

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, May 24, 2016**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 24th day of May at 6:00 p.m. in the North High School Commons, 1042 School Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:07 p.m.

Present: Mr. Larry Samet, Dr. Susan Hein (arrived 8:13 p.m.), Mr. Mark Mancl (arrived 7:43 p.m.), Ms. Jennifer Pothast, Mr. David Gallianetti, Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg, Ms. Barbara Tuszynski (arrived 7:30 p.m.)

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Gallianetti, seconded by Ms. Pothast to approve the agenda. All ayes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ms. Martin, seconded by Ms. Pothast to approve the minutes of the Regular Board of Education meeting of April 26, 2016, Closed Session meeting of April 26, 2016, Annual Reorganization meeting of April 26, 2016, and Special Session meeting of May 17, 2016. All ayes. Motion carried unanimously.

DIPLOMAS

Moved by Ms. Pothast, seconded by Mr. Burg to award high school diplomas to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2016. All ayes. Motion carried unanimously.

Moved by Ms. Pothast, seconded by Mr. Gallianetti to approve the Curriculum and Instruction Committee's recommendation to award high school diplomas to Dylan Kudirko, Central High School class of 2014, Saiphia Vue and Higinio Alvarez, Central High School class of 2015, David Chang and Mitchell Weber, North High School class of 2015, and Vanessa Xiong and Brianna Marton, South High School class of 2015. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Student representatives Sara Seymour, North High School, and Jackson Martinez, South High School, provided the school board with reports from their respective schools and thanked the school board for the opportunity to represent their schools.

RECOGNITIONS

Students, staff, and volunteers of the year were recognized. President Reinthaler recessed the meeting at 7:43 p.m.

President Reinthaler reconvened the meeting at 8:02 p.m.

COMMUNITY INPUT

Bob Heck, 1720 Elm Avenue, Sheboygan thanked the school board members for everything they do every day and also for the Field of Dreams project as he supports selling the land to Aurora.

SUPERINTENDENT'S REPORT

Dr. Sheehan provided his report to the school board and highlighted that more than \$1.5 million in scholarships has been awarded to our high school students. He also talked about the District partnership with Lamar Advertising to use three digital billboards for parents to recognize their 2016 graduates and noted the only update to the Field of Dreams is that Aurora is working on a new agreement.

MISCELLANEOUS

A. Sheboygan 2016 Capital Needs Survey Results

Mr. Bill Foster, School Perceptions presented the results of the 2016 Capital Needs Survey. The goal of the survey is to provide direction to the school board on whether or not to consider a referendum. Mr. Foster commented that there was plenty of data but the response rate was a little lower than he thought it would have been as approximately 3,200 residents provided feedback. He added that the results of the survey are very positive and he has a high degree of confidence that the referendum would be successful. He further commented that this is a reasonable referendum and that the community understands that. Mr. Burg asked whether the questions for the referendum would be broken out and Mr. Foster commented that nothing came back from the data that he felt would necessitate asking more than one question. Ms. Reinthaler noted that school board members will wait until June to make a decision on whether to proceed with a referendum.

B. Discussion of Interview Team Composition and Selection Process for Superintendent Search

Moved by Mr. Samet, seconded by Mr. Gallianetti to approve the composition and original group of 14 for the Interview Team for the Superintendent search. All ayes. Motion carried unanimously.

Moved by Mr. Mancl, seconded by Ms. Pothast that the make-up of the non-employee members of the Interview Team (2 high school students, 2 parent representatives, 1 community member, 1 business partner) be selected by administration for approval by the Board of Education. All ayes. Motion carried unanimously.

Mr. Mancl reported that this item was previously discussed in the Human Resources Committee who wanted direction from all school board members. The proposal was 14 members on the Interview Team; however, some members of the committee felt that number was reasonable and others thought the number should be reduced to 10 as it may be an easier number to work with. Mr. Samet asked what Ms. Holschbach's opinion was and she responded that she supports 14 on the Interview Team but nothing more and does not think there is any benefit of having two separate teams as was also suggested. She also commented that each member of the interview team will need to make a commitment to the entire process which will also include training sessions. Ms. Martin commented that she would like to have a cross section of students serve on the Interview Team and the expectation is that administration will be as fair as they can when making their selections. Dr. Hein talked about having an odd number of members to avoid a dead heat or tie and Ms. Holschbach responded that would not be a problem because the Interview Team is not making the final selection. Ms. Pothast would like to rely on Ms. Holschbach's expertise moving through the process.

C. Adoption (Second Reading) of Revised Policy 3120 – Employment of Professional Staff

Moved by Mr. Gallianetti, seconded by Ms. Pothast to approve the adoption (second reading) of revised Board of Education Policy 3120 – Professional Staff; Employment of Professional Staff. All ayes. Motion carried unanimously.

D. Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account with Respect to and the Defeasance of Certain of the General Obligation Refunding Bonds, Dated March 26, 2012

Moved by Mr. Samet, seconded by Ms. Martin to approve the Resolution authorizing the transfer of funds, the establishment of an escrow account with respect to and the defeasance of certain of the general obligation refunding bonds, dated March 26, 2012. All ayes. Motion carried unanimously.

Mr. Boehlke provided a review of the executive summary and noted that this resolution is similar to debt refinancing, where the District issues new bonds to pay off prior bonds in order to lower the interest cost, a cash defeasance uses cash to pay off all or a portion of an existing bond issue. This will allow for the District to manage the overall tax levy and helps to avoid a fluctuating levy which can cause changes in the amount of general state aid that is received by the District. Mr. Burg asked if the District would be saving money by approving the resolution and Mr. Boehlke commented that the

District would save money and this is much like paying off a mortgage early. Mr. Samet commented that he appreciates the way in which Mr. Boehlke has been able to get financially creative with District funds during these difficult times.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

Moved by Ms. Pothast, seconded by Mr. Mancl to approve agenda items #3, #4, and #5. All ayes. Motion carried unanimously.

1. Diploma Recommendation Class of 2016 Graduates

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to award high school diplomas to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2016 who have completed district requirements for graduation. All ayes. Motion carried unanimously.

2. Diploma

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Mancl to award a high school diploma to Brianna Marton, class of 2015. All ayes. Motion carried unanimously.

3. National Speech and Debate Association (NSDA) National Tournament

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation for an IDEAS Academy student to attend the NSDA National Tournament in Salt Lake City, Utah from June 12-18, 2016. All ayes. Motion carried unanimously.

4. Kenneth E. Behring National History Day Contest

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation for North High School students to attend the Kenneth E. Behring National History Day contest in College Park, Maryland from June 10-17, 2016. All ayes. Motion carried unanimously.

5. Future Business Leaders of America National Leadership Conference

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation for North and South High School students to attend the FBLA National Leadership Conference in Atlanta, Georgia from June 28-July 3, 2016. All ayes. Motion carried unanimously.

6. Introduction of New Courses

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instruction Committee's recommendation to adopt the Emergency Management (South High School only) course for the 2016-17 school year. All ayes. Motion carried unanimously.

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instruction Committee's recommendation to adopt the Introduction to Strength Training (South High School only) course for the 2016-17 school year. Motion carried 8-1 (Tuszynski – no).

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation to adopt the Emergency Management (South High School only) course for the 2016-17 school year. All ayes. Motion carried unanimously.

Moved by Ms. Martin, seconded by Mr. Mancl to approve administration's recommendation to adopt the Introduction to Strength Training (South High School only) course for the 2016-17 school year. Motion carried 3-1 (Tuszynski – no).

Mr. Harvatine reported the Emergency Management course is for students interested in a career in fire and/or police science. The course will be tied into Lakeshore Technical College.

Mr. Harvatine reported the Introduction to Strength Training course will focus on teaching safe technical lifting practices using free weights and other resistances with the goal of building a comfort level of lifetime exercise for the student. Ms. Martin asked what the time requirement is and Mr. Harvatine responded that the class fits the gaps within the flexible model and is roughly two hours per week which equates to .25 credits. Mr. Mancl asked how this course is different than a current physical education class and Mr. Harvatine noted the classes are phased in; however, structurally it is not any different than any other physical education class. It was noted that a typical physical education class is 45 to 51 minutes.

7. Adoption of Textbooks/Instructional Materials

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instruction Committee's recommendation to adopt textbooks/instructional materials for the courses of Accounting 1 & 2 and Accounting 1 & 2 – TC, Personal Finance and Transitions to College Math. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Mancl to approve administration's recommendation to adopt textbooks/instructional materials for the courses of Accounting 1 & 2 and Accounting 1 & 2 – TC, Personal Finance and Transitions to College Math. All ayes. Motion carried unanimously.

8. 2016 Carol M. White Physical Education Program Grant

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instruction Committee's recommendation to submit a grant application for the Physical Education Program (PEP) Grant in the amount of approximately \$1.6 million. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration's recommendation to submit a grant application for the Physical Education Program (PEP) Grant in the amount of approximately \$1.6 million. All ayes. Motion carried unanimously.

Mr. Harvatine provided some history with regards to the grant and that in 2004 the District received a \$485,000 grant award. Since then, staff has been working over the past several years to put together the grant. The overall program goal is to improve our K-12 nutrition, health, and physical education programs. Ms. Finney noted that a community health survey revealed that sixty-seven percent of Sheboygan County adult residents are overweight or obese with forty-six percent of our students also failing to have age appropriate body mass index. This grant fits within our District Long-Range (5-Year) Plan with wellness.

B. HUMAN RESOURCES COMMITTEE

Moved by Mr. Mancl, seconded by Dr. Hein to approve agenda items #1, #3, and #4. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Mr. Samet, seconded by Mr. Gallianetti, to confirm the following appointments. All ayes. Motion carried unanimously.

TEACHERS

| | | | |
|---------------|--------------|------------------|-------------------|
| Nicole Albers | I.D. Teacher | UW-Stevens Point | Bachelor's Degree |
| Appleton, WI | Horace Mann | No experience | \$40,000.00 |

Ms. Albers has been hired for the 2016-2017 school year as a Special Education (Intellectual Disabilities) Teacher at Horace Mann Middle School. She received her degree from the University of Wisconsin-Stevens Point in December 2015. She is certified in ages 6-21 in Cross Categorical, Cognitive Disabilities, Learning Disabilities and Emotional Behavioral Disabilities. She was one of three candidates interviewed.

| | | | |
|---------------|-------------------|-----------------------|-------------------|
| Stephen Goes | Cross Categorical | Lakeland College | Bachelor's Degree |
| Sheboygan, WI | North | 9 years of experience | \$53,000.00 |

Mr. Goes has been hired for the 2016-2017 school year as a Cross Categorical Teacher (emphasis on Intellectual and Emotional Disabilities) at North High School. He received his degree from Lakeland College in December 2003. He is certified in Cross Categorical and Learning Disabilities, ages 10-21, Sociology and Broad Field Social Studies, grades 6-12. He was one of four candidates interviewed.

| | | | |
|-----------------|-------------------|---------------|-------------------|
| Megan Hinojosa | Cross Categorical | UW-Oshkosh | Bachelor's Degree |
| Fond du Lac, WI | Farnsworth | No experience | \$40,000.00 |

Ms. Hinojosa has been hired for the 2016-2017 school year as a Special Education (Cross Categorical) Teacher at Farnsworth Middle School. She will receive her degree from the University of Wisconsin-Oshkosh in June 2016. She will be certified in Cross Categorical, ages 6-13. She was one of two candidates interviewed.

| | | | |
|----------------|-----------------|------------------------|-----------------|
| Michael Aprill | Science Teacher | UW-Milwaukee | Master's Degree |
| Plymouth, WI | South High | 15 years of experience | \$65,000.00 |

EDUCATIONAL ASSISTANT

| | | | |
|-------------------|----------|-------------|------------------|
| Melissa Schoerner | E.S.A.A. | May 2, 2016 | \$11.50 per hour |
|-------------------|----------|-------------|------------------|

HEARING INTERPRETER

| | | | |
|---------------|-------|----------------|------------------|
| Misty Luedtke | South | April 18, 2016 | \$18.83 per hour |
|---------------|-------|----------------|------------------|

SUBSTITUTE EDUCATIONAL ASSISTANTS

Daniel Champion
Hannah Moody

SUBSTITUTE TEACHERS

| | |
|-------------------|---|
| Bart Demkowicz | Health, Physical Education, Alternative Education, ages 10-21 |
| Ryanne Froh | Degreed, Non-Certified Substitute |
| Kia Hesselink | Degreed, Non-Certified Substitute |
| Elizabeth Laswell | Occupational Therapist |
| Mary Nebel | Elementary/Middle Level Education, grades 1-8 |
| Melissa Reyes | Degreed, Non-Certified Substitute |
| Carol Rokicki | Art, grades Pre-K-12 |

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

| | | | |
|------------------|--------------------|-----------------------|----------------------|
| Rodney Ellison** | External Candidate | Assistant Boys' Track | \$914.33 (Job-Share) |
| Ernesto Matus | Internal Candidate | Assistant Boys' Track | \$914.33 (Job-Share) |
| Megan Rammer** | External Candidate | Assistant Boys' Track | \$914.33 (Job-Share) |

RECREATION DEPARTMENT

| | | | |
|---------------------|-------------------------------|-----------|---------------|
| Name | Department/Program | Effective | Rate per hour |
| Rachel Wojasinski** | Adult Fitness/Spin Instructor | 4/12/2016 | \$10.00 |

*Relative of SASD employee

**Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

| | | | |
|------------------|-----------------------|------------------|-------------------|
| Phyllis Becker | Teacher | Madison | June 10, 2016 |
| Mary Calkins | Guidance Counselor | Tower | June 10, 2016 |
| Amelia Drew | Teacher | Urban | June 10, 2016 |
| Jeff Grunewald | Teacher | North | June 10, 2016 |
| Karen Hofschild | Sub. Educ. Assistant | N/A | April 5, 2016 |
| Jacob Howard | Teacher | Farnsworth | June 10, 2016 |
| Peter Karle | Coach | North | April 26, 2016 |
| Mark Lehman | Coach | South | April 20, 2016 |
| Meghan Murray | Teacher | L.W.O.C. | June 10, 2016 |
| Meg Peterson | Teacher | Horace Mann | June 10, 2016 |
| Elizabeth Petrie | Teacher | South | February 29, 2016 |
| Neil Rismeyer | Teacher | South | June 10, 2016 |
| Lauren Schmitt | Coach | North | April 18, 2016 |
| Michelle Shutter | Teacher | L.W.O.C. | June 10, 2016 |
| Duane Simmons | Principal | Central/Warriner | June 30, 2016 |
| Lisa Smith | Educational Assistant | Jackson | April 14, 2016 |
| Randall Uttech | Coach | North | April 6, 2016 |
| Allison White | Teacher | Farnsworth | June 10, 2016 |

3. Retirements

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Samet to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

| | | | |
|-----------------|--------------------|-----------------------|------------------------|
| Terri Hermann | Secretary | Pupil Services | 21.5 years of service |
| Fredolin Mayer | Custodian | Jackson | 21.7 years of service |
| Debra Regan | Payroll Specialist | Business Services | 22.98 years of service |
| Michael Shavlik | Custodian | North | 32.1 years of service |
| Pamela Shavlik | Secretary | Early Learning Center | 32.97 years of service |

4. District Calendar for the 2017-2018 School Year

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Samet to approve the calendar for the 2017-2018 school year. All ayes. Motion carried unanimously.

Ms. Holschbach highlighted the proposed calendar for the 2017-2018 school year is a bit different in that the last day of school is on a Friday and will return on Monday should they still need to check out. The other option was for the last day of school on a Tuesday and staff would return on Wednesday if needed to check out; staff preferred the last day of school on Friday. She further added they were creative with one of the Emergency Make-Up Days (ED) in that it is after Easter so if that make up day is not needed it is an additional day to Spring Break.

5. Discussion of Interview Team Composition and Selection Process for Superintendent Search

From the committee meeting:

Ms. Holschbach explained at the last Board meeting while discussing the Superintendent timeline it was decided to accept the timeline as proposed and the topic of the interview team composition was to be brought to the Human Resources Committee. She spoke about administration’s recommendation to have a heterogeneous group, which is her preference. Ms. Holschbach noted the other discussion item was with having fourteen people comprising the Interview Team, it needs to be determined if the interviews would be done in one large group or to break into two groups and have more people participate. She further noted either way there will need to be a cut-off point. Mr. Samet questioned if the Board should give this committee the criteria of what they are looking for in the candidates and Mr. Gallianetti responded that can be discussed during the Special meeting on May 17, 2016. Mr. Mancl indicated at this time the focus is on the Interview Team composition. Mr. Samet expressed that it is important not to

have the number of participants too large or too small and based on Ms. Holschbach's experience; he is in support of her recommendation of fourteen participants.

There was discussion regarding the selection process as far as obtaining names of individuals, of the proposed representatives, interested of being on the interview team with regards to staff and community members. They spoke about each of the meet n confer groups (teacher, administrative/principal, support staff) to determine their representative; for the Executive Management Team to determine the community/BOE/parent and business partner representative. Ms. Holschbach suggested that if it is determined not to have student representatives, perhaps the students could instead be a part of the process by giving the candidates tours of the district and come back at the end of the day to give their opinions of the candidates. Mr. Gallianetti asked if Ms. Holschbach was comfortable with the Executive Management team coming to the Board with two parent representatives and community/business partner representatives and Ms. Holschbach responded yes. Mr. Thorpe questioned if the Meet and Confer groups were going to determine the teacher/support representative and Mr. Gallianetti suggested this should be discussed with the full Board before going to the Meet and Confer groups. It was decided to place this item, as listed on this agenda, on the May 24, 2016 Regular Board of Education meeting and if it is not resolved to discuss and/or take possible action at the June Human Resources Committee meeting.

6. Support Staff Handbook Changes

Moved by Mr. Mancl, seconded by Dr. Hein to approve the Human Resource Committee's recommended changes to the Support Staff Handbook as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Samet, seconded by Mr. Gallianetti to approve the recommended changes to the Support Staff Handbook as presented. All ayes. Motion carried unanimously.

Ms. Holschbach reviewed the support staff handbook changes which consisted of updating to the correct policy number for the Employment Laws; referencing sick leave to the Personal Leave of Absence in which if a support staff does not use sick leave in one year they will receive one additional personal day; deleting Coordinator of Human Resources language from the Early Retirement Benefits; deleting "union" from the Employee Section. Ms. Holschbach highlighted that administration is recommending adding sick leave to be included in the overtime calculation. Holidays are currently included and before Act 10 sick leave and vacation were included. She added both her and Mr. Boehlke would like to see both sick leave and vacation to be included in the overtime calculation but at time is only recommending sick leave as they are not sure what impact this will have on the budget.

7. Teacher Handbook Changes

Moved by Mr. Mancl, seconded by Mr. Gallianetti to approve the Human Resource Committee's recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Samet, seconded by Mr. Gallianetti to approve administration's recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

Ms. Holschbach reviewed the Teacher Handbook changes which consisted of updating the correct policy number for the Employment Laws; changing the verbiage in the Pay Periods to allow new teachers to choose between receiving ten or twelve equal payments; deleting long-term care insurance in the benefits section; adding the due date for submitting the form in the Job Sharing section; and timeline for filling vacancies to July 31st.

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. North and South High Schools Red Raider Manufacturing Addition

From the committee meeting:

Mr. Vollmer provided an update on the work being completed at North and South High Schools and noted that the completion date of the projects is on schedule for August 1, 2016.

2. Community Recreation Department Summer 2016 Program Guide

From the committee meeting:

Mr. Koehler reported that the new Active registration system has approximately 90 percent of the registrations in and by July 1, 2016 they should have all registrations and programs loaded. He talked about the new programs being offered such as Books on Bikes, Laughter Yoga, high school flag football leagues and Family Fun Runs. He acknowledged Ms. Giese on her retirement and 27 year commitment with the Community Recreation Department.

3. Community Recreation Department Citizens Advisory Council Report

From the committee meeting:

Mr. Koehler reported on the meeting which was held on April 28, 2016 and noted that Mr. Burg has been sharing information from the board meetings with the committee members which has been helpful.

4. Community Recreation Department's Financial Report

Moved by Mr. Burg, seconded by Ms. Tuszynski to accept the Facilities/Recreation/Theatre Committee's recommendation to approve the Community Recreation Department's financial report for the period of March 1-31, 2016. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Tuszynski, seconded by Ms. Martin to accept the Community Recreation Department's Financial Report for the period of March 1-31, 2016. All ayes. Motion carried unanimously.

This agenda item will appear monthly on the committee agenda. Mr. Koehler reported that he worked with Mr. Boehlke on the layout of the budget. He noted that the department is no longer offering the Wisconsin Dells tickets because it was costing the department more than what it was taking in. Mr. Koehler reported that most of the department expenses are salaries because they are service driven. He also added the budget will be reduced in the future. Mr. Burg asked about the insurance and why it was showing zero percent for the current year and Mr. Koehler responded because insurance is a one lump payment.

5. Sheboygan Theatre Company's Financial Report

Moved by Mr. Burg, seconded by Ms. Martin to accept the Facilities/Recreation/Theatre Committee's recommendation to approve the Sheboygan Theatre Company's financial report for the period of March 1-31, 2016. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Martin, seconded by Ms. Tuszynski to accept the Sheboygan Theatre Company's Financial Report for the period of March 1-31, 2016. All ayes. Motion carried unanimously.

Ms. Martin asked about the Non-project portion of the report and Mr. Koehler noted it is for salaries. Ms. Martin also asked about the program advertising increased costs and Mr. Koehler responded the STC is doing a large push with advertising this year.

6. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of April 1-30, 2016 for information.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Samet, seconded by Dr. Hein to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Gallianetti to approve Capital Projects fund for audit. All ayes. Motion carried unanimously.

| | Capital Projects Appropriation | Interest Earned To Date | Expenses To Date | Under Appropriation |
|------------------------------|--------------------------------------|----------------------------|---------------------|------------------------|
| CAP IMPROV PRIOR YEARS | 3,401,675.89 | | 2,812,226.47 | 589,449.42 |
| CAPITAL IMPROVEMENTS 2015-16 | | | | |
| a. Asbestos | 20,000.00 | | 2,661.19 | 17,338.81 |
| b. Athletic Fields | 115,000.00 | | -50.00 | 115,050.00 |
| c. Auditoriums | 30,000.00 | | 8,991.00 | 21,009.00 |
| d. Blacktop | 40,000.00 | | -19.00 | 40,019.00 |
| e. Bleachers | 12,000.00 | | 0.00 | 12,000.00 |
| f. Door Hardware | 25,000.00 | | -83.00 | 25,083.00 |
| g. Electrical | 10,000.00 | | 1,361.84 | 8,638.16 |
| h. Facilities Upgrades | 215,000.00 | | 0.00 | 215,000.00 |
| i. HVAC | 75,000.00 | | -13.00 | 75,013.00 |
| j. Playgrounds | 40,000.00 | | -103.00 | 40,103.00 |
| k. Plumbing | 15,000.00 | | 0.00 | 15,000.00 |
| l. Roofs | 425,000.00 | | -75.50 | 425,075.50 |
| m. Service Systems | 30,000.00 | | 0.00 | 30,000.00 |
| | 1,052,000.00 | | 12,670.53 | 1,039,329.47 |
| Total Fund 41 | 4,453,675.89 | 94,933.50 | 2,824,897.00 | 1,723,712.39 |

2. Statement of Cash Flow

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Burg to approve the March 31, 2016 Statement of Cash Flow. All ayes. Motion carried unanimously.

Mr. Boehlke noted at last month's committee meeting there was a question as to how Fund 49 RRM (Red Raider Manufacturing) will affect cash flow and next month this will be included in the Statement of Cash Flow. He added the Statement of Cash Flow, less OPEB, is \$3.4 million more than last year. Those monies do not include Fund 49, which is still positive. Fund 49 RRM will be included every month as soon it will become negative due to expenditures as the committed pledges are over a five year time period. Mr. Samet suggested when listing Fund 49 to also include the dollar amount being taken out of the fund balance so that it is not only showing RRM balance but also the dollars used from the fund balance. Mr. Samet questioned why the cash flow is \$3.4 million ahead and Mr. Boehlke responded that monies were added to the fund balance last year which typically is done until money is spent down to help cash flow.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Gallianetti to approve the Budget Revisions and Transfers of Appropriations through March, 2016. All ayes. Motion carried unanimously.

| GENERAL FUND (FUND 10) | Adopted Budget 2015-16 | Revised Budget 2/29/16 | Revised Budget 3/31/16 | Budget Increase (Decrease) |
|------------------------|---------------------------|---------------------------|---------------------------|----------------------------------|
| REVENUES | | | | |
| 100 Transfers-in | 0.00 | 0.00 | 0.00 | 0.00 |
| Local Sources | | | | |
| 210 Taxes | 31,812,543.00 | 31,812,543.00 | 31,812,543.00 | 0.00 |
| 260 Non-Capital Sales | 270,775.00 | 270,775.00 | 270,775.00 | 0.00 |

| | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------|
| 270 School Activity Income | 86,640.00 | 86,640.00 | 86,640.00 | 0.00 |
| 280 Interest on Investments | 40,800.00 | 40,800.00 | 40,800.00 | 0.00 |
| 290 Other Revenue, Local Sources | 290,701.00 | 410,160.50 | 411,280.50 | 1,120.00 |
| Subtotal Local Sources | 32,501,459.00 | 32,620,918.50 | 32,622,038.50 | 1,120.00 |
| Other School Districts Within Wisconsin | | | | |
| 340 Payments for Services | 1,929,481.00 | 1,929,481.00 | 1,929,481.00 | 0.00 |
| State Sources | | | | |
| 610 State Aid -- Categorical | 2,278,850.00 | 2,278,850.00 | 2,278,850.00 | 0.00 |
| 620 State Aid -- General | 71,515,351.00 | 71,916,266.00 | 71,916,266.00 | 0.00 |
| 630 DPI Special Project Grants | 0.00 | 65,480.00 | 65,480.00 | 0.00 |
| 640 Payments for Services | 75,000.00 | 75,000.00 | 75,000.00 | 0.00 |
| 650 Student Achievement Guarantee in Education | 1,778,963.00 | 1,860,507.00 | 1,860,507.00 | 0.00 |
| 660 Other State Revenue Through Local Units | 20,000.00 | 20,000.00 | 20,000.00 | 0.00 |
| 690 Other Revenue | 268,235.00 | 268,235.00 | 268,235.00 | 0.00 |
| Subtotal State Sources | 75,936,399.00 | 76,484,338.00 | 76,484,338.00 | 0.00 |
| Federal Sources | | | | |
| 710 Transit of Aids | 88,008.00 | 91,116.00 | 91,116.00 | 0.00 |
| 730 DPI Special Project Grants | 1,044,943.00 | 1,148,914.00 | 1,148,914.00 | 0.00 |
| 750 IASA Grants | 2,243,968.00 | 2,257,968.00 | 2,306,968.00 | 49,000.00 |
| 780 Other Federal Revenue Through State | 0.00 | 0.00 | 0.00 | 0.00 |
| 790 Other Revenue from Federal Sources | 171,394.00 | 171,394.00 | 171,394.00 | 0.00 |
| Subtotal Federal Sources | 3,548,313.00 | 3,669,392.00 | 3,718,392.00 | 49,000.00 |
| Other Financing Sources | | | | |
| 860 Compensation, Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Revenues | | | | |
| 960 Adjustments | 0.00 | 14,447.37 | 14,447.37 | 0.00 |
| 970 Refund of Disbursement | 150,100.00 | 150,100.00 | 150,100.00 | 0.00 |
| 990 Miscellaneous | 241,000.00 | 458,674.00 | 458,674.00 | 0.00 |
| Subtotal Other Revenues | 391,100.00 | 623,221.37 | 623,221.37 | 0.00 |
| TOTAL REVENUES | 114,306,752.00 | 115,327,350.87 | 115,377,470.87 | 50,120.00 |

| EXPENDITURES | Adopted Budget 2015-16 | Revised Budget 2/29/16 | Revised Budget 3/31/16 | Budget Increase (Decrease) |
|--------------------------------------|-------------------------------|-------------------------------|-------------------------------|-----------------------------------|
| Instruction | | | | |
| 110 000 Undifferentiated Curriculum | 24,505,193.97 | 25,023,293.66 | 25,085,372.02 | 62,078.36 |
| 120 000 Regular Curriculum | 29,433,027.13 | 29,362,589.62 | 29,384,219.62 | 21,630.00 |
| 130 000 Vocational Curriculum | 2,548,141.00 | 2,563,339.00 | 2,564,377.00 | 1,038.00 |
| 140 000 Physical Curriculum | 2,693,710.00 | 2,692,663.00 | 2,692,240.00 | -423.00 |
| 160 000 Co-Curricular Activities | 1,003,608.00 | 1,018,429.92 | 1,020,596.42 | 2,166.50 |
| 170 000 Other Special Needs | 454,745.00 | 531,181.00 | 537,161.00 | 5,980.00 |
| Subtotal Instruction | 60,638,425.10 | 61,191,496.20 | 61,283,966.06 | 92,469.86 |
| Support Sources | | | | |
| 210 000 Pupil Services | 4,894,904.00 | 5,089,113.52 | 5,161,307.52 | 72,194.00 |
| 220 000 Instructional Staff Services | 3,029,628.00 | 3,149,394.26 | 3,131,144.26 | -18,250.00 |

| | | | | |
|--|-------------------------------|-------------------------------|-------------------------------|-------------------------|
| 230 000 General Administration | 1,964,513.00 | 1,986,486.27 | 2,017,210.27 | 30,724.00 |
| 240 000 School Building Administration | 6,436,977.30 | 7,410,219.35 | 7,317,383.35 | -92,836.00 |
| 250 000 Business Administration | 12,846,236.10 | 14,919,535.68 | 15,108,423.30 | 188,887.62 |
| 260 000 Central Services | 3,194,312.50 | 4,075,065.14 | 4,068,965.14 | -6,100.00 |
| 270 000 Insurance & Judgments | 951,766.00 | 947,766.00 | 947,766.00 | 0.00 |
| 280 000 Debt Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 290 000 Other Support Services | 78,882.00 | 77,151.00 | 75,676.00 | -1,475.00 |
| Subtotal Support Sources | 33,397,218.90 | 37,654,731.22 | 37,827,875.84 | 173,144.62 |
| Non-Program Transactions | | | | |
| 410 000 Inter-fund Transfers | 12,780,204.00 | 12,775,890.00 | 12,775,890.00 | 0.00 |
| 430 000 Instructional Service Payments | 7,485,904.00 | 7,962,779.00 | 7,967,974.00 | 5,195.00 |
| 490 000 Other Non-Program Transactions | 5,000.00 | 5,000.00 | 5,000.00 | 0.00 |
| Subtotal Non-Program Transactions | 20,271,108.00 | 20,743,669.00 | 20,748,864.00 | 5,195.00 |
| TOTAL EXPENDITURES | 114,306,752.00 | 119,589,896.42 | 119,860,705.90 | 270,809.48 |
| SPECIAL EDUCATION (FUND 27) | Adopted Budget 2015-16 | Revised Budget 2-29-16 | Revised Budget 3-31-16 | Change in Budget |
| TOTAL REVENUES | 19,239,290.00 | 19,892,650.00 | 19,892,650.00 | 0.00 |
| 100 000 Instruction | 16,258,281.00 | 16,288,864.00 | 16,288,819.00 | -45.00 |
| 200 000 Support Services | 2,811,403.00 | 3,457,455.00 | 3,457,500.00 | 45.00 |
| 400 000 Non-Program Transactions | 169,606.00 | 146,331.00 | 146,331.00 | 0.00 |
| TOTAL EXPENDITURES | 19,239,290.00 | 19,892,650.00 | 19,892,650.00 | 0.00 |

4. Revenues & Expenditures Reports

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Burg to approve the Revenue & Expenditures reports through March, 2016. All ayes. Motion carried unanimously.

Mr. Boehlke noted the revenues and expenditures are very similar to last year at this time. He added administration recently received Anthem's third quarter report. First quarter the district was over budget, second quarter caught up and third quarter under budget so essentially approximately \$1 million under budget. However, in July, we will have final numbers and discuss what to do if there is a savings such as possibly putting money in Fund 46 towards capital maintenance projects. He further added dental expenses are over budget approximately \$33,000 this year, but that is a small part of the health expenses. Mr. Samet suggested that during the June Planning Session there should be discussion on what to do with the health savings and where to designate dollars such as Fund 46 or to set a dollar amount and recommend administration to spend on other issues such as music, etc. and Ms. Reinthaler confirmed this item should be added to the June Planning Session agenda.

5. Tabulation of Bids - Vehicles

Moved by Mr. Samet, seconded by Dr. Hein to approve the Finance and Budget Committee's recommendation to approve administration's recommendation that it be authorized to enter into contract with Sheboygan Chevrolet in the amount of \$32,894.50 to replace a 2002 GMC Sierra 2500 Heavy Duty Truck used by the Facilities Department. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Gallianetti to approve administration's recommendation that it be authorized to enter into contract with Sheboygan Chevrolet in the amount of \$32,894.50 to replace a 2002 GMC Sierra 2500 Heavy Duty Truck (trade-in value of \$2,000.00) used by the Facilities Department. All ayes. Motion carried unanimously.

| | |
|--|-------------|
| Sheboygan Chevrolet (Ram) | \$32,894.50 |
| Sheboygan Chevrolet (Chev option 1) | \$37,576.50 |
| Sheboygan Chevrolet (Chev option 2) | \$36,136.50 |
| Ewald (Ram) | \$33,034.00 |
| Ewald (Chev) | \$34,942.00 |
| Ewald (Ford) | \$33,651.00 |
| Bergstrom (Ford) – arrived late did not accept | \$34,873.40 |
| Dick Brantmeier | No Bid |
| 5 Corners | No Bid |
| Bob Fish | No Bid |
| Burkart Ford | No Bid |

6. District Transportation Contract

Moved by Mr. Samet, seconded by Mr. Gallianetti to approve the Finance and Budget Committee’s recommendation to approve the contract with Prigges Chartered Buses Inc., for the 2016-17 school year with a 1.5% increase, and to add an additional contract year (to 2020-21). All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Burg to approve the contract with Prigges Chartered Buses Inc., for the 2016-17 school year with a 1.5% increase, and to add an additional contract year (to 2020-21). All ayes. Motion carried unanimously.

Mr. Prigge noted they have added two more diesel wheelchair buses and have increased their driver rate to \$13.00 which is higher than other districts, to attract more drivers. Mr. Samet questioned Mr. Boehlke regarding the transportation audit that was discussed at a previous meeting. Mr. Boehlke responded that since we have not had a transportation director, administration had school bus consultants with expertise review the district’s transportation procedures and the feedback indicated things are running very efficiently and our cost per student is very low. He further added that highlights of that audit will be shared with the Board.

7. 2016-17 Proposed Preliminary Budget Update

From the committee meeting:

Mr. Boehlke reviewed the executive summary and provided an update on the proposed 2016-17 preliminary budget that will be presented to the Board for approval in June. With this being the second year of the biennial budget we know what the revenue limit will be and the district will receive a \$100 increase per student so in general terms it is not as difficult to get the budget balanced. Mr. Boehlke added administration wanted to highlight items in the proposed preliminary budget for next year and receive feedback from the committee before bringing it before the Board in June for approval. He highlighted the executive summary lists the proposed reductions and expenditures for balancing the budget. He reported the projected budget is starting with a \$467,000 deficit, as outlined in the executive summary.

8. 2016-17 Nutritional Services Meal Prices

Moved by Mr. Samet, seconded by Mr. Burg to approve the Finance and Budget Committee’s recommendation to approve meal pricing for the 2016-17 school year that is in compliance with the National School Lunch Program pricing requirements. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Burg to approve meal pricing for the 2016-17 school year that is in compliance with the National School Lunch Program pricing requirements. All ayes. Motion carried unanimously.

Mr. Boehlke explained by the USDA calculation the district does not have to increase the meals pricing for 2016-17 school year; however, he added that possibly in June or July administration may propose to eliminate the reduced pricing. He explained that the students would still be identified as reduced meals but would not be charged .30 cents for breakfast and .40 cents for lunch. He further noted that in Ms. Smith’s research the districts that have done this have had an increase in participation as many students on reduced pricing do not participate due to lack of funds in

their accounts. Family's will still need to apply and those students will be still be considered reduced but would go through the line at no cost to them. He further added at this time administration is not ready to bring this forward.

9. Confirmation of Sale of 2015 House Construction Project

Moved by Mr. Samet, seconded by Ms. Tuszynski to approve the Finance and Budget Committee's recommendation to approve the RESOLUTION, by the Board of Education of the Sheboygan Area School District, confirming the authority of the Board of Education to sell the residential property at 5037 Green Meadow Place, Sheboygan, WI which was owned by the school district and was no longer needed for school purposes. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Gallianetti to approve the RESOLUTION, by the Board of Education of the Sheboygan Area School District, confirming the authority of the Board of Education to sell the residential property at 5037 Green Meadow Place, Sheboygan, WI which was owned by the school district and was no longer needed for school purposes. All ayes. Motion carried unanimously.

The accepted offer on the 2015 House Construction Project is \$314,900 and closing is scheduled to occur on June 10, 2016.

10. Gifts

Moved by Mr. Samet, seconded by Ms. Martin to approve the Finance and Budget Committee's recommendation to accept a monetary gift from the Acuity Charitable Foundation in the amount of \$35,000. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Dr. Hein to approve the Finance and Budget Committee's recommendation to accept a monetary gift from the South High School Booster Club in the amount of \$10,000. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Mr. Gallianetti to approve the Finance and Budget Committee's recommendation to accept a monetary gift from The Vollrath Company, LLC in the amount of \$2,500. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Ms. Pothast to approve the Finance and Budget Committee's recommendation to accept a monetary gift from the Kohler Foundation in the amount of \$2,500. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Gallianetti to accept all gifts to the district, approving those \$2500 and greater. All ayes. Motion carried unanimously.

| <u>Gift</u> | <u>Donor</u> | <u>Building/Program</u> | <u>Amount</u> |
|------------------------|------------------------------|---|---------------|
| <u>For Information</u> | | | |
| Monetary | James Madison PTO | James Madison | 600.00 |
| Various Items | Judie Kinate | Longfellow | 418.00 |
| <u>For Action</u> | | | |
| Monetary | Acuity Charitable Foundation | South/IT Pathway Computer Science Pathway | 35,000.00 |
| Monetary | South High Booster Club | South/Challenge Day/School Branding | 10,000.00 |
| Monetary | The Vollrath Company, LLC | Sheboygan Theatre Company | 2,500.00 |
| Monetary | Kohler Foundation | North/Midwest Artist Studios Project | 2,500.00 |

E. COMMITTEE OF THE WHOLE

1. Long-Range (5-Year) Plan Update – Goal 1, Objective 1, Activity 6

From the committee meeting:

Administration provided an update on the English Language Learner (ELL) Plan for the 2015-16 school year. Ms. Blum reported the ELL Department currently serves 1,250 ELL students in the District. Twelve schools are staffed with bilingual teachers and are driven by State Statutes. She is working with ELL PLC (English Language Learner Professional Learning Community) which is comprised of administrators and ELL teachers in grades K-12 to assist in aligning staff members to serve Spanish speaking families. Mr. Fields, ELL/Bilingual (Spanish) teacher at Jefferson, explained about how their building has reworked student schedules in reference to this alignment and he talked about the good impact this has had for the students as well as collaboration with teachers. He highlighted that he will take what the classroom teacher is doing and bring that into a smaller setting with Spanish speaking students, such as guided reading. Ms. Blum added since 2005, this has been the first opportunity for the ELL teachers to work with all the Spanish speaking students in the building.

2. Charter School Re-Authorization

From the committee meeting:

Moved by Ms. Tuszynski, seconded by Mr. Mancl to approve the reauthorization of Sheboygan Leadership Academy for the term of July 1, 2017 through June 30, 2022. All ayes. Motion carried unanimously.

Ms. Henseler provided a presentation of Sheboygan Leadership Academy's successes/achievements and future goals. Next year, Ms. Laura Studee, current Assistant Principal, will be the Principal and Ms. Henseler will continue administratively. Ms. Henseler noted they purchased the house across the street (through fundraising efforts), which was raised and they plan to create a natural play space and outdoor classroom with that area. She added they are planning to purchase the building and expand into other areas of the building.

3. Flexible Scheduling (Flex Mod)

From the committee meeting:

Administration presented an update regarding the implementation of the flexible model scheduling for the 2015-2016 school year. Mr. Trimberger spoke about the Flex-Mod survey that was conducted which included students, parents, teachers and support staff, to receive their feedback of the new schedule. He added there were positive results as well as areas to improve which includes attendance and course failures. Mr. Trimberger reviewed the results noting the majority of the students liked or were neutral in reference to the new schedule, with 152 strongly disagreeing and 89 slightly disagreeing with the new schedule. 12-15 of the parents were not pleased with the new schedule. He further added approximately 70% of the teachers were neutral or pleased and the majority of the support staff were neutral or pleased with the new schedule. Mr. Trimberger reviewed the executive summary that was included which provided information regarding attendance and truancy; ACT Scores and grade distribution. He spoke about the drop in attendance/truancy from approximately 93% to 91% this year and they have implemented interventions as well as rewarding students with zero unexcused absences. He added as far as grade distribution there were both more A's and F's and this generally relates to the attendance issues and more responsibility being placed on the students. The increase in failures is something that is being addressed by interventions such as providing guided study hall or resource rooms and this is something they will continue to improve. Several Board members expressed their concern with the increase of failures and Mr. Trimberger responded that it is alarming and interventions are being put in place and they are working with those students to help them be successful. He added that there have been many student successes as well due to the opportunities with flex mod. Mr. Gallianetti questioned when the next update will be presented to the Board and Dr. Sheehan responded that it had not been discussed and would mostly likely be late fall. Ms. Reinthaler requested that during the next update she would like to hear how the concerns with attendance/failures/conflicts were addressed and if they have improved.

4. Mr. Gallianetti adjourned at 9:15 p.m. All ayes. Motion carried unanimously.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Legislative Breakfast – Mr. Samet provided an overview of the Legislative Breakfast meeting of May 16, 2016 and noted that the group will reconvene in September.
2. HG&D Advisory Committee – Mr. Samet noted that Mr. Burg will be replacing him on the committee.

3. Sheboygan Public Education Foundation – Ms. Pothast provided an update and noted that Mr. Samet will be replacing her on the committee.

FUTURE MEETING DATES

June 14, 2016 Committee meetings begin at 6:00 p.m.; June 22, 2016 Annual Planning Session beginning at 5:00 p.m.; June 28, 2016 Regular Board of Education meeting beginning at 6:00 p.m.; July 12, 2016 Committee meetings begin at 6:00 p.m.; July 26, 2016 Regular Board of Education meeting beginning at 6:00 p.m.

ADJOURN

Moved by Mr. Gallianetti, seconded by Mr. Burg to adjourn at 9:15 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

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