

Office of the Superintendent  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, WI 53081

**BOARD OF EDUCATION  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, Wisconsin  
REGULAR MEETING MINUTES  
Tuesday, May 23, 2017**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 23<sup>rd</sup> day of May at 6:00 p.m. in the South High School Commons, 3128 South 12<sup>th</sup> Street, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:05 p.m.

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Whelton, seconded by Mr. Burg to approve the agenda. All ayes. Motion carried unanimously.

Present: Ms. Mary Beth Martin, Mr. Larry Samet, Mr. Mark Mancl, Mr. David Gallianetti, Ms. Marcia Reinthaler, Mr. Ryan Burg, Mr. Kyle Whelton, and Dr. Susan Hein (arrived at 8:05 p.m.)

**APPROVAL OF MINUTES**

Moved by Ms. Martin, seconded by Mr. Whelton to approve the Regular Board of Education meeting minutes of April 25, 2017, Closed Session meeting minutes of April 25, 2017, Annual Reorganization meeting minutes of April 25, 2017, and Closed Session meeting minutes of May 9, 2017. All ayes. Motion carried unanimously.

**DIPLOMAS RECOMMENDATION FOR CLASS OF 2017 GRADUATES**

Moved by Ms. Pothast, seconded by Mr. Gallianetti to approve the Curriculum and Instruction Committee's recommendation that high school diplomas be awarded to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2017. All ayes. Motion carried unanimously.

**STUDENT REPRESENTATIVES**

Mr. Scales, South High School student representative talked about flex mod and noted that absences have been a serious problem and that the District must find a solution as students are getting frustrated. He spoke about the season of sports and how students are moving the bar and breaking records that haven't been broken in 10-15 years. He also noted that while prom was not as well attended as in past years, the upcoming year the students will be creating their own prom. He continues to grow in his high school experience and added that South High School has been a great place for him to receive his education.

Ms. Isabelle Buerger, North High School student representative was not present.

**RECOGNITION**

Students, staff, and volunteers of the year were recognized. President Reinthaler recessed the meeting at 8:05 p.m.

President Reinthaler reconvened the meeting at 8:23 p.m.

**COMMUNITY INPUT**

Ms. Anna Macknick, 5009 S. 12<sup>th</sup> Street, Sheboygan – Ms. Macknick is a senior at South High School and is concerned about academics and socio-economic backgrounds. Based on her research the gap became very noticeable and more so at the advanced placement level of classes. She would like the District to take a look at the classrooms and see that the diversity of

students in classes is a problem. The District needs to focus on the things we are not doing to help support disadvantaged students.

Mr. Larry Boeldt, 3206 N. 28<sup>th</sup> Street, Sheboygan – Mr. Boeldt raised concern about district policy with regards to students with disabilities and violation of law especially within the charter schools. He referenced ADA compliance and that the District may need to alter their policies. He feels charter schools are inflexible in dealing with children who have disabilities.

Ms. Aline Moreno, 4249 Honeysuckle Court, Sheboygan – Ms. Moreno has petitioned community members to support their concern that the District become a sanctuary district. She is living in fear for her child’s future because of possible deportation. Her children will feel safe if schools are sanctuaries for immigrant children.

Ms. Abril Moreno Casas, 1121 Huron Avenue, Sheboygan – She started the club Youth Empower the Struggle and is also an immigrant student. She would like safe zones in schools and does not want to give up and wants school board members to understand that deportation is happening here.

Jair Medina, 2021 S. 8<sup>th</sup> Street, Sheboygan – Mr. Medina talked about the importance of education and that many do not feel safe outside their homes and want to feel safe. He talked about his journey as a child to immigrate and how traumatizing it was. He struggles in his daily life as a result and wants the school board to support the sanctuary school.

Ms. Becky Aschenbach, 2224 Kohls Court, Sheboygan – She believes this is a very hard topic and when people say that district staff do not understand it is very disturbing to her. Her issue is the community is putting their trust into the school board to do what is right in the eyes of the law. She feels for immigrants and wants to protect all students but not do something that is against the law.

Mr. Bob Bledsoe, 2903 Lakeshore Drive, Sheboygan – What is debatable is targeting children and we have no reason to target children in this way. There are places we consider sanctuary for a reason and school are sanctuaries. He continued to reference that the District is targeting children.

## **SUPERINTENDENT’S REPORT**

Dr. Sheehan provided his report which included a moment to reflect on the celebration time for the District including the student and staff successes. Diploma Dash will be on June 3, 2017 beginning at 9:00 a.m. at Vollrath Bowl and then graduation will be held on June 4, 2017. He also added that Sheboygan Area School District students broke the \$3 million mark with scholarships.

## **MISCELLANEOUS**

### **A. Review of Policy Application to Immigration Authorities**

Dr. Sheehan thanked those who provided community input regarding their concerns. He reported that he has reviewed district policies and has also been working with the District’s attorney on whether “immigration” should be included in any of the policy language. He also clarified that those policies reflecting “police” will be updated to “law enforcement” to be consistent.

### **B. 2017-2018 Proposed Preliminary Budget Update**

Mr. Boehlke provided an update on the budget and noted that if school board members had feedback on the items included in the proposed preliminary budget they should make him aware. He reported that based on discussion and ongoing evaluation of the budget by administration, some changes have been made to the recommendation. The changes which occur at the \$150 per student increase level are a \$25,000 increase for the textbook budget which will decrease the Fund 41 Capital Maintenance budget by \$25,000. A \$15,000 budget increase for summer school teacher pay for remedial classes was added. The budget was kept in balance by increasing the budget reductions for part-time employment from \$75,000 to \$85,000, and by reducing the increase to elementary school discretionary budgets by \$5,000. There were other discussions on other items including an additional step on the teachers’ schedule. Mr. Whelton talked about the federal changes with Title funds and whether that line item would be affected by the change. Mr. Harvatine responded that he does not know what the Title funds reduction would mean as those are federal dollars filtered down to the state and it is too early to know what the impact would be, and those impacts likely will not go into effect until the 2018-19 budget. Mr. Samet would like to look at the administrator wages that may be low in respect to the provided comparables and suggested that should the District get an increase in aid it may be the right time to get administrators in align with those comparables. Mr. Samet also talked about capping teachers and Mr. Boehlke responded that when the teacher

schedule was set in place the larger group on top took a freeze so the idea was that this year if there was an increase in the budget they would get something. He further noted that the District needs to be sure our teachers at the top can still remain competitive and as other districts change their schedules we will likely continue to do so as well. Mr. Mancl noted that he would like to see those who are struggling a bit more receive something and then also address the administrative salary area. Mr. Boehlke is recommending the \$150 per pupil adjustment and anything with a pay raise would be retroactive until the state adopts its budget.

**C. Strategic (Long-Range) Plan Quarterly Review**

Dr. Sheehan and the Executive Management Team shared the quarterly review of the District's long-range plan and talked about what the long-range plan would look like for the upcoming June Planning Session.

**D. Adoption (Second Reading) of Revised Bylaw 0113 Boundaries – Elementary, Middle School, High School**

Moved by Mr. Mancl, seconded by Ms. Pothast to approve the Curriculum and Instruction Committee's recommendation for the adoption (second reading) of revised Board of Education Bylaws 0113 Boundaries – Elementary, Middle School, High School. All ayes. Motion carried unanimously.

**REPORT OF COMMITTEES**

**A. CURRICULUM & INSTRUCTION COMMITTEE**

Moved by Ms. Pothast, seconded by Mr. Whelton to approve agenda items #2, #3, and #4. All ayes. Motion carried unanimously.

1. Diplomas Recommendation for Class of 2017 Graduates (See above)

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to award high school diplomas to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2017 who have completed district requirements for graduation. All ayes. Motion carried unanimously.

2. Kenneth E. Behring National History Day Contest

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's request for a North High School student to attend the Kenneth E. Behring National History Day Contest in College Park, Maryland on June 11-15, 2017. All ayes. Motion carried unanimously.

3. Future Business Leaders of America National Leadership Conference

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's request for North High School students to attend the FBLA National Leadership Conference in Anaheim, California on June 29-July 3, 2017. All ayes. Motion carried unanimously.

4. National Catholic Forensic League (NCFL) Grand National Tournament

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's request for IDEAS Academy and North High School students to attend the NCFL Grand National Tournament in Louisville, Kentucky on May 25-29, 2017. All ayes. Motion carried unanimously.

5. Youth Risk Behavior Survey

From the committee meeting:

Mr. Harvatine reported that the Youth Risk Behavior Survey is administered every other year to students at the middle and high school level. Mr. Haulotte reported the survey is optional and participation rates have always been

very high. With the aggregate data there are areas of success such as the percentage of student alcohol consumption has dropped 11 percent and marijuana use has also dropped 4 percent. Many of the areas of improvement fall within the mental health area and are of concern to the District. Some of the student issues are school issues but some are issues from home. Ms. Martin asked about the students who reported being electronically bullied and whether we know where that is occurring. Mr. Harvatine responded that because this is not a district survey we do not have the ability to modify the question or break it down. Often the bullying occurs after hours and during the weekend but tend to bleed into the school week. He also noted that the definition of bullying is clarified; however, the State only asks it in a specific way. Ms. Pothast commented that she wants to be able to provide our staff the ability to connect with these students and that the strengths of our schools are our staff. Mr. Mancl added that in preparation for the June report he would like to review if there is a baseline on bullying as it may determine whether it is getting worse or if students are just more aware.

#### 6. Books on Bikes

From the committee meeting:

Ms. Gloede and Ms. Kiel presented their 2017 Summer Books on Bikes program. Through grants, book donations, book fairs, and the recipient of Dollar Makes a Difference they were able to fund the program. This also provided them with the ability to purchase 3 bikes and 4 trailers and purchase additional books. They created a website, established connections with local organizations and have created routes for summer rides. This past summer they completed 8 rides around Sheboygan and Cleveland which resulted in over 310 books given away. They will continue to fund the program through writing additional grants, have teamed up with Saturplay, will continue to hold book fairs, and have updated their website.

#### 7. Middle School Athletic Code

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum and Instruction Committee's recommendation to approve the Middle School Athletic Code. All ayes. Motion carried unanimously.

Ms. Martin noted that she had attended a parent information meeting that Mr. Hinze held and that if the academic section of the athletic code is interpreted and understood the way it was clearly and concisely explained, she is comfortable with it.

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Reinthaler to accept administration's request to approve the Middle School Athletic Code. Motion carried 3-1 (Martin-no).

Mr. Hinze reported that he reviewed multiple middle school athletic codes and then worked to develop one for the District. He reviewed some of the forms the student athlete would be required to complete in addition to signing the athletic code. Ms. Martin asked about proof of insurance and Mr. Harvatine noted that parents can secure insurance (which is offered through the District) or they have their own insurance. Ms. Martin also talked about the academic portion and what "meet expectations" means as it seems vague. Mr. Harvatine responded that the intent was to keep it vague; however, Ms. Martin noted that kids should be students before athletes. Ms. Pothast commented that Ms. Martin sees it as an additional responsibility for a teacher; however, she sees it as a student who may make his academics a priority in order to play the sport. Mr. Mancl added that the vagueness means different things to different students and he sees it as a great opportunity and one that can be tweaked if necessary. Ms. Reinthaler asked if the way we wrote in the academic information was the best practice and that they as a group felt it was the best option and Mr. Hinze responded it was.

#### 8. Weighted Grade Review Committee

From the committee meeting:

Mr. Harvatine reported that the Weighted Grade Review Committee will be working through some themes but are not ready for any type of recommendation. In concept the committee will continue a weighted grade system and are looking to have a class rank. They will then look at how to use class rank for valedictorian, etc. The committee likes the idea of recognizing multiple students and is looking at a laude system which is what colleges currently use. This would result in a pure class ranking and students would be recognized at whatever level they have achieved. Many institutions do not require class rank and are looking for that student who really represents the class or a "class exemplar" which means a student has reached a certain academic level along with additional criteria to be

considered by teachers, students, and peers who would then make that selection. The final area would be an implementation plan and working out details would begin immediately.

9. Maywood Nature-Based 4K Collaborative Program

From the committee meeting:

Mr. Harvatine provided an update and noted that the arrangement will most likely be that the YMCA will be the education facilitator through Camp YKoda and Maywood would be the site for the program. They could begin implementation for the 2018-2019 school year. Mr. Harvatine noted the issue is the need to get a base of people involved and interested in what they are doing. He is confident the program will be well-received and they would like to begin providing information to the community.

**B. HUMAN RESOURCES COMMITTEE**

Moved by Dr. Hein, seconded by Mr. Whelton to accept the Human Resource Committee’s recommendation to approve agenda items #1 and #3. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Ms. Pothast, seconded by Mr. Samet to confirm the following appointments. All ayes. Motion carried unanimously.

TEACHER

Samuel Domine	Social Studies	UW-Milwaukee	Bachelor’s Degree
Menomonee Falls, WI	Central High School	No experience	\$40,000.00

Mr. Domine has been hired for the 2017-2018 school year as a Social Studies Teacher at Central High School. He will receive his degree from the University of Wisconsin – Milwaukee in June 2017. He will be certified in Broad Field Social Studies, History, Political Science and Sociology, ages 10-21. He was one of five candidates interviewed.

EDUCATIONAL ASSISTANT

Kelly Schroeder	North	April 25, 2017	\$11.50 per hour
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FOOD SERVER

Kimberly Schachel	Jefferson	April 3, 2017	\$10.50 per hour
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SUBSTITUTE EDUCATIONAL ASSISTANT

Valerie Schmidt

SUBSTITUTE NOON SUPERVISOR

Jennifer Bradley

SUBSTITUTE TEACHERS

Shane Jach	Regular Education, ages 6-13; Social Studies, ages 6-13
Danielle Navis	Degreed, Non-Certified Substitute
Karen Wodach	Elem/Middle Education, grades 1-8; Choral Music, grades 7-12; General Music, grades PK-12

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

DISTRICT-WIDE

Charles Mais	External Candidate	TV 20 Recording	\$2,624.84 (prorated)
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RECREATION DEPARTMENT

Ava Cinealis	Summer School Assistant	April 11, 2017	\$8.50 per hour
Emma Cinealis	Summer School Assistant	April 11, 2017	\$8.50 per hour
Jack Harrison	Basketball/Baseball Aide	April 17, 2017	\$8.50 per hour
Annamarie Reynoso	Aquatics Aide	April 5, 2017	\$8.00 per hour
Coral Wappler*	Aquatics Aide	April 10, 2017	\$8.00 per hour

\*Relative of SASD employee - \*\*Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Heidi Alfred	Teacher	Madison	June 9, 2017
Bianca Beilke	Teacher	E.S.A.A.	June 9, 2017
Lincoln Cavanagh	Substitute Teacher	N/A	April 28, 2017
Mark Eckelaert	Student Lifeguard	North	April 7, 2017
Lee Kotyza	Substitute Teacher	N/A	April 24, 2017
Pamela Lensmire	Principal	Longfellow	June 30, 2017
Patricia McCarthy	Teacher	E.S.A.A.	June 9, 2017
Brandon Novack	Asst. Football Coach	North	April 26, 2017
Sarah Oftedahl	Teacher	Farnsworth	June 9, 2017
Timi Parker	Teacher	IDEAS	June 9, 2017
Zachary Rogers	Teacher	Jefferson	June 9, 2017
Jon Schrank	Student Council Advisor	South	June 9, 2017
Alex Stecker	Substitute Teacher	N/A	April 24, 2017
Linda Thimmig	Educational Assistant	Cooper	June 8, 2017
Michael Trimberger, Jr.	Principal	South	June 30, 2017
Lyle VanderWyst	School Security Officer	Farnsworth	June 8, 2017
Hella Willis	Teacher	North	June 9, 2017
Christopher Zablocki	Head Football Coach	North	April 26, 2017

3. Retirements

From the committee meeting:

Moved by Mr. Samet, seconded by Ms. Pothast to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Debra Benton	Secretary	Pigeon River	30.4 years of service
Eric Lee	Teacher	Farnsworth	22 years of service
Lynn Pekulik	Teacher	Jefferson	21 years of service
Constance Witzeling	Secretary	Student & Instructional Svcs	32.32 years of service

4. Internal Administrative Transfers

From the committee meeting:

The following internal transfers for administrative positions have been granted:

Paul DePagter	Assistant Principal, Urban	Principal, Longfellow	July 1, 2017
Kevin Formolo	Associate Principal, South	Principal, South	July 1, 2017
Joshua Kestell	Dean of Students, South	Associate Principal, South	July 1, 2017

5. Administrative Job Share

From the committee meeting:

Amy Buffington	50% Principal	Sheridan Elementary	\$39,000.00
Kelly Cvetan	50% Principal	Sheridan Elementary	\$50,006.20

6. Retirement Health Reimbursement Account (HRA)

Moved by Dr. Hein, seconded by Mr. Whelton to approve the Human Resource Committee’s recommendation to offer the Health Reimbursement Account (HRA) benefit to all current and future employees who have been hired since July 1, 2013. Motion carried 8-1 (Mancl – no).

Dr. Hein reported that administration felt this was the appropriate timing to offer the HRA benefit to employees and Mr. Mancl commented that he would be unable to support this recommendation as it is more fiscally responsible for the school board to wait rather than set future school boards up for financial issues. Mr. Whelton commented it is important to retain teachers and that this is something within the budget we can work with. Mr. Boehlke added it is a long-term commitment but at some point that \$4 million budget goes to zero.

From the committee meeting:

Moved by Ms. Pothast, seconded by Dr. Hein to approve offering the Health Reimbursement Account (HRA) benefit to all current and future employees who have been hired since July 1, 2013. Motion approved 2-1 (Samet-no).

Ms. Holschbach reported that the teacher meet and confer group have requested that current and future employees who have been hired since July 1, 2013 receive the retirement health reimbursement account (HRA) benefit to assist in attracting and retaining staff. She further explained this does not add to the District budget; however, it does not decrease the other post-employment benefit (OPEB) liability as quickly and the budget will always hold a line item for (OPEB) from here on out if this is approved. Currently, the budget for retiree health care is at \$4 million until the back funding is complete, (by July 2021), and will continue to be reduced each year until it reaches \$0 in 2049-50. However, back funding would not be complete until July, 2024 if this proposal is approved.

**C. FACILITIES/RECREATION/THEATRE COMMITTEE**

Moved by Mr. Burg, seconded by Mr. Mancl to approve the Facilities/Recreation/Theatre Committee’s recommendation to approve agendas item #2. All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Ms. Martin to approve the Facilities/Recreation/Theatre Committee’s recommendation to approve agendas item #4 and #5. All ayes. Motion carried unanimously.

1. Referendum Projects Update

From the committee meeting:

Mr. Albright provided an update on the building additions occurring at Cleveland Elementary School as a result of the referendum.

2. Tabulation of Bids – Jefferson Elementary School Playground Remodeling

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Reinthaler to accept administration’s recommendation to enter into contract with Spielvogel & Sons Excavating, Inc. in the amount of \$233,100 for playground remodeling at Jefferson Elementary School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID RESULTS</u>
Spielvogel & Sons Excavating Inc.	\$233,100
Buteyn-Peterson Construction Co.	\$242,992
Wagner Excavating Inc.	\$279,500

(Jefferson Referendum Project)

3. Community Recreation Department Summer 2017 Program Guide

From the committee meeting:

Mr. Koehler highlighted classes that are new this summer and noted they work in coordination with the summer school program. There are many free opportunities for everyone to take advantage of.

4. Sheboygan Theatre Company’s Financial Report

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Mancl to accept the Sheboygan Theatre Company’s Financial Report for the period of March 1-31, 2017. All ayes. Motion carried unanimously.

Mr. Koehler reported that revenues are out distancing the expenses. With a new fundraiser and gala along with other new initiatives and four shows there should be a more positive outcome.

5. Community Recreation Department Financial Report

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to accept the Community Recreation Department Financial Report for the period of March 1-31, 2017. All ayes. Motion carried unanimously.

Mr. Koehler reported that revenues will likely exceed what they projected. He noted the difference may be that child care is at full capacity. They continue to work on capital improvement projects and fields are a major concern including drainage. Work will likely begin at Horace Mann Middle School first.

6. Facility Permit Report

From the committee meeting:

Mr. Koehler presented the Facility Permit Report for the period of April 1-30, 2017 for information.

**D. FINANCE & BUDGET COMMITTEE**

Moved by Mr. Samet, seconded by Mr. Burg to accept the Finance and Budget Committee’s recommendation to approve agenda item #11. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Whelton to accept the Finance and Budget Committee’s recommendation to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Burg to accept the Finance and Budget Committee’s recommendation to approve agenda item #7. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Burg to accept the Finance and Budget Committee’s recommendation to approve agenda item #6. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Whelton to accept the Finance and Budget Committee’s recommendation to approve agenda items #8 and #9. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Burg to accept the Finance and Budget Committee’s recommendation to approve agenda item #10. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Whelton to accept the Finance and Budget Committee’s recommendation to approve agenda item #12. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve Capital Projects fund for audit. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	4,453,675.89		3,502,046.21	951,629.68
B. CAPITAL IMPROVEMENTS 2016-17				
a. Asbestos	35,000.00		8,151.25	26,848.75
b. Assessments	70,000.00		12,305.17	57,694.83
c. Auditoriums	10,000.00		0.00	10,000.00
d. Blacktop	90,000.00		1,983.04	88,016.96
e. Bleachers	10,000.00		0.00	10,000.00
f. Door Hardware	43,000.00		0.00	43,000.00
g. Electrical	15,000.00		0.00	15,000.00
h. Facilities Upgrades	280,000.00		0.00	280,000.00
i. Fence	20,000.00		0.00	20,000.00
j. HVAC	37,000.00		0.00	37,000.00
k. Lighting Upgrades	12,000.00		0.00	12,000.00
l. Plumbing	20,000.00		0.00	20,000.00

m. Roofs	400,000.00		0.00	400,000.00
n Building Envelopes	60,000.00		0.00	60,000.00
	<u>1,102,000.00</u>		<u>22,439.46</u>	<u>1,079,560.54</u>
Total Fund 41	5,555,675.89	104,028.81	3,524,485.67	2,135,219.03

2. Statement of Cash Flow

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg, to approve the Statement of Cash Flow through March 2017. All ayes. Motion carried unanimously.

3. Revenues and Expenditures Reports

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve the Revenue & Expenditures reports through March 2017. All ayes. Motion carried unanimously.

4. Budget Revisions and Transfers of Appropriations

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve the Budget Revisions and Budget Transfers of Appropriation through March 2017. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Revised Budget 2/28/2017	Revised Budget 3/31/2017	Budget Increase (Decrease)
<b>REVENUES</b>			
100 Transfers-in	<b>0.00</b>	<b>0.00</b>	0.00
<b>Local Sources</b>			
210 Taxes	<b>28,132,505.00</b>	<b>28,132,505.00</b>	0.00
260 Non-Capital Sales	278,525.00	278,525.00	0.00
270 School Activity Income	80,800.00	80,800.00	0.00
280 Interest on Investments	60,800.00	60,800.00	0.00
290 Other Revenue, Local Sources	<b>425,220.25</b>	<b>442,907.25</b>	17,687.00
<b>Subtotal Local Sources</b>	<b>28,977,850.25</b>	<b>28,995,537.25</b>	17,687.00
<b>Other School Districts Within Wisconsin</b>			
340 Payments for Services	<b>2,147,927.00</b>	<b>2,147,927.00</b>	0.00
<b>State Sources</b>			
610 State Aid -- Categorical	799,543.00	799,543.00	0.00
620 State Aid -- General	75,910,779.00	75,910,779.00	0.00
630 DPI Special Project Grants	68,360.00	68,360.00	0.00
640 Payments for Services	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,772,383.67	1,772,383.67	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	0.00
690 Other Revenue	2,783,290.00	2,783,290.00	0.00
<b>Subtotal State Sources</b>	<b>81,429,355.67</b>	<b>81,429,355.67</b>	0.00
<b>Federal Sources</b>			
710 Transit of Aids	86,434.00	86,434.00	0.00
730 DPI Special Project Grants	1,209,112.01	1,209,426.01	314.00

750 IASA Grants	2,298,945.00	2,298,945.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00
790 Other Revenue from Federal Sources	803,522.00	803,522.00	0.00
<b>Subtotal Federal Sources</b>	<b>4,398,013.01</b>	<b>4,398,327.01</b>	314.00
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	<b>0.00</b>	<b>0.00</b>	0.00
<b>Other Revenues</b>			
960 Adjustments	17,840.00	17,840.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	458,674.00	458,674.00	0.00
<b>Subtotal Other Revenues</b>	<b>626,514.00</b>	<b>626,514.00</b>	0.00
<b>TOTAL REVENUES</b>	<b>117,579,659.93</b>	<b>117,597,660.93</b>	18,001.00

	<b>Revised Budget 2/28/17</b>	<b>Revised Budget 3/31/17</b>	<b>Budget Increase (Decrease)</b>
<b>EXPENDITURES</b>			
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	24,137,374.57	24,176,398.07	39,023.50
120 000 Regular Curriculum	29,846,462.66	29,836,437.33	-10,025.33
130 000 Vocational Curriculum	2,662,127.89	2,664,174.89	2,047.00
140 000 Physical Curriculum	3,191,521.06	3,191,139.06	-382.00
160 000 Co-Curricular Activities	1,204,920.00	1,202,241.70	-2,678.30
170 000 Other Special Needs	439,725.90	439,480.90	-245.00
<b>Subtotal Instruction</b>	<b>61,482,132.08</b>	<b>61,509,871.95</b>	27,739.87
<b>Support Sources</b>			
210 000 Pupil Services	5,022,370.33	5,061,818.33	39,448.00
220 000 Instructional Staff Services	3,474,984.87	3,488,666.87	13,682.00
230 000 General Administration	2,014,726.06	2,013,024.06	-1,702.00
240 000 School Building Administration	7,406,533.60	7,312,508.43	-94,025.17
250 000 Business Administration	14,397,879.25	14,529,528.55	131,649.30
260 000 Central Services	4,718,437.35	4,884,055.25	165,617.90
270 000 Insurance & Judgments	947,162.00	947,162.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	21,942.24	22,165.24	223.00
<b>Subtotal Support Sources</b>	<b>38,004,035.70</b>	<b>38,258,928.73</b>	254,893.03
<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	13,635,709.21	13,635,709.21	0.00
430 000 Instructional Service Payments	8,638,211.00	8,656,395.00	18,184.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
<b>Subtotal Non-Program Transactions</b>	<b>22,273,920.21</b>	<b>22,292,104.21</b>	18,184.00
<b>TOTAL EXPENDITURES</b>	<b>121,760,087.99</b>	<b>122,060,904.89</b>	300,816.90

<b>SPECIAL EDUCATION (FUND 27)</b>	<b>Revised Budget 2-28-17</b>	<b>Revised Budget 3-31-17</b>	<b>Change in Budget</b>
<b>TOTAL REVENUES</b>	<b>21,093,313.21</b>	<b>21,093,313.21</b>	0.00
100 000 Instruction	17,121,405.44	17,121,405.44	0.00

200 000 Support Services	3,799,581.77	3,799,581.77	0.00
400 000 Non-Program Transactions	172,326.00	172,326.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>21,093,313.21</b>	<b>21,093,313.21</b>	<b>0.00</b>

5. Nutritional Services Update

From the committee meeting:

Ms. Smith provided a PowerPoint on the changes within the Nutritional Services Department. She highlighted several items that were created recently which included creating a logo for the School Nutrition Department with the help of Mr. Ryan Glaser, Printing Services, a monthly newsletter to staff which features staff of the month. Mr. Burg asked if the monthly newsletter could be forwarded to school board members and Ms. Smith responded yes. They are working in collaboration with Nourish on the Summer '17 Harvest of the Month which is a farm to summer school program in which each week volunteers from Nourish Farm help hand out fruit/vegetables to kids receiving free summer meals. Ms. Smith further highlighted several projects that have been completed which include a new freezer and storage area at Urban, new menu board and signage at South, remodeling of the South café which included adding dual serving lines incorporating flavor stations at North and South. Ms. Smith spoke about the breakfast changes at Urban, Mosaic and IDEAS with the mobile after the bell program. Cooper and James Madison Elementary Schools have morning nourishment in the classroom. The School Nutrition Department received a \$200,000 Pep grant and \$30,000 Vollrath match grant. The Hunger Task Force also gave \$38,000 towards school nutrition programs. Nourish is helping to implement nutrition education into the schools. Ms. Smith talked about future projects to enhance programming. She provided an overview of equipment upgrades. Ideally they would like to have two serving lines at all the elementary schools so students have more time to eat and offer more choices. Ms. Smith noted the District was selected as one of the nation's first Turnip the Beet Silver Award winners for the summer nutrition program. Ms. Smith is the first in Wisconsin to be recognized by Tony Evers, Ph.D. of the Department of Public Instruction for Goal Oriented Achievement Learning Skills (GOALS).

6. Introduction (First Reading) of New Board of Education Policy 8520 – Meal Accounts

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve the Introduction (First Reading) of the new Policy 8520 – Operations; Meal Accounts. All ayes. Motion carried unanimously.

Mr. Boehlke noted a new requirement of the National School Lunch Program (NSLP) is that all school districts must have a new meal account policy in place by July 2017. The policy addresses how the District deals with unpaid lunch accounts, what happens to funds when families leave the district, etc. Mr. Boehlke noted that families with lunch balances at or below \$5 receive messages through School Messenger. A monthly listing of lunch account balances that is \$20 or more in the negative will be sent to his office for collection. He added there are more negative balances than the past year which is concerning since many schools have universal free lunch. He added they are working with principals to help those families who would qualify but are not applying.

7. 2017-2018 Nutritional Services Meal Prices

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve the meal pricing for the 2017-18 school year that is in compliance with the National School Lunch Program pricing requirements. All ayes. Motion carried unanimously.

Mr. Boehlke explained per USDA requirements, and participation in the National School Lunch Program, there is a formula for school lunch pricing to follow which ensures that students paid meals are not being subsidized with free and reduced meal reimbursements. The USDA has a calculation to determine the minimum price that needs to be charged for paid meals in order to meet this regulation. With using the USDA calculation, administration is recommending to increase the elementary and secondary lunch prices ten cents for the 2017-2018 school year. Elementary lunch would be \$2.60 and secondary lunches would be \$3.05.

8. National School Lunch Program Equipment Grant

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve administration’s request to submit a grant application for a National School Lunch Program Equipment Grant administered through the Department of Public Instruction in the amount of \$40,399. All ayes. Motion carried unanimously.

Ms. Smith noted she applies for this grant every year for an opportunity to fund projects and upgrade equipment.

9. USDA Grant

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve administration’s request to submit a grant application to the USDA for a Greenhouse to Table education program at Jefferson Elementary School in the amount of \$99,000. All ayes. Motion carried unanimously.

Ms. Smith noted that is for farm-to-school nutrition which she will be collaborating with Nourish to incorporate into the curriculum along with Mr. Pethan, Jefferson Elementary School Principal. Students will be taught gardening, learning labs, and a hoop house will be developed outside. This grant will cover all expenses except \$1,000 in which \$500 of that has been donated.

10. Tabulation of Bids

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve administration’s recommendation that it be authorized to purchase a Jacobsen HR 800 rotary mower from Horst Distributing in the amount of \$89,998. All ayes. Motion carried unanimously.

Mr. Albright noted this will replace a 2006 mower which has 7,000 miles and a replacement hydro pump. This will be funded from last year’s undesignated fund balance. Mr. Boehlke added that vehicles cannot be purchased from Fund 41 as those funds can only be used towards buildings.

<u>Bidder</u>	<u>Bid Amount</u>
Horst Distributing	\$89,998
Reinders – Toro Groundsmaster 5910	\$97,209

11. District Transportation Contract

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve the contract with Prigges Chartered Buses Inc., for the 2017-2018 school year with a 1.9% increase, and to add an additional contract year (to 2021-2022). All ayes. Motion carried unanimously.

Mr. Boehlke noted through the referendum, funds were budgeted towards cameras for the buses. He further noted that implementing the camera system will require additional language to be added to the contract as far as who has rights to the video and who owns the equipment, etc. The new contract language will be brought back to the Board at a later time. Mr. Boehlke noted that Mr. Prigge and Mr. Boettner will do some clean up to the language as well and reiterated that the contract language changes will not change the Appendix C rates as being presented today for approval.

12. Gifts

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Liberty Diversified	Central High	500.00

Book	Deland Receiving Home	James Madison	10.99
Soft cover novels	Anonymous	SASD Libraries	230.00
Monetary	Stoeckigt's Fabricating	Red Raider Robotics	100.00
Monetary	Central Lakeshore Insurance LLC	Red Raider Robotics	100.00
Monetary	Grace Episcopal Church	Red Raider Robotics	500.00
Monetary	American Orthodontics	Red Raider Robotics	1,000.00
Monetary	Sargento Foods, Inc.	Red Raider Robotics	1,000.00
Monetary	Rockline Industries	Red Raider Robotics	2,000.00
<i>For Action</i>			
Monetary	Kohler Company	Red Raider Robotics	5,000.00

## E. COMMITTEE OF THE WHOLE

### 1. Special Education Services

From the committee meeting:

Mr. Nebel provided a brief update on the special education program and student support services offered at the Sheboygan Area School District. He further explained that the goal of the special education program is to provide a continuum of special education services within the least restrictive learning environment. One of the strengths of the program is providing creative ways to serve students. Mr. Nebel explained that every building level has cross categorical teachers which allows meeting a variety of disabilities within those levels. Mr. Nebel spoke about the building level programs and the various locations the District programs are offered such as the Juvenile and Adult Detention Center for jail bound students.

### 2. Innovator Fellowship Program

From the committee meeting:

Mr. Matczak, North High School Principal, Mr. Johnson, North High Teacher, and Ms. Katie English, North High Student provided an update on the Innovator Fellowship Program. This program is an opportunity for a unique learning experience for students. Mr. Johnson noted the program began last year and has had incredible success which continued into year two. He would like to see this program continue and to be supported both internally and externally. Ms. English, spoke about her experience in the program which provides an opportunity to take an idea and make it happen with the help of a mentor at Jake's Café. She explained as she was entering high school she thought she should focus on honors and AP courses and realized she was missing the creative part of her life. Her idea in this program was to make a 'Color Me Sheboygan' coloring book which showcases and celebrates the Sheboygan community with the profits being donated back into the community art programs. Mr. Matczak added this program takes students out into the community and businesses and provides a rich experience beyond North High School.

### 3. 2017-2018 Proposed Preliminary Budget Update

From the committee meeting:

Mr. Boehlke noted the executive summary for the proposed 2017-18 preliminary budget includes three different revenue scenarios, \$100, \$150, and \$200. He added at this time the Governor is proposing \$200 per student increase. He did highlight administration may still not know the final aid amount when presenting preliminary budget for approval in June. If this is the case, administration will then present it with the \$150 revenue scenario and then adjust if needed. Pay increases would be retro-active. There was discussion related to the proposed 1.46% step movement for teachers (in each scenario) and the proposed \$500 increase to teacher frozen cells (\$150 & \$200 scenario). Mr. Boehlke clarified that the top step is currently \$75,000 and would move that group to \$76,000. They would not receive both the step increase and the \$500 increase. There are about 200 teachers whose salaries have been frozen, as they are above the \$75,000, and that group would receive the proposed \$500 increase at the \$150 and \$200 revenue scenario. Mr. Mancl expressed his concern of creating another step at the top and suggested looking at other incentives options. Dr. Hein questioned if this is in-line with other districts and Ms. Holschbach responded that administration has looked at comparables and the District is doing well from that standpoint but this is a way to show that group there is a way for movement rather than being capped at \$75,000, which it has been for the last several years. There are districts that have maximum salaries above \$75,000. Dr. Hein questioned if the cost of the additional step of \$23,000 would be every year and Mr. Boehlke responded yes. Mr. Mancl noted that there have been other incentives that were not specific to salary and he would like to see comparables. Ms. Holschbach noted that the administrative salaries compared to similar districts as far as enrollment and geographic are at the bottom one

and two. Teachers are at the top-one, two, and three. Ms. Holschbach added she can provide the data. Dr. Hein suggested looking at proposing an increase for summer school teacher pay for remedial classes at both the \$150 and \$200 scenarios. Mr. Harvatine spoke about the textbook budget that has dropped to \$280,000 and that the District needs to make it a priority to increase it.

4. Review of Policy Application to Immigration Authorities

From the committee meeting:

Dr. Sheehan explained he had received communication regarding an immigration resolution and that the administrations' response is that we care about all students feeling safe and secure so they can focus on their education. We have board policy which protects our students from third parties having access to our students. Dr. Sheehan added that if law enforcement has a valid warrant, school officials will work with them. Dr. Sheehan highlighted that in his 18 years as Co-Superintendent and Superintendent there has not been an incident with ICE involved. He added that his office is reviewing the associated policies and working on changing where it states "police" versus "law enforcement" to be consistent and include all state and federal agencies. Dr. Sheehan spoke about the immigration and customs enforcement (ICE) policy relating to the "sensitive locations". He highlighted two of the bullets of that policy regarding enforcement actions to apprehend, arrest, interview, or search an individual, or to surveil an individual for enforcement purposes should not take place at sensitive locations. Ms. Martin questioned the legislative intent of the words "should not" as it is different than "shall not". Mr. Mancl responded that this is referring to ICE policy not our board policy. Ms. Pothast questioned if administration could seek legal opinion on the difference of what a resolution does versus a policy and Ms. Reinthaler agreed. Mr. Burg suggested checking with Neola if they have a boiler plate language we could use to address the concerns they are requesting. Ms. Reinthaler noted our district has always acted on policy and not resolution and would want a policy in place to protect immigrant students and all students. Mr. Mancl asked if Dr. Sheehan would be able to provide just an update at the next full board meeting and Dr. Sheehan responded yes he will provide an as much as an update as he can relating to these items.

5. Moved by Ms. Martin, seconded by Mr. Whelton to adjourn at 9:25 p.m. to Closed Session per Wisconsin State Statutes Sec. 19.85 (1)(c) - To Confer and Take Possible Action Regarding Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Which the Board of Education has Jurisdiction or Exercised Responsibility Which Shall Include Consideration of Administrative Recommendations Regarding the Renewal, or Non-Renewal, of a Teacher Contract Under Section 118.22 of the Wisconsin Statutes. A roll call vote was taken and motion carried unanimously. (Burg, Whelton, Hein, Samet, Mancl, Reinthaler, Pothast, Martin)
6. Moved by Ms. Reinthaler, seconded by Ms. Pothast to reconvene to Open Session at 9:34 p.m. All ayes. Motion carried unanimously.
7. Moved by Dr. Hein, seconded by Ms. Martin to adjourn at 9:35 p.m. All ayes. Motion carried unanimously.

**F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS**

1. Legislative Breakfast – Mr. Whelton spoke with Senator LeMahieu and Representative Vorpagel who indicated they did not believe the education budget would change; however, the issue will be over transportation which likely will delay the budget. He talked about the additional funds for social workers and that he is confident that education will be in good shape for the 2017-2018 school years. He noted that if administrators had any concerns they should let he or Dr. Sheehan know and they will get that information to Representative Grothman especially with regards to the national budget and how that will impact the District.
2. Heritage School - Ms. Martin reported that the summer games program is getting underway and the committee continues to work on fieldtrips for next year as well as seeking out volunteer teachers and docents.
3. Sheboygan Public Education Foundation – Mr. Samet and Dr. Sheehan were not in attendance but reminded the school board about the Diploma Dash.

**COMMUNICATIONS**

Communications received were noted.

**FUTURE MEETING DATES**

June 13, 2017 Committee meetings at 6:00 p.m.; June 20, 2017 Annual Planning Session at 5:00 p.m.; June 27, 2017 Regular Board of Education meeting at 6:00 p.m.; July 25, 2017 Committee meetings at 6:00 p.m. and Regular Board of Education meeting beginning at 6:30 p.m.

**ADJOURN**

Moved by Ms. Pothast, seconded by Mr. Whelton to adjourn at 10:01 p.m. All ayes. Motion carried unanimously.



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Joseph M. Sheehan, Ph.D.  
Secretary and Superintendent