

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, March 14, 2017
Starting Time: 6:00 – 6:15 p.m.*
CHAIR: Ms. Pothast
MEMBERS: Mr. Mancl, Vice Chair
Ms. Martin
Mr. Madden

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

(a quorum of the Board may be present)

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA**

- 1 Min. 1. **DIPLOMA – Mr. Seth Harvatine** (Information/Action)
- The administration at Central High School recommends a high school diploma be awarded to Gloria Serna, class of 2016. Ms. Serna has met all requirements to receive her diploma.
- 1 Min. 2. **EARLY GRADUATION DIPLOMAS – Mr. Seth Harvatine** (Information/Action)
- The administration at Central and North High Schools recommends high school diplomas be awarded to Autumn Fedder, Kody Nichols, Christian Ramos and Brandon Sommer, class of 2017. Ms. Fedder, Mr. Ramos and Mr. Sommer have met all requirements to receive their diplomas and were granted an age-waiver through the GED Option 2 Program from the Wisconsin Department of Instruction. Mr. Nichols has met all requirements through the GED Option 2 Program.
- 10 Min. 3. **2017 SUMMER SCHOOL RECOMMENDATION – Mr. Seth Harvatine/Mr. Jason Ledermann**
(Information/Possible Action)
- The administration will present the proposed course offerings and discuss the changes for the 2017 summer school program.
- 3 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 9140 – CITIZEN ADVISORY COMMITTEE – FRIENDS OF HERITAGE SCHOOL COUNCIL – Mr. Seth Harvatine** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 9140 – Relations; Citizens Advisory Committee – Friends of Heritage School Council

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

2 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	4,453,675.89		3,446,189.05	1,007,486.84
B. CAPITAL IMPROVEMENTS 2016-17				
a. Asbestos	35,000.00		8,151.25	26,848.75
b. Assessments	70,000.00		0.00	70,000.00
c. Auditoriums	10,000.00		0.00	10,000.00
d. Blacktop	90,000.00		0.00	90,000.00
e. Bleachers	10,000.00		0.00	10,000.00
f. Door Hardware	43,000.00		0.00	43,000.00
g. Electrical	15,000.00		0.00	15,000.00
h. Facilities Upgrades	280,000.00		0.00	280,000.00
i. Fence	20,000.00		0.00	20,000.00
j. HVAC	37,000.00		0.00	37,000.00
k. Lighting Upgrades	12,000.00		0.00	12,000.00
l. Plumbing	20,000.00		0.00	20,000.00
m. Roofs	400,000.00		0.00	400,000.00
n. Building Envelopes	60,000.00		0.00	60,000.00
	<u>1,102,000.00</u>		<u>8,151.25</u>	<u>1,093,848.75</u>
Total Fund 41	5,555,675.89	101,387.87	3,454,340.30	2,202,723.46

1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow through January 2017.

1 min. **3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenue & Expenditures reports through January 2017.

1 min. **4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Budget Revisions and Budget Transfers of Appropriation through January 2017.

GENERAL FUND (FUND 10)	Revised Budget 12/31/2016	Revised Budget 1/31/2017	Budget Increase (Decrease)
REVENUES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	28,132,505.00	28,132,505.00	0.00
260 Non-Capital Sales	277,255.00	278,525.00	1,270.00
270 School Activity Income	80,800.00	80,800.00	0.00
280 Interest on Investments	60,800.00	60,800.00	0.00
290 Other Revenue, Local Sources	425,220.25	425,220.25	0.00
Subtotal Local Sources	28,976,580.25	28,977,850.25	1,270.00
Other School Districts Within Wisconsin			
340 Payments for Services	2,147,927.00	2,147,927.00	0.00
State Sources			
610 State Aid -- Categorical	799,543.00	799,543.00	0.00
620 State Aid -- General	75,910,779.00	75,910,779.00	0.00
630 DPI Special Project Grants	68,360.00	68,360.00	0.00
640 Payments for Services	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,772,383.67	1,772,383.67	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	0.00
690 Other Revenue	2,783,290.00	2,783,290.00	0.00
Subtotal State Sources	81,429,355.67	81,429,355.67	0.00
Federal Sources			
710 Transit of Aids	86,434.00	86,434.00	0.00
730 DPI Special Project Grants	1,178,215.01	1,182,484.01	4,269.00
750 IASA Grants	2,298,945.00	2,298,945.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00
790 Other Revenue from Federal Sources	111,906.00	853,142.00	741,236.00
Subtotal Federal Sources	3,675,500.01	4,421,005.01	745,505.00
Other Financing Sources			
860 Compensation, Fixed Assets	0.00	0.00	0.00
Other Revenues			
960 Adjustments	10,000.00	10,000.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	458,674.00	458,674.00	0.00
Subtotal Other Revenues	618,674.00	618,674.00	0.00
TOTAL REVENUES	116,848,036.93	117,594,811.93	746,775.00

	Revised Budget 12/31/16	Revised Budget 1/31/17	Budget Increase (Decrease)
EXPENDITURES			

Instruction			
110 000 Undifferentiated Curriculum	24,128,089.78	24,132,368.78	4,279.00
120 000 Regular Curriculum	29,203,066.22	29,241,105.22	38,039.00
130 000 Vocational Curriculum	2,651,776.89	2,654,733.89	2,957.00
140 000 Physical Curriculum	2,785,601.06	3,191,691.06	406,090.00
160 000 Co-Curricular Activities	1,055,155.00	1,205,940.00	150,785.00
170 000 Other Special Needs	430,189.90	425,275.90	-4,914.00
Subtotal Instruction	60,253,878.85	60,851,114.85	597,236.00
Support Sources			
210 000 Pupil Services	5,373,309.58	5,322,244.58	-51,065.00
220 000 Instructional Staff Services	3,333,686.87	3,443,002.87	109,316.00
230 000 General Administration	2,007,826.06	2,011,926.06	4,100.00
240 000 School Building Administration	7,454,016.90	7,462,444.90	8,428.00
250 000 Business Administration	14,078,463.75	14,253,209.75	174,746.00
260 000 Central Services	4,753,206.51	4,754,667.51	1,461.00
270 000 Insurance & Judgments	947,162.00	947,162.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	21,942.24	21,942.24	0.00
Subtotal Support Sources	37,969,613.91	38,216,599.91	246,986.00
Non-Program Transactions			
410 000 Inter-fund Transfers	13,630,480.50	13,632,219.50	1,739.00
430 000 Instructional Service Payments	8,638,211.00	8,638,211.00	0.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
Subtotal Non-Program Transactions	22,268,691.50	22,270,430.50	1,739.00
TOTAL EXPENDITURES	120,492,184.26	121,338,145.26	845,961.00

SPECIAL EDUCATION (FUND 27)	Revised Budget 12-31- 16	Revised Budget 1-31- 17	Change in Budget
TOTAL REVENUES	20,145,915.50	21,089,823.50	943,908.00
100 000 Instruction	16,967,112.73	17,117,915.73	150,803.00
200 000 Support Services	3,081,476.77	3,799,581.77	718,105.00
400 000 Non-Program Transactions	97,326.00	172,326.00	75,000.00
TOTAL EXPENDITURES	20,145,915.50	21,089,823.50	943,908.00

4 min. **5. RENTAL OF GARDEN PLOTS - Mr. Mark Boehlke** (Information/Possible Action)

The administration recommends approval to enter into a land rental agreement with the Hmong Mutual Assistance Association for garden plots purposes only. The rental agreement would be for approximately 7.71 acres located adjacent to the northern border of Optimist Park on Carmen Avenue. The term of the agreement will be for the 2017 growing season ending on or about November 1, 2017. The rental charge for 2017 will be \$308.00.

5 min. **6. REFERENDUM BORROWING UPDATE - Mr. Mark Boehlke** (Information)

The administration will give an update on the timeline for the referendum borrowing.

1 min. **7. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	James Madison PTO	James Madison	\$500.00
Monetary	First Congregational UCC Christian Serv Bd	SASD/Seniors in School	1,000.00
Monetary	Jefferson PTO	SASD/Seniors in School	200.00
Monetary	Grant PTO	SASD/Seniors in School	200.00
Monetary	Cooper PTO	SASD/Seniors in School	200.00
Monetary	ELC-Parent/Community Advisory Council	Foster Grandparent Program	200.00
Monetary	Jackson PTO	Foster Grandparent Program	200.00
Monetary	Lincoln-Erdman PTO	Foster Grandparent Program	200.00
Monetary	Longfellow PTO	Foster Grandparent Program	200.00
Monetary	James Madison PTO	Foster Grandparent Program	200.00
Monetary	Pigeon-River PTO	Foster Grandparent Program	200.00
Monetary	Sheridan	Foster Grandparent Program	200.00
Monetary	Wilson PTA	Foster Grandparent Program	200.00
Monetary	United Way of Sheb Cty	Foster Grandparent Program	671.00
Monetary	Sargento Cheese	Foster Grandparent Program	286.52
Monetary	Steve/Kim Schwoerer	Foster Grandparent Program	50.00
Monetary	Jacqueline Iseler	Foster Grandparent Program	100.00
Monetary	Mark DeZwarte	South High Food Pantry	500.00
 <u>For Action</u>			
Monetary	Viking Packaging Technologies	Red Raider Mfg. Program	2,500.00
LG 49" TV (8) (Reduced Cost)	Bitter Neumann	SHS/NHS Fitness Centers	2,800.00
Monetary	Vollrath Company, LLC	School Nutrition Program (Pep Grant Match Funds)	10,000.00
Monetary	Sargento Foods Inc.	Red Raider Mfg. Program	100,000.00

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, March 14, 2017
Starting Time: 6:15 p.m. – 6:25 p.m.
CHAIR: Mr. Burg
MEMBERS: Ms. Martin, Vice Chair
Ms. Pothast
Mr. Madden
(a quorum of the Board may be present)

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 2 Min. **1. SHEBOYGAN THEATRE COMPANY'S FINANCIAL REPORT – Mr. John Koehler** (Action)
The administration recommends the acceptance of the financial report for the period of January 1-31, 2017.
- 2 Min. **2. COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORTS – Mr. John Koehler** (Action)
The administration recommends the acceptance of the financial reports for the period of January 1-31, 2017.
- 5 Min. **3. COMMUNITY RECREATION DEPARTMENT ADVISORY COUNCIL MEETING MINUTES – Mr. John Koehler** (Information)
The administration will present the minutes from the Community Recreation Department Advisory Council's meeting of February 23, 2017.
- 1 Min. **4. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)
The administration will present the Facility Permit Report for the period of February 1-28, 2017 for information.

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI

Tuesday, March 14, 2017
Time: 6:15 p.m. – 6:20 p.m.
CHAIR: Mr. Mancl
MEMBERS: Dr. Hein, Vice Chair
Mr. Samet
Mr. Gallianetti

*Ending time may vary

Note: This Committee will meet in Room 3201

(a quorum of the Board may be present)

**REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA**

2 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends that the following appointments be confirmed:

CUSTODIAN

Angela Groh	Jefferson	February 13, 2017	\$13.25 per hour
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EDUCATIONAL ASSISTANTS

Eleni Hartley*	Jackson	March 1, 2017	\$11.50 per hour
Marcus McCauley	North	February 13, 2017	\$11.50 per hour

INTERPRETER FOR THE DEAF AND HARD OF HEARING

Tracy Murphy	Early Learning Center	January 26, 2017	\$18.83 per hour
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NOON SUPERVISOR

Deborah Ten Dolle	Jefferson	February 14, 2017	\$7.47 per hour
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PAYROLL SPECIALIST

Robin Couch	Business Services	February 13, 2017	\$21.20 per hour
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SECRETARY

Kirt Graves	Recreation Department	February 14, 2017	\$15.00 per hour
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STUDENT LIFEGUARD

Ashlyn Marfilus	South	January 23, 2017	\$7.25 per hour
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STUDENT ASSISTANT

Hyori Hintzelman

SUBSTITUTE CUSTODIAN

Verlyn Voland

SUBSTITUTE EDUCATIONAL ASSISTANTS

Frank Carcara II
Tammy Lor
Makaela Meyer
Samantha Tews
Ashley Wagner

SUBSTITUTE FOOD SERVER

Leah Nennig

SUBSTITUTE NOON SUPERVISOR

Makaela Meyer

SUBSTITUTE PAYROLL SPECIALIST

Debra Regan

SUBSTITUTE SECRETARY

Terri Hermann

SUBSTITUTE TEACHERS

Norma Back	Elementary/Middle Level Education, grades 1-8
Courtney Dekanich	English/Adaptive Education, ages 10-21
Jeffrey Konrad	Degreed, Non-Certified Substitute
Jerome Miller	Degreed, Non-Certified Substitute
Alexa Palese	Degreed, Non-Certified Substitute
Tia Pribbernow	General Music/Choral Music, ages Birth - 21
Mary Risseuw	Degreed, Non-Certified Substitute
Alex Stecker	Degreed, Regular Education ages 6-13, Coaching Athletics ages birth - 21
Laura West	Degreed, Non-Certified Substitute

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

North

Logan Stryck**	External Candidate	Assistant Girls' Soccer	\$2,743.00
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South

Peter Kautzer	Internal Candidate	Head Boys' Tennis	\$2,743.00
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RECREATION DEPARTMENT

Kerri Robertson**	Fitness	2/22/17	\$9.00
Ryan Salm**	Wiffle Ball	2/22/17	\$12.50

*Relative of SASD employee

**Not a SASD employee

2 min. **2. RESIGNATIONS – Ms. Andrea Holschbach** (Information)

The following resignations have been granted:

Brenda Ahlstrom	Substitute Food Server	School Nutrition	February 15, 2017
Kathryn Alby	Instructor	Recreation Department	February 2, 2017
Sara Alfson	Educational Assistant	Horace Mann	February 17, 2017
Debra Bartzen	Noon Supervisor	Jackson	February 10, 2017
Emily Bennin	Lifeguard	South	February 15, 2017
Melissa Burgard	Secretary	Recreation Department	February 22, 2017
Pamela Davis	Principal	Longfellow	February 23, 2017
Kathleen Ignatowski	Fitness Class Instructor	Recreation Department	February 10, 2017
Ann Kincaid	Substitute Teacher	N/A	February 14, 2017
Jill Levenhagen	Educational Assistant	Cleveland	March 9, 2017
Carlee Maas	Lifeguard	South	February 15, 2017
Tracy Murphy	Interpreter	ELC	February 21, 2017
Peggy Pankratz	Teacher	North	June 9, 2017
Jacob Planton	Umpire	Recreation Department	February 8, 2017
Paul Wagner	Drill Team Writer	South	February 1, 2017

1 min. **3. INTERNAL ADMINISTRATIVE TRANSFER – Ms. Andrea Holschbach** (Information)

The following internal transfer for administrative position has been granted:

Pamela Lensmire	Associate Principal, North	Principal, Longfellow	April 3, 2017
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Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, March 14, 2017
Starting Time: 6:25 p.m.
CHAIR: Mr. David Gallianetti

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE
AGENDA**

- 20 min. 1. **CONSIDERATION OF RESOLUTION PERTAINING TO THE SALE OF 3306 SAEMANN AVENUE, SHEBOYGAN, WI (TAYLOR PROPERTY) – Dr. Joseph Sheehan/Mr. Mark Boehlke/Mr. Dave Albright (Possible Action)**

The administration will provide their recommendation on the Resolution as presented for the sale of the real estate commonly known as 3306 Saemann Avenue, Sheboygan, WI.