

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, August 23, 2016**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 23rd day of August at 6:00 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:02 p.m.

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Mancl, seconded by Dr. Hein to approve the agenda. All ayes. Motion carried unanimously.

Present: Mr. Larry Samet, Mr. Mark Mancl, Mr. David Gallianetti (arrived at 6:05 p.m.), Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg, Dr. Susan Hein, Mr. Peter Madden, Ms. Jennifer Pothast

APPROVAL OF MINUTES

Moved by Mr. Burg, seconded by Ms. Pothast to approve the minutes of the Regular Board of Education meeting of July 26, 2016, Special Session meeting of July 26, 2016, and Special Session meeting of August 9, 2016. All ayes. Motion carried unanimously.

DIPLOMAS

Moved by Ms. Pothast, seconded by Ms. Martin to approve the Curriculum & Instruction Committee's recommendation to award high school diplomas to Brandon Huenink, North High School class of 2016, Sam Moua, South High School class of 2016, and Austin Kroll, Central High School class of 2015. All ayes. Motion carried unanimously.

COMMUNITY INPUT

Mr. Luke Lazarewicz, 1009 North 28th Street, Sheboygan expressed his concerns that the Trooper Bus is no longer available to provide transportation for his daughter.

SUPERINTENDENT'S REPORT

Dr. Sheehan acknowledged secretaries who have been working with the Skyward transition. He also provided the Open House information for Red Raider Manufacturing that will be held on October 18, 2016 from 1:00-5:00 p.m. and noted that formal invitations will be sent in the next few weeks. In addition, he reported that Farnsworth Middle School had established a shelter for the Embers apartment fire victims, the Foster Grandparent Program will likely end December 31, 2016 due to changes by the federal government, and that enrollment is up about 30 students.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

1. Diplomas

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to award high school diplomas to Brandon Huenink, North High School class of 2016, Sam Moua, South High School class of 2016, and Austin Kroll, Central High School class of 2015. All ayes. Motion carried unanimously.

2. Sheboygan Area School District Crisis Manual

Ms. Pothast provided an update on the revisions to the District Crisis Manual as outlined in the committee minutes.

From the committee meeting:

Mr. Harvatine talked about school safety and the District Crisis Manual. The manual is a tool used to prepare, respond, and communicate to a crisis. During spring, a committee of teachers, support staff and administrators began to review the entire manual. The area regarding school intruders is being reviewed closely with law enforcement from the City, Sheboygan County, Village of Cleveland, and Manitowoc County to develop a standardized training procedure at all buildings for intruder alerts using ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training. There will be two officers who will be providing training for all district staff. That training will provide preparation and a plan to more proactively handle the threat of an intruder versus the traditional “lockdown only” approach. A letter and communication will be sent home with students and an open house is planned on September 26, 2016 with the police department to answer any questions community members may have. Mr. Harvatine also added that in addition to a hardcopy of the crisis manual being provided to each building the manual will also be available electronically.

B. HUMAN RESOURCES COMMITTEE

1. Appointments

Moved by Mr. Mancl, seconded by Mr. Samet to approve the Human Resource Committee’s recommendation to confirm all appointments. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Mr. Samet to confirm the following appointments. All ayes. Motion carried unanimously.

Dr. Hein questioned the salary for the guidance counselor position that just graduated in May 2016, showing four years of experience and if the experience was teaching or guidance? Ms. Holschbach responded teaching; however, on the teacher salary schedule the position requires a master’s degree. Dr. Hein asked if credit is given for years in areas of education and Ms. Holschbach responded that with this position it was an internal candidate who had pursued further education for a guidance counselor and the District does not have them start over again. Mr. Mancl questioned what the District is doing to protect from discriminatory lawsuits as there are not as many guidelines and Ms. Holschbach responded there is always justification of why we offer what we offer.

ADMINISTRATOR

Kassandra Scott	Social Worker	UW-Milwaukee	Master’s Degree
Sheboygan, WI	Horace Mann	No experience	\$39,000.00 (prorated)

Ms. Scott has been hired for the 2016-17 school year as a Social Worker (60% position) at Horace Mann/IDEAS/Mosaic Schools. Ms. Scott will receive her Master of Social Work degree in August 2016. She received her Bachelor of Science degree from Western Michigan University. She was the only candidate interviewed.

TEACHERS

Ashley Hentges	Cross Categorical	UW-Stevens Point	Bachelor’s Degree
Manitowoc, WI	Farnsworth	No experience	\$40,000.00

Ms. Hentges has been hired for the 2016-2017 school year as a Cross Categorical Teacher at Farnsworth Middle School. She received her degree from the University of Wisconsin-Stevens Point in May 2016. She is certified in ages 6-21 in Specific Learning Disabilities, Cross Categorical Education, and Intellectual Disabilities. She was one of four candidates interviewed.

Carol Leynse Harpold	Occupational Therapy	St. Norbert	Master’s Degree
Oostburg, WI	South High	23 years of experience	\$40,200.00 (prorated)

Ms. Leynse Harpold has been hired for the 2016-2017 school year as an Occupational Therapist (60% position) traveling between South High School and the Early Learning Center. She received her degree from St. Norbert

College in May 2003. She is certified as an Occupational Therapist and in Assistive Technology, PK-12. She was one of three candidates interviewed.

Sierra Joosse Sheboygan, WI	Third Grade Longfellow	UW-Oshkosh No experience	Bachelor's Degree \$40,000.00
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Ms. Joosse has been hired for the 2016-2017 school year as a Third Grade Teacher at Longfellow Elementary School. She received her degree from the University of Wisconsin-Oshkosh in June 2016. She is certified in Regular Education, birth-age 11. She was one of six candidates interviewed.

Kristin Peterson* Sheboygan, WI	Guidance Counselor Tower/Cleveland	Lakeland College 4 years of experience	Master's Degree \$48,000.00
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Ms. Peterson has been hired for the 2016-2017 school year as a Guidance Counselor traveling between Tower Academy and Cleveland Elementary School. She received her degree from Lakeland College in May 2016. She is certified in Elementary/Middle Level Education and as a School Guidance Counselor, Kindergarten-Grade 12. She was the only candidate interviewed.

Heather Sheets Sheboygan Falls, WI	Language Arts IDEAS Academy	UW-Madison 1 year of experience	Bachelor's Degree \$41,000.00
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Ms. Sheets has been hired for the 2016-2017 school year as a Language Arts Teacher at IDEAS Academy. She received her degree from UW-Madison in July 2013. She is certified in English, ages 10-21. She was one of five candidates interviewed.

Jennifer Shipley Chippewa Falls, WI	Speech and Language E.L.C.	UW-Stevens Point 5 years of experience	Master's Degree \$49,000.00
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Ms. Shipley has been hired for the 2016-2017 school year as a Speech and Language Teacher at the Early Learning Center. She received her degree from the University of Wisconsin-Stevens Point in May 2011. She is certified in Speech and Language Pathology, ages 10-21. She was the only candidate interviewed.

Jennifer Tracey Sheboygan Falls, WI	Language Arts Warriner High	Nova Southeastern 11 years of experience	Master's Degree \$55,000.00
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Ms. Tracey has been hired for the 2016-2017 school year as a Language Arts Teacher/Advisor at Warriner High School. She received her degree from the Nova Southeastern University (Fort Lauderdale, Florida) in May 2007. She is certified in English, grades 6-12. She was one of five candidates interviewed.

Lisa Wisse Sheboygan Falls, WI	Cross Categorical Lincoln-Erdman	Lakeland College 9 years of experience	Bachelor's Degree \$53,000.00
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Ms. Wisse has been hired for the 2016-2017 school year as a Cross Categorical Teacher at Lincoln-Erdman Elementary School. She received her degree from Lakeland College in April 2006. She is certified in Regular Education, birth-age 11; Cross Categorical Education, ages 6-13; and Emotional Behavior Disabilities, ages 6-13. She was one of three candidates interviewed.

EDUCATIONAL ASSISTANTS

Sara Alfson	Horace Mann	August 29, 2016	\$11.50 per hour
Elizabeth Davis	Longfellow	August 29, 2016	\$11.50 per hour
Jeremiah LaCrosse	Mosaic	August 29, 2016	\$11.50 per hour
Frederick Raboin	Jackson	August 29, 2016	\$11.50 per hour
Tracy Wolff	Wilson	August 29, 2016	\$11.50 per hour

IMC/BUILDING TECHNOLOGY EDUCATIONAL ASSISTANT

Erin Merry	Grant	August 29, 2016	\$12.86 per hour
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SUBSTITUTE CUSTODIAN

Justin Hodges

SUBSTITUTE SECRETARY

Amy Malson

SUBSTITUTE TEACHER

Lisa Borchers Instrumental, Choral, General Music, Pre-K-Grade 12

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

North

Eric Worth**	External Candidate	Head Boys Basketball	\$3,771.00
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RECREATION DEPARTMENT

Maxwell Meyer**	Rec Dept/Runners Club	7/18/2016	\$9.00
Deyna Garcia**	Rec Dept/Runners Club	7/18/2016	\$9.00

*Relative of SASD employee

**Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Ryan Geisler	Sub. Educ. Assistant	N/A	July 25, 2016
Jeremiah LaCrosse	Sub. Educ. Assistant	N/A	July 19, 2016
Sharon Pentek	Substitute Teacher	N/A	July 27, 2016
Kristin Peterson*	Substitute Teacher	N/A	July 22, 2016
Mitchell Propson	Substitute Teacher	N/A	July 26, 2016
Jennifer Siebert	Substitute Teacher	N/A	July 25, 2016
Billie Steffen	Sub. Educ. Assistant	N/A	July 19, 2016

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. North and South High Schools Red Raider Manufacturing Addition

From the committee meeting:

Mr. Albright provided an update on the work being completed at North and South High Schools. The projects continue to be on schedule; however, occupancy at South High School likely will be on the first day of school. There was a brief delay due to the funding; however, that has since been received and he noted that new machinery is beginning to be delivered.

2. Summer Program Highlights/Recreation Department Fall 2016 Catalog

From the committee meeting:

Mr. Koehler provided highlights of the summer program and noted that gymnastics was well attended as well as the carnival and movie nights. Mr. Burg asked if Mr. Koehler had total numbers of participation for the summer program and he responded that he would provide the committee that information in September or October. Mr. Burg also asked about the new ACTIVE software and Mr. Koehler responded that his staff contacts the company at least once per week; however, they are adjusting to it. He talked about the fall catalog and noted that a new high school flag football league and high school wiffle ball league will be offered along with water drop which is a new aquatics class. Lastly, Mr. Koehler commented that the Community Recreation Department in partnership with the Sheboygan Optimist Club raised more than \$13,000 for schools supplies which services many Sheboygan Area School District students.

3. Fund Balance

Moved by Mr. Burg, seconded by Ms. Pothast to approve the Facilities/Recreation/Theatre Committee's recommendation to use the Community Recreation Department Fund Balance in the amount of \$231,000 for capital projects and fitness center equipment replacement. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Pothast, seconded by Ms. Martin to approve administration's request to use the Community Recreation Department Fund Balance in the amount of \$231,000 for capital projects and fitness center equipment replacement. All ayes. Motion carried unanimously.

Mr. Koehler reported that the fund balance was more than he expected and that he will work to include more capital improvements in their future budgets to reduce the amount in their fund balance. Mr. Koehler reviewed each project and noted that the multi-use sport court at Horace Mann Middle School can be used for multiple sports, including soccer as it is a removable overlay. Ms. Pothast asked if it was necessary to upgrade the tennis courts and Mr. Koehler responded that the upgrades need to occur because of safety concerns. He indicated that the courts are 22 years old and they just can no longer fill or repair the cracks.

4. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of July 1-31, 2016 for information.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Samet, seconded by Dr. Hein to approve agenda items #1 and #3. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve Capital Projects fund for audit as presented. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR YEARS	3,401,675.89		2,988,179.81	413,496.08
CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		17,510.19	2,489.81
b. Athletic Fields	115,000.00		1,510.00	113,490.00
c. Auditoriums	30,000.00		8,991.00	21,009.00
d. Blacktop	40,000.00		18,254.20	21,745.80
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		-83.00	25,083.00
g. Electrical	10,000.00		1,707.53	8,292.47
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		-13.00	75,013.00
j. Playgrounds	40,000.00		-103.00	40,103.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		113,471.87	311,528.13
m. Service Systems	30,000.00		0.00	30,000.00
	<u>1,052,000.00</u>		<u>161,245.79</u>	<u>890,754.21</u>
Total Fund 41	4,453,675.89	97,404.78	3,149,425.60	1,401,655.07

2. Statement of Cash Flow

From the committee meeting:

No statement of cash flow report until completion of the audit.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve the Budget Revisions and Transfers of Appropriations through June 2016. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Adopted Budget 2015-16	Revised Budget 5/31/16	Revised Budget 6/30/16	Budget Increase (Decrease)
REVENUES				
100 Transfers-in	0.00	0.00	0.00	0.00
Local Sources				
210 Taxes	31,812,543.00	31,812,543.00	31,812,543.00	0.00
260 Non-Capital Sales	270,775.00	320,775.00	320,775.00	0.00
270 School Activity Income	86,640.00	86,640.00	86,640.00	0.00
280 Interest on Investments	40,800.00	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	290,701.00	413,879.50	413,879.50	0.00
Subtotal Local Sources	32,501,459.00	32,674,637.50	32,674,637.50	0.00
Other School Districts Within Wisconsin				
340 Payments for Services	1,929,481.00	1,929,571.00	1,929,571.00	0.00
State Sources				
610 State Aid -- Categorical	2,278,850.00	2,329,090.00	2,329,090.00	0.00
620 State Aid -- General	71,515,351.00	71,916,266.00	71,916,266.00	0.00
630 DPI Special Project Grants	0.00	65,480.00	86,069.73	20,589.73
640 Payments for Services	75,000.00	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,778,963.00	1,860,507.00	1,860,507.00	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	20,000.00	0.00
690 Other Revenue	268,235.00	268,235.00	268,235.00	0.00
Subtotal State Sources	75,936,399.00	76,534,578.00	76,555,167.73	20,589.73
Federal Sources				
710 Transit of Aids	88,008.00	91,116.00	91,116.00	0.00
730 DPI Special Project Grants	1,044,943.00	1,148,921.00	1,148,921.00	0.00
750 IASA Grants	2,243,968.00	2,306,968.00	2,306,968.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00	0.00
790 Other Revenue from Federal Sources	171,394.00	129,000.00	171,394.00	42,394.00
Subtotal Federal Sources	3,548,313.00	3,676,005.00	3,718,399.00	42,394.00
Other Financing Sources				
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00
Other Revenues				
960 Adjustments	0.00	14,447.37	14,447.37	0.00
970 Refund of Disbursement	150,100.00	150,100.00	150,100.00	0.00
990 Miscellaneous	241,000.00	458,674.00	458,674.00	0.00
Subtotal Other Revenues	391,100.00	623,221.37	623,221.37	0.00
TOTAL REVENUES	114,306,752.00	115,438,012.87	115,500,996.60	62,983.73

EXPENDITURES	Adopted Budget 2015-16	Revised Budget 5/31/16	Revised Budget 6/30/16	Budget Increase (Decrease)
Instruction				
110 000 Undifferentiated Curriculum	24,505,193.97	25,136,662.02	25,206,264.79	69,602.77
120 000 Regular Curriculum	29,433,027.13	29,487,192.62	29,605,011.37	117,818.75
130 000 Vocational Curriculum	2,548,141.00	2,612,788.00	2,630,712.73	17,924.73
140 000 Physical Curriculum	2,693,710.00	2,690,576.00	2,690,631.00	55.00
160 000 Co-Curricular Activities	1,003,608.00	1,022,344.99	1,028,312.58	5,967.59
170 000 Other Special Needs	454,745.00	537,587.00	539,573.00	1,986.00
Subtotal Instruction	60,638,425.10	61,487,150.63	61,700,505.47	213,354.84
Support Sources				
210 000 Pupil Services	4,894,904.00	5,184,057.52	5,186,574.76	2,517.24
220 000 Instructional Staff Services	3,029,628.00	3,157,145.26	3,083,483.37	-73,661.89
230 000 General Administration	1,964,513.00	2,020,385.07	2,020,237.48	-147.59
240 000 School Building Administration	6,436,977.30	7,211,491.35	7,041,857.47	-169,633.88
250 000 Business Administration	12,846,236.10	15,859,132.00	15,979,779.25	120,647.25
260 000 Central Services	3,194,312.50	4,083,093.29	4,085,697.94	2,604.65
270 000 Insurance & Judgments	951,766.00	947,791.00	946,660.00	-1,131.00
280 000 Debt Services	0.00	0.00	0.00	0.00
290 000 Other Support Services	78,882.00	75,276.00	76,179.38	903.38
Subtotal Support Sources	33,397,218.90	38,538,371.49	38,420,469.65	-117,901.84
Non-Program Transactions				
410 000 Inter-fund Transfers	12,780,204.00	12,775,890.00	12,779,522.23	3,632.23
430 000 Instructional Service Payments	7,485,904.00	7,969,321.00	7,968,749.00	-572.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	20,271,108.00	20,750,211.00	20,753,271.23	3,060.23
TOTAL EXPENDITURES	114,306,752.00	120,775,733.12	120,874,246.35	98,513.23

SPECIAL EDUCATION (FUND 27)	Adopted Budget 2015-16	Revised Budget 5-31-16	Revised Budget 6-30-16	Change in Budget
TOTAL REVENUES	19,239,290.00	19,892,650.00	19,896,282.23	3,632.23
100 000 Instruction	16,258,281.00	16,288,721.00	16,292,353.23	3,632.23
200 000 Support Services	2,811,403.00	3,457,598.00	3,457,598.00	0.00
400 000 Non-Program Transactions	169,606.00	146,331.00	146,331.00	0.00
TOTAL EXPENDITURES	19,239,290.00	19,892,650.00	19,896,282.23	3,632.23

4. Revenues & Expenditures Reports

From the committee meeting:

No revenue and expense reports until completion of the audit.

5. Gifts

Moved by Mr. Samet, seconded by Mr. Mancl to approve the Finance and Budget Committee's recommendation to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

Mr. Samet personally acknowledged The Muth and Bemis families, along with Alliant Energy Corp. Services, and the NEW Manufacturing Alliance for their contributions to the Red Raider Manufacturing Program.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Piano	Charyl Zefus	North-Music Department	1,000.00
Monetary	Rockline Industries	Sheboygan Theatre Company	250.00
<u>For Action</u>			
Monetary	The Muth Family(Lynn Muth-Berg)	Red Raider Mfg Program	100,000.00
Monetary	The Muth Family (Janet Muth)	Red Raider Mfg Program	50,000.00
Monetary	FK Bemis Family Foundation	Red Raider Mfg Program	40,000.00
Monetary	Alliant Energy Corp Srvcs Inc.	Red Raider Mfg Program	2,500.00
Monetary	NEW Manufacturing Alliance	Red Raider Mfg Program	2,500.00

E. COMMITTEE OF THE WHOLE

1. 2017 WASB Resolutions

From the committee meeting:

President Reinthaler noted every year school board members are asked to give some thought to the goals and direction of school boards and if they would like to take a particular stance on an issue or would like to alter an existing Wisconsin Association of School Boards (WASB) position on an issue. Resolutions must be submitted by September 15, 2016. President Reinthaler added that Mr. Burg is the WASB Legislative Delegate.

2. Data Driven Instruction (DDI)

From the committee meeting:

President Reinthaler stated this item is on the agenda as there have been concerns that questions regarding Data Driven Instruction Coaching (DDI) have not been answered. She further stated if board members have questions to submit them to the Superintendent's Office by Friday, August 12, 2016 at which point, the Board can give administration direction as to how to proceed. President Reinthaler added this is an information only item and has been discussed at a Curriculum and Instruction Committee meeting as well as presented by teachers to the full board. Ms. Martin explained the questions on the attachment are questions being resubmitted to administration and she further explained the background of why this is on the agenda. Mr. Harvatine noted the District had a two-year pilot and the grant ended at the end of last school year. Ms. Pothast explained as presented at the Curriculum and Instruction Committee and the COTW, the DDI Coaches were part of the grant program. Based on the experience of those four schools – which showed this is a strong model, teachers and DDI Coaches advocated using their funds in different ways to continue to fund the positions. Some schools are using SAGE money and some are using Title II money for Data Driven Instruction where a coach is on-site. This program is not costing the District additional funds; it is a realigning of building monies. Mr. Gallianetti suggested that board members review the April 12, 2016 Curriculum and Instruction minutes which are detailed.

Mr. Samet expressed his concern of the procedure in which a board member has questions and going through the appropriate channels and not receiving the information in an appropriate time frame. Dr. Sheehan responded that if board members have hard questions (15 minutes or longer) to contact Ms. Reinthaler, Mr. Gallianetti or himself, and if an easy question to contact the committee chair and/or EMT, but not to contact teachers or principals.

Ms. Reinthaler asked for clarification as to when administration had originally planned to report out on DDI coaching and Mr. Harvatine responded in January. Mr. Harvatine explained it was chosen to provide the report in January as it will be a mid-way check. Mr. Harvatine further explained that the only new data there will be is the national study which will be a compilation of the data from all 94 schools involved and to talk more of how to use that data. This information should be available spring 2017.

Mr. Gallianetti asked if administration had a clear direction and Dr. Sheehan clarified that DDI coaching (and the responses to the questions) will be reported out at the January Regular Board of Education meeting with school board

members forwarding any additional questions to the Superintendent's Office by Friday, August 12. Ms. Martin requested the minutes reflect that she wanted the DDI Coaching and responses to the questions earlier than January.

3. Superintendent Search Timeline

From the committee meeting:

Moved by Mr. Burg, seconded by Mr. Samet to adopt the revised Superintendent Search Timeline and approve the formation of the Citizen Interview Committee with members as listed and the selection parameters as listed. All ayes. Motion carried unanimously.

Dr. Sheehan explained the highlighted items clarify the Superintendent Search Timeline with regards to the process for screening candidates and who will screen initial candidates for the interview team. He added this is to ensure administration is following the Board's direction. Dr. Sheehan reviewed the clarifications noting another December entry of non-candidate EMT will do preliminary screening as there may be one or two EMT applying and they would not be part of this process. He further highlighted in December the Special HR Committee consisting of the HR Committee members and the Board President will do initial screening of applicants. He added administration spoke with legal counsel who confirmed the Citizen Interview Committee can go into Closed Session. He noted again that these are not changes just clarifications. Mr. Mancl noted he would like to verbiage changed to read "Special meeting of the HR Committee consisting of HR Committee members and the Board President will do Initial Screening of Applicants". The Board was in agreement with the revised verbiage. Dr. Sheehan also pointed out on the timeline wherever it stated "Interview Team" will now read "Citizen Interview Committee". Mr. Mancl questioned if the Board will have to disband that committee and Ms. Holschbach responded she will check with legal counsel when this is done.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Sheboygan Public Education Foundation - Mr. Samet talked about the North and South High School alumni directories that are from 2010 so it is likely some of the information is current. The Office of the Superintendent will house the directories until future alumni discussions. He also noted that the "All in for Education" event at The Bull will be on October 21, 2016 and encouraged all board members to attend.

COMMUNICATIONS

Communications received were noted.

FUTURE MEETING DATES

September 13, 2016 Committee meetings begin at 6:00 p.m.; September 27, 2016 Regular Board of Education meeting beginning at 6:00 p.m.

ADJOURN

Moved by Dr. Hein, seconded by Mr. Mancl to adjourn at 6:25 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

jjh