

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, March 22, 2016**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 22nd day of March 2016, in the Board of Education room, 830 Virginia Avenue, Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin Statutes.

Vice President Reinthaler called the meeting to order at 6:01 p.m.

Present: Mr. Larry Samet, Ms. Barbara Tuszynski, Mr. Mark Mancl, Ms. Marcia Reinthaler, Ms. Jennifer Pothast, Mr. Ryan Burg, Ms. Mary Beth Martin, Mr. David Gallianetti (6:05 p.m.)

Excused: Dr. Susan Hein

Vice President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Ms. Tuszynski, seconded by Mr. Mancl to approve the agenda. All ayes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mr. Burg, seconded by Ms. Martin to approve the minutes of the Regular Meeting of February 23, 2016; Closed Session Meeting of February 23, 2016; and Closed Session Meeting of March 8, 2016. All ayes. Motion carried unanimously.

DIPLOMA

Moved by Ms. Pothast, seconded by Ms. Tuszynski to approve the Curriculum & Instruction Committee's recommendation to award a high school diploma to Trevaughn Poe. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Sara Seymour, North High School student representative, spoke about the activities at North High School, highlighting the Innovative Fellowship which is a partnership with Jake's Café that was established by Jay Johnson with the help of Jason Bull. She indicated this has been very successful and is generally for seniors who are gifted in arts and allows students a launch pad to be creative with business ideas and work with professionals at Jake's Café to get their ideas off the ground. She noted that the RUVF Program (Raiders United Volunteer Program) no longer exists which was a partnership between North High School and United Way.

Hollis Rammer, South High School student representative, provided a report of activities at South High School, highlighting that the swim team went to sectionals and the dance team placed fourth at State. She spoke about the renovation for the Red Raider Manufacturing center and expressed that students are excited about taking these courses. She also noted that the attendance issue at South has improved and the adjustment of the lunches has assisted in cutting down on class conflicts. She highlighted several activities such as the coin drive in which the proceeds are donated to the Snow Drop Foundation which helps fund scholarships for students with cancer.

COMMUNITY INPUT

President Gallianetti read the community input guidelines and invited citizen input.

Hans Peter, W5672 County Highway F, Cascade spoke regarding issues such as attendance with the flexible model scheduling (flex mod) at South High School; Kaitlyn Taubenheim, 1819 S. 22nd Street, Sheboygan, spoke regarding issues with conflicts of classes/supporting classes/attendance with flex mod scheduling at South High South.

SUPERINTENDENT'S REPORT

Dr. Joseph Sheehan provided a report of events in the district which included acknowledging Mr. Mike Trimberger as the recipient of the Golden Apple Top Educator Award at the Chamber Champions Gala Awards banquet. He also spoke about the Red Raider Manufacturing groundbreaking which took place March 16, 2016.

MISCELLANEOUS

A. Long Range (5-Year) Plan Quarterly Review

Administration presented a brief quarterly update on the progress of their goals and activities as part of the Long-Range (5-Year) Plan. Dr. Sheehan highlighted that the community survey will provide a picture of where the district is at and what the community supports.

B. Preliminary Budget Summary

Moved by Mr. Mancl, seconded by Mr. Samet to approve changing the capital projects budget that will be included in the community survey to \$29 million while keeping the tax impact to \$4 per \$100,000 of property value. All ayes. Motion carried unanimously.

Dr. Sheehan explained that administration has received final numbers from Bray Architects for the proposed projects to be completed as outlined on the community survey, and has worked with Baird Financial as to the dollar amount the District can go to with keeping the tax impact at \$4 per \$100,000 of property value, and that is \$29 million. Mr. Albright noted that the engineering team toured every facility, and feels quite comfortable with the dollar amounts. Ms. Tuszynski and Mr. Mancl questioned how the district could stay at \$4 per \$100,000 with raising the dollar amount to \$29 million. Mr. Boehlke responded that originally the projects were estimated at \$25 million and that number was given to Baird Financial to run the mill rate estimate and at the time it was at three cents for \$25 million. When Sheridan was added to the list of projects, that cost was estimated at \$1 million with an estimated mill rate as high as four cents. Also, some of the interest rates have not gone up as much as were projected, and Baird is still using very conservative interest rates. Ms. Tuszynski had questioned that Sheridan's cost had almost doubled as well as Wilson's and Mr. Albright explained at Sheridan, originally the plan was for a new kitchen and remodeling the current cafeteria into two classrooms. Sheridan needs classroom space and this will add three classrooms, remodel kitchen; plus provide additional off street parking per City requirements. He further explained the window replacements at Wilson will provide for easier heating; however, there are unanticipated heating changes as well as drainage issues. Mr. Gallianetti questioned how long Bray Architects estimate is good for and Mr. Albright responded he added one percent and kept the pricing at white sheet pricing (prevailing wage). Mr. Gallianetti noted that it is possible that with the variables, when the projects would go out to bid, that estimates may come in under these estimated costs and Mr. Albright responded that that was correct.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instructions Committee's recommendation to approve agenda items #2, #3 and #4. All ayes. Motion carried unanimously.

1. Diploma

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Tuszynski to award a high school diploma to Trevaughn Poe, Central High School class of 2015. All ayes. Motion carried unanimously.

2. 2016 State Future Business Leaders of America Leadership Conference

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve North and South High School students to travel to attend the 2016 State Future Business Leaders of America (FBLA) Leadership Conference in La Crosse, WI, April 10-12, 2016 per Board of Education Policy 2340. All ayes. Motion carried unanimously.

3. 2016 Summer School Recommendation

From the committee meeting:

Moved by Ms. Tuszynski, seconded by Ms. Martin to approve the new Descriptive Chemistry 1 and summer coop courses being added to the 2016 summer school program. All ayes. Motion carried unanimously.

Moved by Mr. Mancl, seconded by Ms. Tuszynski to approve administration’s proposed course offerings and changes for the 2016 summer school program. All ayes. Motion carried unanimously.

Mr. Ledermann provided an update on the 2016 summer school program as well as the two new courses being offered – Descriptive Chemistry 1 which is a course for high school credit recovery and the summer coop program where students will work through career readiness activities with the majority of the learning experience taking place working for a local employer. The summer school program continues to grow with 3,041 Sheboygan Area School District students attending one or more classes and 261 non-resident students attending one or more classes. Other changes to the summer school program are combining elementary reading/math and ELL into on program using flexible grouping. Fourteen new enrichment courses have been added and the District will continue to provide the breakfast and lunch program at Pigeon River Elementary School. Grant Elementary School students will be bussed to Longfellow Elementary School because of building improvements. Registration for summer school begins on March 24, 2016.

4. Introduction (First Reading) of Revised Board of Education Policy 7540 – Computer Technology Network, and Internet Acceptable Use of Safety

From the committee:

Moved by Ms. Martin, seconded by Mr. Mancl to approve the introduction (first reading) of revised Board of Education Policy 7540 – Property; Computer Technology Network, and Internet Acceptable Use and Safety. All ayes. Motion carried unanimously.

Mr. Harvatine reported that the policy revisions are being made to align with our current practices. The revisions will not allow parents an opt-out option. Mr. Jaber added that many districts are also changing their policies for the same reason.

B. HUMAN RESOURCES COMMITTEE

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve Human Resources Committee’s recommendation to approve agenda items #1 and #4. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Mancl to confirm the following appointments. All ayes. Motion carried unanimously.

NOON HOUR SUPERVISORS

Karina Basabe	Sheridan	February 25, 2016	\$7.47 per hour
Julia Glazunova	Grant	February 22, 2016	\$7.47 per hour
Melissa House	Grant	February 22, 2016	\$7.47 per hour
Ashley Zimmer	Sheridan	February 20, 2016	\$7.47 per hour

STUDENT LIFEGUARDS

Claire Binder*	North	February 8, 2016	\$7.25 per hour
Olivia DePogter	North	February 8, 2016	\$7.25 per hour

SUBSTITUTE TEACHERS

- Karissa Anderson Regular Education, ages 6-13
- Anna Faust Regular Education, ages 6-13
- Marsha Kray Degreed, Non-Certified Substitute
- Kristine Lamb Learning Disabilities, PK-8; Retired SASD Teacher
- Peri Luedke Regular Education, ages 6-13

Robert Romero Degreed, Non-Certified Substitute
 Edgar Torres Degreed, Non-Certified Substitute

SUBSTITUTE EDUCATIONAL ASSISTANTS

Amy Greger
 Heidi Hammond
 Kia Hesselink
 Justinne Lopez
 Katie Lawn
 Julee Schwinn
 Megan Wene

SUBSTITUTE FOOD SERVERS

Wendelin Hauch	School Nutrition	February 8, 2016	\$10.50 per hour
Angela Martin	School Nutrition	February 17, 2016	\$10.50 per hour

SUBSTITUTE NOON SUPERVISOR

Francis Johnson	Various	February 8, 2016	\$7.47 per hour
-----------------	---------	------------------	-----------------

SUBSTITUTE SECRETARIES

Lori Lanser
 Kimberly Rowley

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISORS)

North High

Frantz Felix**	External Candidate	Varsity Track Coach	\$3,771.00
Alicia Malmstadt	Internal Candidate	Assistant Girls' Soccer	\$2,743.00
Karl Nienhuis	Internal Candidate	Assistant Baseball Coach	\$2,743.00
Chad Stauber Soik	Internal Candidate	Assistant Debate Coach	\$2,743.00

South High

Kevin Herber	Internal Candidate	Assistant Boys' Track	\$2,743.00
--------------	--------------------	-----------------------	------------

RECREATION DEPARTMENT

Name	Department/Program	Effective	Rate per hour
Kathy Alby**	Fitness Instructor	2/17/2016	\$10.00

*Relative of SASD employee

**Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Tanya Arentsen	Special Ed. Teacher	Horace Mann	June 10, 2016
Louis Baxter	Substitute Teacher	N/A	February 10, 2016
Kevin Herber	Coach	North	February 8, 2016
Kristen Hiske	Substitute Teacher	N/A	February 14, 2016
Kirsten Hyer	Educational Assistant	Madison	February 23, 2016
Zachary King	Coach	South	February 18, 2016
Willa Leannah	Substitute Teacher	N/A	February 10, 2016
Krista Lizik	Educational Assistant	E.S.A.A.	February 3, 2016
Amy Malson	Head Secretary	Lincoln-Erdman	February 12, 2016
Amy Mehling	Interpreter	South/Horace Mann	February 19, 2016
Brenda Meulbroek	Educational Assistant	Jackson	February 8, 2016
Katie Miller	Substitute Teacher	N/A	February 18, 2016
Linda Molzner	Educational Assistant	Jackson	March 4, 2016

Katie Muldoon	Teacher	Farnsworth	June 10, 2016
Vera Shircel	School Psychologist	Administration	June 10, 2016
Jon Westlund	Substitute Teacher	N/A	February 10, 2016
Jacob Williams	P.C. Support Tech	Information Tech.	March 9, 2016

3. Leave of Absences

From the committee meeting:

This item will be carried over to the April Human Resources Committee meetings for action.

Brenda Boehlke	Teacher	Jackson	2016-2017 School Year
Kimberly Johnson	Teacher	IDEAS	2016-2017 School Year

4. Retirements

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Kay Fischer	Security Assistant	North High	27.4 years of service
Thomas Gross	Teacher	North High	16 years of service
Jean Johnson	Educational Assistant	Jefferson	25.8 years of service

C. Facilities/Recreation/Theatre Committee

Moved by Mr. Burg, seconded by Ms. Pothast to approve Facilities/Recreation/Theatre Committee's recommendation to approve agenda item #3. All ayes. Motion carried unanimously.

1. North and South High Schools Red Raider Manufacturing Addition

From the committee meeting:

Mr. Albright provided an update on the progress of North and South High School's Red Raider Manufacturing projects and noted that the walls will be constructed on Monday at North High School.

2. Sheboygan Area School District Energy Conservation Program

From the committee meeting:

Mr. Albright provided a report on the District's energy conservation practices and provided data to show the program is still contributing towards real savings which reduces the annual budget. The District began its energy education in 2005 and has continued to follow the program and continues to be successful due to the efforts by the custodial and maintenance staff.

3. Sheboygan Theatre Company's Financial Report

From the committee meeting:

Moved by Ms. Tuszynski, seconded by Ms. Martin to accept the Sheboygan Theatre Company's financial report for the period of January 1-31, 2016. All ayes. Motion carried unanimously.

4. Facility Permit Report

From the committee meeting:

The administration presented the Facility Permit Report for the period of February 1-29, 2016 for information.

5. Recreation Department Advisory Council Report

From the committee meeting:

Mr. Koehler provided an overview of the February 18, 2016 Community Recreation Department Citizens Advisory Council meeting minutes. Ms. Tuszynski talked about the Middle School After School Committee report and commented that the school board had previous discussions regarding middle school sports. Mr. Koehler explained that the program is a blend of recreation and intramurals intended to be more coach driven. The number of middle

school students involved in activities continues to decline so they are looking at offering the sports leagues after school so that students can participate and then take the late bus home. The goal is to create some inner school recreation competition. Mr. Burg commented that the committee will receive a quarterly report.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve the Finance & Budget Committee’s recommendation to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve Capital Projects fund for audit. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	3,401,675.89		2,724,151.10	677,524.79
B. CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		2,661.19	17,338.81
b. Athletic Fields	115,000.00		-50.00	115,050.00
c. Auditoriums	30,000.00		-10.00	30,010.00
d. Blacktop	40,000.00		-19.00	40,019.00
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		-83.00	25,083.00
g. Electrical	10,000.00		-6.00	10,006.00
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		-13.00	75,013.00
j. Playgrounds	40,000.00		-103.00	40,103.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		-75.50	425,075.50
m. Service Systems	30,000.00		0.00	30,000.00
	1,052,000.00		2,301.69	1,049,698.31
Total Fund 41	4,453,675.89	93,568.27	2,726,452.79	1,820,791.37

2. Statement of Cash Flow

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Burg to approve the January 31, 2016 Statement of Cash Flow. All ayes. Motion carried unanimously.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve the Budget Revisions and Transfers of Appropriations through January 2016. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Adopted Budget 2015-16	Revised Budget 12/31/15	Revised Budget 1/31/16	Budget Increase (Decrease)
REVENUES				
100 Transfers-in	0.00	0.00	0.00	0.00
Local Sources				
210 Taxes	31,812,543.00	31,812,543.00	31,812,543.00	0.00

260 Non-Capital Sales	270,775.00	270,775.00	270,775.00	0.00
270 School Activity Income	86,640.00	86,640.00	86,640.00	0.00
280 Interest on Investments	40,800.00	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	290,701.00	408,717.00	409,343.50	626.50
Subtotal Local Sources	32,501,459.00	32,619,475.00	32,620,101.50	626.50
Other School Districts Within Wisconsin				
340 Payments for Services	1,929,481.00	1,929,481.00	1,929,481.00	0.00
State Sources				
610 State Aid -- Categorical	2,278,850.00	2,278,850.00	2,278,850.00	0.00
620 State Aid -- General	71,515,351.00	71,916,266.00	71,916,266.00	0.00
630 DPI Special Project Grants	0.00	200.00	200.00	0.00
640 Payments for Services	75,000.00	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,778,963.00	1,778,963.00	1,778,963.00	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	20,000.00	0.00
690 Other Revenue	268,235.00	268,235.00	268,235.00	0.00
Subtotal State Sources	75,936,399.00	76,337,514.00	76,337,514.00	0.00
Federal Sources				
710 Transit of Aids	88,008.00	88,008.00	88,008.00	0.00
730 DPI Special Project Grants	1,044,943.00	1,101,906.00	1,101,906.00	0.00
750 IASA Grants	2,243,968.00	2,257,968.00	2,257,968.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00	0.00
790 Other Revenue from Federal Sources	171,394.00	171,394.00	171,394.00	0.00
Subtotal Federal Sources	3,548,313.00	3,619,276.00	3,619,276.00	0.00
Other Financing Sources				
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00
Other Revenues				
960 Adjustments	0.00	14,447.37	14,447.37	0.00
970 Refund of Disbursement	150,100.00	150,100.00	150,100.00	0.00
990 Miscellaneous	241,000.00	458,674.00	458,674.00	0.00
Subtotal Other Revenues	391,100.00	623,221.37	623,221.37	0.00
TOTAL REVENUES	114,306,752.00	115,128,967.37	115,129,593.87	626.50

	Adopted Budget 2015-16	Revised Budget 12/31/15	Revised Budget 12/31/15	Budget Increase (Decrease)
EXPENDITURES				
Instruction				
110 000 Undifferentiated Curriculum	24,505,193.97	24,968,432.97	24,933,509.66	-34,923.31
120 000 Regular Curriculum	29,433,027.13	29,596,778.91	29,415,736.41	-181,042.50
130 000 Vocational Curriculum	2,548,141.00	2,552,653.00	2,559,564.00	6,911.00
140 000 Physical Curriculum	2,693,710.00	2,693,413.00	2,692,713.00	-700.00
160 000 Co-Curricular Activities	1,003,608.00	1,014,764.00	1,026,349.92	11,585.92
170 000 Other Special Needs	454,745.00	521,904.00	525,904.00	4,000.00
Subtotal Instruction	60,638,425.10	61,347,945.88	61,153,776.99	-194,168.89
Support Sources				
210 000 Pupil Services	4,894,904.00	4,948,662.73	5,003,815.73	55,153.00

220 000 Instructional Staff Services	3,029,628.00	3,064,550.94	3,122,869.94	58,319.00
230 000 General Administration	1,964,513.00	1,974,407.27	1,985,020.27	10,613.00
240 000 School Building Administration	6,436,977.30	7,542,959.27	7,438,062.35	-104,896.92
250 000 Business Administration	12,846,236.10	13,721,929.01	14,214,991.98	493,062.97
260 000 Central Services	3,194,312.50	4,001,763.58	4,068,482.46	66,718.88
270 000 Insurance & Judgments	951,766.00	951,766.00	947,766.00	-4,000.00
280 000 Debt Services	0.00	0.00	0.00	0.00
290 000 Other Support Services	78,882.00	78,112.00	78,112.00	0.00
Subtotal Support Sources	33,397,218.90	36,284,150.80	36,859,120.73	574,969.93
Non-Program Transactions				
410 000 Inter-fund Transfers	12,780,204.00	12,780,204.00	12,785,890.00	5,686.00
430 000 Instructional Service Payments	7,485,904.00	7,886,819.00	7,956,819.00	70,000.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	20,271,108.00	20,672,023.00	20,747,709.00	75,686.00
TOTAL EXPENDITURES	114,306,752.00	118,304,119.68	118,760,606.72	456,487.04

SPECIAL EDUCATION (FUND 27)	Adopted Budget 2015-16	Revised Budget 12-31-15	Revised Budget 12-31-15	Change in Budget
TOTAL REVENUES	19,239,290.00	19,239,290.00	19,900,500.00	661,210.00
100 000 Instruction	16,258,281.00	16,265,245.00	16,299,864.00	34,619.00
200 000 Support Services	2,811,403.00	2,811,403.00	3,443,994.00	632,591.00
400 000 Non-Program Transactions	169,606.00	162,642.00	156,642.00	-6,000.00
TOTAL EXPENDITURES	19,239,290.00	19,239,290.00	19,900,500.00	661,210.00

4. Revenues and Expenditures Reports

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve the Revenue & Expenditures reports through January 2016. All Ayes. Motion carried unanimously.

5. Introduction (First Reading) of Revised Board of Education Policy 7450 – Property Inventory

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve the Finance & Budget Committee’s recommendation to approve the introduction (first reading) of revised Board of Education Policy 7450 – Property; Property Inventory. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve the introduction (first reading) of the following revised Board of Education Policy 7450 – Property; Property Inventory. All ayes. Motion carried unanimously.

Mr. Boehlke explained that the current policy requires inventory items of \$300 to be recorded. Mr. Boehlke noted he surveyed other districts and most are at a threshold between \$1,000 and \$5,000. This revision would place items at \$1,000 or more on inventory. Mr. Boehlke added he checked with the insurance agency and they responded that is a good threshold. In addition, the Technology Department keeps an inventory of all electronics such as iPads and Chromebooks that are under \$1,000 and are tagged with an asset tag. These assets tag barcodes are pulled from the Royalco system. Skyward does not currently have this option; however, the District can continue to use Royalco for this feature.

6. Tabulation of Bids – Vehicles

Moved by Mr. Samet, seconded by Mr. Burg to approve the Finance & Budget Committee’s recommendation to purchase a 2016 Dodge Caravan AVP/SE from Sheboygan Chevrolet in the amount of \$17,477. All ayes. Motion carried unanimously.

From the committee:

Moved by Dr. Hein, seconded by Mr. Burg to authorize administration to purchase a 2016 Dodge Caravan AVP/SE from Sheboygan Chevrolet in the amount of \$17,477. (Purchase price of \$18,477 less the trade in amount of \$1,000 for two 2002 Chevrolet Venture district owned vehicles). All ayes. Motion carried unanimously.

Mr. Boehlke noted that two vehicles were traded in and Tower Academy’s vehicle was in an accident and was considered totaled by the insurance company. Those monies along with the two trade-ins were used toward this purchase. Mr. Boehlke explained administration is asking to retroactively approve this purchase as Tower Academy had been leasing a vehicle when these bids were received and they were given authority to purchase as it would be a cost savings.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Sheboygan Chevrolet	\$17,477.00
Ewald Motors	\$19,972.50
Ewald Motors	\$20,684.50
Brantmeier	No Bid
Bob Fish	No Bid

7. Fund Balance Designation for Skyward Training

Moved by Mr. Samet, seconded by Mr. Burg to approve the Finance & Budget Committee’s recommendation to approve designating \$183,000 from the general fund balance for the purpose of training teachers, administrators, and support staff on the new Skyward student software program that will be replacing the current Rayalco system. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve designating \$183,000 from the general fund balance for the purpose of training teachers, administrators, and support staff on the new Skyward student software program that will be replacing the current Rayalco system. All ayes. Motion carried unanimously.

Mr. Boehlke explained that the money designated for training purposes on the Skyward financial and student information software training is short on the software side of training. Mr. Boehlke reviewed the executive summary that was prepared by Mr. Harvatine which listed all the training needed for the student information system. Administration is requesting approval to give Skyward lead teachers stipends for two years only. The lead teachers would be the” go-to person” in the buildings for staff to contact regarding questions related to the Skyward student information system and they would continue this role for two years. Mr. Boehlke added this is a significant cost and is suggesting as a one-time cost to use the general fund balance. The \$183,000 would represent a 0.1% reduction. He added that the financial training was intense; however, only for a small group and the training took place during the work day. The student information system impacts teachers, secretaries and educational assistants with the majority of whom do not work during the summer. Much of the cost is for those trainers to come in during the summer to work with Skyward in order to be able to train staff. September 1 the system will be up and running. Mr. Boehlke added that they have been able to implement the financial side in modules and are still doing so; but the student information side has to be implemented at one time.

8. Gifts – Mr. Mark Boehlke

Moved by Mr. Gallianetti, seconded by Mr. Burg to approve the Finance & Budget Committee’s recommendation to accept all gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

From the committee:

Moved by Ms. Reinthaler, seconded by Dr. Hein to accept all of gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Target	Longfellow	176.80
Monetary	United Way of Greater Waterbury	Foster Grandparent Program	60.34
Monetary	JBS International, Inc.	Foster Grandparent Program	40.00
Monetary	Great Lakes Cheese Co. Inc.	Foster Grandparent Program	500.00
Monetary	Associated Bank, N.A.	Red Raider Mfg Tech Centers	1,000.00
Monetary	Target	North	536.78
Monetary	CSA Commercial	North/Jakes Café Innovator Fellowship Program	500.00
Rent Discount	Tryg Jacobson	North/Jakes Café Innovator	2,040.00
<u>For Action</u>			
Monetary	Bank First National	Red Raider Mfg Tech Centers	5,000.00

E. COMMITTEE OF THE WHOLE

1. Long-Range (5 Year) Plan Update – Goal 1, Objective 1, Activity 4

From the committee meeting:

Administration provided an update regarding the implementation of the Data Driven Instruction for the 2015-16 school year. Mr. Konrath spoke about the grant received from the Department of Public Instruction which paid for two Data Driven Instructional Coaches to serve four elementary schools, (Jefferson, Jackson, Pigeon River and Grant Elementary Schools). These individuals received six days of training. This instruction was initially for the 4th and 5th grades; however, it spread over all the grades. Dr. Sheehan noted the more our staff are training and assisting with professional development the more cost effective and there may be a shift of attending less conferences and more district training.

2. School Perception Survey

From the committee:

Moved by Mr. Gallianetti, seconded by Mr. Samet to approve the survey provided by Mr. Bill Foster, School Perceptions as it relates to the Comprehensive 10-Year Facilities Plan with the changes as outlined. All ayes. Motion carried unanimously.

Mr. Bill Foster, School Perceptions, noted the community survey will assist with the potential referendum planning and is designed as an interactive newsletter and contains only eight questions pertaining to facility planning. The survey will also serve as an educational tool which will produce a lot of feedback to assist with making strategic decisions relating to a potential referendum. Ms. Tuszynski expressed that this process is quite different than what has been done in the past where citizen focus groups were used. She questioned what the cost will be to create, mail, and print the survey and Dr. Sheehan responded approximately \$17,000 plus Mr. Foster's consulting fee of \$3,000. Ms. Tuszynski expressed her concern of the survey being too wordy and lengthy. Mr. Foster responded that he has done about 400 projects and in general people are more likely to support something they believe in. People who come to the focus groups are generally 'yes supporters' and do not necessarily support the majority of the community. Mr. Foster commented that typically there is a 20 percent response rate which represents those individuals who have an opinion and are considered influencers and are those who typically vote. He further added that he believes this process is the best way to get predictive data. Mr. Foster spoke of working with both Oostburg and Slinger School Districts regarding surveys to gauge community support for referendums and the referendums did pass.

3. Moved by Ms. Pothast, seconded by Mr. Mancl to adjourn to Closed Session at 8:59 p.m. per Wisconsin State Statutes Sec 19.85 (1)(c)(g) – To consider and take possible action regarding the annual performance evaluation of the Superintendent and the Extension and/or Renewal of the Contract in Accordance with Policy 1240; To confer with legal counsel regarding pending litigation (Denk v. SASD). A roll call vote was taken and motion carried unanimously. (Hein, Samet, Tuszynski, Mancl, Reinthaler, Gallianetti, Pothast, Burg, Martin)
4. Moved by Mr. Mancl, seconded by Dr. Hein to reconvene to Open Session at 9:08 p.m.
5. Moved by Ms. Pothast, seconded by Mr. Mancl to adjourn at 9:09 p.m. All ayes. Motion carried unanimously.

F. SPECIAL COMMITTEE ASSIGNMENTS

1. Legislative Breakfast - Mr. Samet provided an update on the discussions that occurred during the March meeting which included the voucher bill, a bill Senator LeMahieu helped to author with regard to school based mental health services.
2. Heritage School Council - Ms. Martin provided an update on the discussion that occurred during the February 25, 2016 Heritage School Council meeting which included updating the Heritage School Council members due to several members not attending the meetings. Ms. Wilcenski has resigned as the chair; however, she has agreed to help with the meetings and assist with developing a job description for the chair position and council restructure.
3. Sheboygan Public Education Foundation – Ms. Pothast provided an update on the Sheboygan Public Education Foundation meeting and reported they are in the middle of receiving scholarship applications. Scholarship night is May 18, 2016 at North High School and May 1, 2016 at South High School. She added they are planning for Diploma Dash which will be held June 4, 2016.

COMMUNICATIONS

Communications received were noted.

FUTURE MEETING DATES

April 12, 2016 – Committee meetings beginning at 6:00 p.m.; April 26, 2016 – Annual Reorganization meeting at 6:00 p.m.; Regular Board of Education meeting at 6:30 p.m.

ADJOURN to CLOSED SESSION

Moved by Mr. Mancl, seconded by Ms. Reinthaler to adjourn to Closed Session at 7:24 p.m. per Wisconsin State Statutes Sec. 19.85(1)(g) - To confer with legal counsel regarding pending litigation (Denk v. SASD.) A roll call vote was taken and motion carried 8-0 (Samet, Tuszynski, Mancl, Reinthaler, Gallianetti, Pothast, Burg, Martin).

RECONVENE TO OPEN SESSION

Moved by Mr. Burg, seconded by Ms. Reinthaler to reconvene in Open Session at 9:53 p.m. All ayes. Motion carried unanimously.

ADJOURN

Moved by Mr. Burg, seconded by Ms. Pothast to adjourn at 9:54 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

jrm