabilities. He also commented that notices are put out to the buildings for any needs they have and the Foundation has only been hearing back from four or five schools. He would like to have a reminder sent out to building principals to let their staff know of the opportunity that is available to them.

**COMMUNICATIONS**

Communications received were noted.

**FUTURE MEETING DATES**

January 30, 2017 Special Session meeting at 5:30 p.m.; January 31, 2017 Special Session meeting at 5:30 p.m.; February 7, 2017 Special Session meeting at 6:00 p.m.; February 14, 2017 Committee meetings at 6:00 p.m.; February 28, 2017 Regular Board of Education meeting at 6:00 p.m.

Ms. Reinthaler noted it is most likely the February 7, 2017 Special Session meeting which would be for community input will likely be rescheduled to a future date.

**ADJOURN**

Moved by Ms. Pothast, seconded by Mr. Gallianetti to adjourn at 8:30 p.m. to Closed Session per Wisconsin State Statutes Sec. 19.85 (1)(c) and (f) – To consider and take possible action regarding employment, promotion, or compensation of any public employee over which the Board of Education has jurisdiction or exercises responsibility

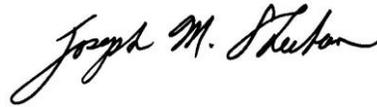
which shall include consideration of administrative recommendations regarding the renewal, or non-renewal of an employment contract, and to consider modifications to administrative contracts under Section 118.24 of the Wisconsin Statutes for administrative staff members for the 2017-2018 school year; To consider the respective qualifications of the superintendent applicants for the position of Superintendent of Schools. A roll call vote was taken and carried unanimously (Hein, Martin, Samet, Mancl, Gallianetti, Reinthaler, Pothast, Burg, Madden)

Moved by Mr. Burg, seconded by Dr. Hein to reconvene at 10:00 p.m. to Open Session.

Moved by Mr. Madden, seconded by Mr. Burg to approve administration's recommendation as reviewed in Closed Session to specific administrative contracts for 2018-2019. All ayes. Motion carried unanimously.

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation to approve modifications to the administrative contract language to include "four month advance notice if retiring". All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Mr. Gallianetti to adjourn at 10:03 p.m. All ayes. Motion carried unanimously.



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Joseph M. Sheehan, Ph.D.  
Secretary and Superintendent

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