

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, September 27, 2016**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 27th day of September at 6:00 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:02 p.m.

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Dr. Hein, seconded by Mr. Mancl to approve the agenda. All ayes. Motion carried unanimously.

Present: Mr. Larry Samet, Mr. Mark Mancl, Mr. David Gallianetti, Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg (arrived at 6:19 p.m.), Dr. Susan Hein, Mr. Peter Madden, Ms. Jennifer Pothast

APPROVAL OF MINUTES

Moved by Mr. Mancl, seconded by Dr. Hein to approve the minutes of the Regular Board of Education meeting of August 23, 2016. All ayes. Motion carried unanimously.

Ms. Martin requested clarification to E. Committee of the Whole, agenda item #2 – Data Driven Instruction and the length of the grant. Mr. Harvatine noted that the length of the grant was accurate as recorded in the minutes.

DIPLOMAS

Moved by Ms. Pothast, seconded by Mr. Gallianetti to approve the Curriculum & Instruction Committee's recommendation to award high school diplomas to Jacob Blust, North High School class of 2016 and Ethan Gill, South High School class of 2016. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Ms. Isabelle Buerger, North High School student representative introduced herself and provided a background of her education experience. She talked about the summer program that Lakeland College offered for students to pursue higher education in science and that there are approximately 427 students enrolled in the new Red Raider Manufacturing offerings. She commented that North High School offers a large number of advanced placement and other rigorous courses and that the school is adapting to the changes of our environment which is positive for students. Mr. Koryez Scales, South High School student representative introduced himself and talked about a number of events occurring at South High School such as the student council raising funds for Mr. Klessig which is a way for students to give back to the community. He talked about flex mod and that it is okay but can be confusing at times. He did note that flex mod has allowed him more time to study but noted that it is not useful for students who do not meet their educational expectations; however it is progressing. He talked about the October 18, 2016 Ribbon Cutting and Grand Opening ceremony for the Red Raider Manufacturing Technology Center as well as the November 11, 2016 Veterans Program.

Ms. Pothast commented that the school board members will want to hear more about flex mod as well as Skyward and how it has affected the students and homeroom at North High School.

COMMUNITY INPUT

There was no community input.

SUPERINTENDENT'S REPORT

Dr. Sheehan provided his report which included the success that Jefferson Elementary School has had with being a culturally diverse school as reported in Teaching Today. He also talked about the groundbreaking ceremony for Project House 2016 and the article that was written in Manufacturing Today, as well as the upcoming Chamber Workforce Development event.

MISCELLANEOUS

A. Introduction of John Matczak, North High School Principal

Mr. John Matczak introduced himself to the school board and provided them with his professional background and 19 years of experience. Mr. Matczak commented that he is very impressed with the school district and he talked about the courage the District has. He also noted his observation of how much staff care about the students. There are some areas that he believes could have more efficiency and he will continue to look at those areas.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

1. Diplomas

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Mancl to award high school diplomas to Jacob Blust, North High School class of 2016 and Ethan Gill, South High School class of 2016. All ayes. Motion carried unanimously.

2. Seclusion and Restraint Report

Ms. Pothast briefly discussed the report and noted that the school district is required to provide this report each year.

From the committee meeting:

Mr. Nebel reported that as a result of Act 125 the school district is required to report each year on the number of seclusion and restraint incidences that occur in each school. The Act does not require districts to submit seclusion and physical restraint data to DPI. Mr. Nebel added that there is staff trained in non-violent crisis intervention in the schools. Mr. Nebel further reported that the majority of incidences involve special education students and noted that despite the high incidence numbers, in particular, at the elementary schools, the report shows a positive light that students are safe and have no injuries. More de-escalation training is occurring as a result of Act 125. Mr. Nebel talked about the 1, 2, 3 Rule which requires that staff must in one day notify parent(s) of an incidence, within two days there must be a written report, and within three days that written report is made available to the parent(s). He noted that within 1-2 hours district staff will notify the parent(s) and that the law requires 24 hours. Mr. Mancl asked how the report this year compares to last year's report and Mr. Nebel commented that the District is up about 150 incidences; however, he pointed out that the District has also had an increase of residential/facility students who can be more difficult to manage. Mr. Nebel noted that there is enough staff to work with these students and families and he is working with the County on how to better collaborate. Dr. Sheehan added that as other options are closing for residential/facility students' district staff is being required to take on a bigger role with the students. Mr. Nebel also noted that he will clarify that staff are recording the incidences and students accurately as often one student can create more than one incidence per day; however, they should only be recorded once.

B. HUMAN RESOURCES COMMITTEE

1. Appointments

Moved by Mr. Mancl, seconded by Mr. Gallianetti to approve the Human Resource Committee's recommendation to confirm all appointments. All ayes. Motion carried unanimously.

Mr. Mancl clarified that the Data Instructional Coach position is paid through SAGE funds.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to confirm the following appointments. All ayes. Motion carried unanimously.

Dr. Hein questioned when there are multiple candidates for a position and the one hired only has a provisional license, were the other candidates not certified? Ms. Holschbach responded that it is different in every situation - such as there may have been someone who was certified but did not receive a good reference check. Mr. Mancl questioned the hire for the Data Instructional Coach position showing 28 years of experience yet the degree was received in May 2008 and why we are hiring an external candidate at this rate? Ms. Holschbach responded she had received her master's degree in May 2008 and had her bachelor's degree long before that. The candidate's master's degree is in educational leadership which will help in this position. She has a wealth of experience working with peers/teachers as an Interventionist and Longfellow Elementary School wanted to hire this candidate. She added Longfellow Elementary School pays for this position from their SAGE money and have more flexibility. She further added that this salary is still in line with the teacher salary schedule-given years of experience.

TEACHERS

Andrea Berlin	Guidance Counselor	Lakeland College	Master's Degree
Sheboygan Falls, WI	Central High	2 years of experience	\$44,000.00

Ms. Berlin has been hired for the 2016-2017 school year as a Guidance Counselor at Central High School. She received her degree from Lakeland College in March 2009. She is certified as a School Counselor, birth-age 21. She was one of two candidates interviewed.

Daniel Burkey	Drama (80%)	UW-Milwaukee	Bachelor's Degree
Sheboygan, WI	E.S.A.A	No experience	\$32,000.00

Mr. Burkey has been hired for the 2016-2017 school year as a Drama Teacher (80%) traveling between the Elementary School for the Arts and Academics and the Mosaic Charter School. He received his degree from the University of Wisconsin-Milwaukee in May 2016. He is certified in Theater, birth-age 21. He was the only candidate interviewed.

Megan Delray*	Cross Categorical	UW-Oshkosh	Bachelor's Degree
Sheboygan, WI	Jackson	4 years of experience	\$44,000.00

Ms. Delray has been hired for the 2016-2017 school year as a Cross Categorical Teacher at Jackson Elementary School. She received her degree from the University of Wisconsin-Oshkosh in June 2012. She is certified in ages 6-13 in Emotional Behavior Disabilities, Cross Categorical, and Regular Education. She was one of three candidates interviewed.

Dawn Ford	Data/Instructional	Cardinal Stritch	Master's Degree
Cedar Grove, WI	Longfellow	28 years of experience	\$72,000.00

Ms. Ford has been hired for the 2016-2017 school year as a Data and Instructional Coach at Longfellow Elementary School. She received her degree from Cardinal Stritch University in May 2008. She is certified in Elementary/Middle Level Education, grades 1-6, and Intellectual Disabilities, PK-8. She was one of five candidates interviewed.

Elizabeth Grandlic	Second Grade	UW-LaCrosse	Bachelor's Degree
Sheboygan, WI	Jackson	2 years of experience	\$42,000.00

Ms. Grandlic has been hired for the 2016-2017 school year as a Second Grade Teacher at Jackson Elementary School. She received her degree from the University of Wisconsin-LaCrosse in December 2013. She is certified in ages 6-13 in English-as-a-Second Language and Regular Education. She was one of six candidates interviewed.

Kevin Jahnke	Kindergarten	UW-Milwaukee	Bachelor's Degree
Plymouth, WI	Cooper	6 years of experience	\$48,000.00

Mr. Jahnke has been hired for the 2016-2017 school year as a Kindergarten Teacher at Cooper Elementary School. He received his degree from the University of Wisconsin-Milwaukee in July 2010. He is certified in Regular Education, birth-age 8. He was one of five candidates interviewed.

Stephanie Kroener	Science/Social Studies	Marian University	Bachelor's Degree
Glenbeulah, WI	Farnsworth	1 year of experience	\$41,000.00

Ms. Kroener has been hired for the 2016-2017 school year as a Seventh Grade Science (75%)/Social Studies (25%) Teacher at Farnsworth Middle School. She received her degree from Marian University in December 2008. She is certified in Regular Education, birth-age 11. She will be provisionally certified in seventh grade. Ms. Kroener has been a substitute teacher for the District since September 2015. She was one of five candidates interviewed.

Vanessa Navis Cedar Grove, WI	Kindergarten Cooper	Cardinal Stritch 10 years of experience	Master's Degree \$54,000.00
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Ms. Navis has been hired for the 2016-2017 school year as a Kindergarten Teacher at Cooper Elementary School. She received her degree from Cardinal Stritch University in June 2008. She is certified in Regular Education, birth-age 11. She was one of four candidates interviewed.

Dylan Penhallurick* Sheboygan, WI	Third Grade Wilson	UW-Oshkosh No experience	Bachelor's Degree \$40,000.00
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Mr. Penhallurick has been hired for the 2016-2017 school year as a Third Grade Teacher at Wilson Elementary School. He received his degree from the University of Wisconsin-Oshkosh in August 2015. He is certified in Regular Education, birth-age 11. He was one of six candidates interviewed.

Charles Pirlot Sheboygan, WI	Cross Categorical Urban	Marian University 10 years of experience	Master's Degree \$54,000.00
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Mr. Pirlot has been hired for the 2016-2017 school year as a Cross Categorical Teacher at Urban Middle School. He received his degree from Marian University in May 2013. He is certified in Emotional Behavior Disabilities, ages 10-21; Intellectual Disabilities, ages 6-21; and Specific Learning Disabilities, ages 6-21. He was one of three candidates interviewed.

Brianna Roeck Belgium, WI	8 th Grade Math Farnsworth	Carroll University 4 years of experience	Bachelor's Degree \$44,000.00
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Ms. Roeck has been hired for the 2016-2017 school year as an Eighth Grade Math Teacher at Farnsworth Middle School. She received her degree from Carroll University in May 2012. She is certified in Math and Regular Education, ages 6-13, and Alternative Education, ages 10-21. She was one of three candidates interviewed.

Kristin Sorenson* Sheboygan, WI	General Music Pigeon River	UW-Madison 11 years of experience	Bachelor's Degree \$55,000.00
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Ms. Sorenson has been hired for the 2016-2017 school year as a General Music Teacher traveling between Pigeon River Elementary School and the Elementary School for the Arts and Academics. She received her degree from the University of Wisconsin-Madison in May 2002. She is certified in General Music, PK-12, and Choral Music, grades 6-12. She was one of two candidates interviewed.

Maddi Spletter Fond du Lac, WI	Social Studies Mosaic	UW-Madison No experience	Bachelor's Degree \$40,000.00
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Ms. Spletter has been hired for the 2016-2017 school year as a Social Studies and Broad Field Social Studies Teacher at Mosaic Charter School. She received her degree from the University of Wisconsin-Madison in August 2015. She is certified in History, ages 10-21. She was one of four candidates interviewed.

Crystal Wise Sheboygan, WI	Cross Categorical Farnsworth	UW-Oshkosh No Experience	Bachelor's Degree \$40,000.00
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Ms. Wise has been hired for the 2016-2017 school year as a Cross Categorical Teacher at Farnsworth Middle School. She received her degree from the University of Wisconsin-Oshkosh in June 2013. She is certified in Regular Education, birth-age 11. She will be provisionally certified in Cross Categorical, grades 6-8. Ms. Wise has been a Cross Categorical Educational Assistant at Farnsworth Middle School since January 2014. She was one of two candidates interviewed.

COOKS

Elena Benzschawel	Sheridan	August 18, 2016	\$12.00 per hour
Lauren Gartman	Horace Mann	August 29, 2016	\$12.00 per hour

EDUCATIONAL ASSISTANTS

Ann Blasczyk	Early Learning Center	August 31, 2016	\$11.50 per hour
Leslie Ellair	North	August 29, 2016	\$11.50 per hour
Victoria Neighbours	Early Learning Center	August 29, 2016	\$11.50 per hour
Kimberly Rauwerdink	Horace Mann	August 29, 2016	\$11.50 per hour
PaKou Vang	Jackson	August 29, 2016	\$13.20 per hour

FOOD SERVERS

Kelly Ehaney	Pigeon River	August 18, 2016	\$10.50 per hour
Laurel Gartman-Meerdink	Jackson	August 18, 2016	\$10.50 per hour
Jane Gress	Jefferson	August 18, 2016	\$10.50 per hour
Dana Zenil	Lincoln-Erdman	August 18, 2016	\$10.50 per hour

INTERPRETER FOR THE DEAF & HARD OF HEARING

Devin Brunette	Horace Mann	August 29, 2016	\$18.83 per hour
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NOON SUPERVISORS

Melissa Hanesworth	Cooper	September 1, 2016	\$7.47 per hour
Kristie Kozlovsky	Wilson	September 1, 2016	\$7.47 per hour
Jeffrey Steinberg	Jackson	September 1, 2016	\$7.47 per hour
Franz Unhold, Jr.	Jackson	September 1, 2016	\$7.47 per hour
Nancy Wehrwein	Jackson	September 1, 2016	\$7.47 per hour

SECRETARY

Jennifer Covi	Mosaic/IDEAS	August 22, 2016	\$13.85 per hour
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SECURITY ASSISTANT

Robert Guthrie	Tower Academy	August 29, 2016	\$14.22 per hour
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SUBSTITUTE DELIVERY DRIVER

Kelly Drews

SUBSTITUTE EDUCATIONAL ASSISTANT

Rick Schulz

SUBSTITUTE FOOD SERVERS

Alicia Conley
Samantha Frias
Brad Schouten

SUBSTITUTE TEACHERS

Daniel Hill	Degreed, Non-Certified Substitute
Geralyn Jaszewski Leannah	Elementary/Middle Education, Grades K-5, Reading Teacher, Grades PK-12
Judy Sizonen	Art, Grades Pre-K-5
Barbara Strauss	Elementary/Middle Education, Grades 1-8

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)North

Lawrence Adams**	External Candidate	Asst. Football (50%)	\$1,371.50
Dan Aldea**	External Candidate	Asst. Girls Tennis	\$2,057.00
Andrew Bayliss**	External Candidate	Head Girls Tennis	\$2,743.00
Carrie Govek**	External Candidate	After-School Advisor	\$16.50 per hour
Randy Ingels**	External Candidate	Asst. Boys Soccer	\$2,743.00
Ernesto Matus	Internal Candidate	Asst. Football (50%)	\$1,371.50
Brandon Novack**	External Candidate	Asst. Football (50%)	\$1,371.50

Brittany Reindl**	External Candidate	Asst. Volleyball	\$2,743.00
Rick Schulz**	External Candidate	Asst. Football (50%)	\$1,371.50

South

Alexander Annis**	External Candidate	Assistant Boys Soccer	\$2,743.00
Ryan Fischer**	Internal Candidate	Assistant Football	\$2,743.00
Adam Laborde	Internal Candidate	Head Boys Soccer	\$3,771.00
Paige Nelson**	External Candidate	Assistant Volleyball	\$2,743.00
Paige Riste	Internal Candidate	Assistant Dance (Fall)	\$1,372.00
Kendra Rottier**	External Candidate	Assistant Girls Swim	\$2,743.00
Jacob Rubsam**	External Candidate	Assistant Boys' Soccer	\$2,743.00
Steven Zaletel, Sr.**	External Candidate	Assistant Football	\$2,743.00

RECREATION DEPARTMENT

Evan Gonia*	Rec Dept/Fitness Center	8/24/2016	\$8.50
Austin Eckert**	Rec Dept/Fitness Center	8/25/2016	\$8.50

*Relative of SASD employee

**Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Karissa Anderson	Substitute Teacher	N/A	August 23, 2016
Karina Basabe	Noon Supervisor	Sheridan	July 28, 2016
Alison Bauer	Asst. Softball Coach	North	August 19, 2016
Amy Belekevich	Noon Supervisor	Cleveland	August 29, 2016
Cathleen Beumler	Sub. Noon Supervisor	Madison	August 8, 2016
April Bollenbacher	Noon Supervisor	Lincoln-Erdman	August 25, 2016
Pam Born	Educational Assistant	North	September 13, 2016
Michelle Braatz	Educational Assistant	Jefferson	August 11, 2016
Lindsay Brown	Substitute Teacher	N/A	August 26, 2016
Desiree Buck	Educational Assistant	South	August 18, 2016
Jeffrey Cole	Educational Assistant	North	August 19, 2016
Tamara Cotter	Teacher	Farnsworth	August 15, 2016
Cynthia Coyle	Substitute Teacher	N/A	August 19, 2016
Andrew Dalberto	Substitute Teacher	N/A	August 26, 2016
Craig Dekarske	Asst. Boys Soccer Coach	South	August 8, 2016
Linda Devriend	Noon Supervisor	Lincoln-Erdman	August 25, 2016
Sally Dowd	Substitute Teacher	N/A	August 1, 2016
Alicia Earls	Noon Supervisor	Pigeon River	August 8, 2016
Leslie Ellair	Sub. Educ Assistant	N/A	August 23, 2016
Ashley Frericks	Sub. Noon Supervisor	Madison	August 8, 2016
Laurel Gartman-Meerdink	Food Server	Jackson	August 23, 2016
Carrie Gavin	Sub. Noon Supervisor	Cooper	August 16, 2016
Randall Gilmore	Noon Supervisor	Grant	August 23, 2016
Linda Gort	Substitute Teacher	N/A	August 1, 2016
Dennis Grimm	Asst. Softball Coach	North	August 19, 2016
Thomas Gross	FBLA Advisor	North	August 8, 2016
Wendelin Hauch	Sub. Food Server	N/A	August 1, 2016
Katherine Heidtke	Teacher	Cooper	August 29, 2016
Bonnie Hesslink	Sub. Noon Supervisor	Madison	August 8, 2016
Janet Jaeger	Sub. Educ. Assistant	N/A	July 29, 2016
Kelly Kaat	Sub. Educ. Assistant	N/A	August 3, 2016
Patrawadee Kaufman	Educational Assistant	ELC	August 2, 2016
Christopher Kettles	Substitute Teacher	N/A	August 4, 2016
Jennifer Klemp	Teacher	Urban	August 26, 2016
Robert Kramer	Noon Supervisor	Lincoln-Erdman	August 25, 2016

Tracy Krause	Sub. Noon Supervisor	Madison	August 8, 2016
Fong Lee	Educational Assistant	ELC	August 8, 2016
Peri Luedke	Substitute Teacher	N/A	August 2, 2016
Colleen Machut	Teacher	Mosaic	August 16, 2016
Henrietta Marchiando	Sub. Noon Supervisor	Madison	August 8, 2016
Naxhielly Martinez de Escobar	Noon Supervisor	Pigeon River	August 8, 2016
Deena Meyers	Sub. Noon Supervisor	Cooper	August 16, 2016
Veronica Norton	Noon Supervisor	Madison	August 8, 2016
Shirley Paul	Substitute Teacher	N/A	August 3, 2016
Marla Payne	Noon Supervisor	Madison	August 8, 2016
Jill Peters	Noon Supervisor	Cooper	August 16, 2016
Carrie Peterson	Noon Supervisor	Grant	August 23, 2016
Joanne Picard	Noon Supervisor	Lincoln-Erdman	August 25, 2016
Todd Priebe	Asst. Boys Swim Coach	South	August 8, 2016
Vicente Rincon	Boys Soccer Coach	South	August 8, 2016
Irene Rolon	Sub. Noon Supervisor	Cooper	August 16, 2016
Sara Sandman	Guidance Counselor	Farnsworth	August 9, 2016
Anthony Scherg	Sub. Noon Supervisor	Grant	August 23, 2016
Donald Schinke	Substitute Teacher	N/A	July 29, 2016
April Schramm	Sub. Noon Supervisor	Grant	August 23, 2016
Logan Stryick	Asst. Boys Soccer Coach	North	August 2, 2016
Melissa Tewinkle	Substitute Teacher	N/A	August 26, 2016
Soydet Zamudio Alcantar	Noon Supervisor	Cooper	August 16, 2016

3. Superintendent Search and Employee Survey

Moved by Mr. Mancl, seconded by Mr. Samet to approve the Human Resource Committee's recommendation to approve the employee survey as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Samet, seconded by Dr. Hein to approve the employee survey as presented. All ayes. Motion carried unanimously.

Ms. Holsbach reviewed the proposed employee survey regarding the preferred characteristics of a superintendent. She explained that it represents the format as was suggested by Mr. Louis Birchbauer (WASB) in May. Mr. Samet questioned when employees would receive the survey and Ms. Holsbach responded at the end of September according to the Board approved timeline. Employees will receive the survey via email. Mr. Mancl asked the committee members if they had anything they wanted to add and/or change to the survey. Mr. Gallianetti questioned if the last open-ended question would be a mandatory field and Ms. Holsbach responded no, only the first three questions, the last question being optional. Ms. Holsbach would like for the first three questions to allow the employee to go forward if they rank less than six choices but not more than six. There were no changes to the survey noted.

Ms. Holsbach provided an update on the superintendent search timeline and explained she is gathering advertising information from other districts and commented that Neola just came out with a Superintendent job description. The position will be posted October 24-December 9. Mr. Gallianetti questioned presenting salary comparison to the full board only and Ms. Holsbach responded that salary comparisons will be presented during the Human Resources Committee meeting in October and again during the October Regular Board of Education meeting.

Mr. Mancl noted that a Superintendent Search folder has been added to the Board of Education meeting documents. Approved items such as the employee survey will be placed in this folder for easy access. Board members will have this folder to refer to as well as the meeting minutes.

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. North and South High Schools Red Raider Manufacturing Addition

From the committee meeting:

Mr. Albright provided the final update on the work being completed at North and South High Schools as the projects are near completion with the grand opening and ribbon cutting ceremony being held on October 18, 2016. He noted there were some delays with the auto hoists but those delays would not slow up the classes. The new additions will be visible to community members upon their entrance to the buildings. Mr. Albright thanked the teachers for all their efforts to make this project a success.

2. Five-Year Capital Schedule

From the committee meeting:

Mr. Koehler provided a review of the five-year capital plan and noted that field safety is a priority for the 2016-17 school year. They are currently waiting on quotes to add blacktop to Kuehne Court and once received should be presented in October on the Finance and Budget Committee. The department continues to have some issues with the Active software and will continue to work through those. Mr. Koehler also talked about adding the middle schools on the replacement plan for fitness center equipment. Mr. Burg raised concern about moving equipment between schools and whether we can legally do it from an auditing perspective. Mr. Koehler will follow up with Mr. Burg with regards to his question.

3. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of August 1-31, 2016 for information.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Samet, seconded by Mr. Burg to approve the Finance and Budget Committee’s recommendation to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Gallianetti to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To 6-30-16	Expenses To 6-30-16	Under Appropriation
CAP IMPROV PRIOR				
A. YEARS	3,401,675.89		2,988,179.81	413,496.08
B. CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		17,510.19	2,489.81
b. Athletic Fields	115,000.00		1,510.00	113,490.00
c. Auditoriums	30,000.00		8,991.00	21,009.00
d. Blacktop	40,000.00		18,254.20	21,745.80
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		-83.00	25,083.00
g. Electrical	10,000.00		1,707.53	8,292.47
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		-13.00	75,013.00
j. Playgrounds	40,000.00		-103.00	40,103.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		113,471.87	311,528.13
m. Service Systems	30,000.00		0.00	30,000.00

	1,052,000.00		161,245.79	890,754.21
Total Fund 41	4,453,675.89	97,404.83	3,149,425.60	1,401,655.12

2. Statement of Cash Flow

From the committee meeting:
No Statement of Cash Flow until completion of the audit.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:
Budget Revisions and Transfers are not made until after the final original budget is adopted by the Board in October.

4. Revenues & Expenditures Reports

From the committee meeting:
No revenue and expense reports until completion of the audit.

5. Tabulation of Bids – Community Recreation Department Replacement Mower

Moved by Mr. Samet, seconded by Ms. Martin to accept the Finance and Budget Committee’s recommendation to purchase a Jacobsen HR700 mower from Horst Distributing Inc. in the amount of \$59,985 for use by the Community Recreation Department. All ayes. Motion carried unanimously.

From the committee meeting:
Moved by Mr. Burg, seconded by Dr. Hein to approve administration’s recommendation that it be authorized to purchase a Jacobsen HR700 mower from Horst Distributing Inc. in the amount of \$59,985 for use by the Community Recreation Department. The 14 foot Jacobsen mower is being recommended because of its wider cut, which would reduce mowing time. All Ayes. Motion carried unanimously.

<u>Vendor</u>		<u>Bid Amount</u>
Horst Distributing	Jacobsen HR700 all hydraulic rotary 14 foot mower (demo)	\$59,985.00
EIS Implement	John Deere 1600 Turbo Series II 11 foot belt drive mower (used)	\$49,891.72
Riesterer & Schnell, Inc.	John Deere 1600 Turbo Series II 11 foot belt drive mower	\$55,700.00

Mr. Koehler explained that the recommended bid is higher which is due to it being a 14 foot hydraulic mower. The Department of Recreation has been able to use this mower as a demo and the wider cut has greatly reduced the mowing time. This is a hydraulic mower, in which belts will not need to be replaced and will require less maintenance overall and is 1,000 pounds lighter than the current district mower. Mr. Kohler added this mower will hold its value. Mr. Boehlke added that if the purchase is approved by the committee then administration would like to purchase this mower before the September 27, 2016 Regular Board of Education meeting. In doing so, Mr. Samet noted he was deferring to President Reinthaler who commented that she does not foresee other Board members having an issue. Dr. Hein questioned if this was being purchased from the recreation department’s funds and Mr. Koehler responded yes. Mr. Burg added that the Department of Recreation’s budget is significantly higher than it should be. Mr. Samet suggested the committee may want to revisit the threshold of Policy 6320.

6. Gifts

Moved by Mr. Samet, seconded by Mr. Burg to approve the Finance and Budget Committee’s recommendation to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

From the committee meeting:
Moved by Dr. Hein, seconded by Mr. Burg to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously with the noted correction.

Mr. Samet noted that the listed monetary gift of \$10,000 from Jos. Schmitt Construction Legacy Fund (Fifth Generation Properties LLC) should have been listed as Fifth Generation Properties LLC for \$10,000. He further

noted that in addition, Jos. Schmitt and Sons through their legacy fund has committed \$50,000 over five years to Red Raider Manufacturing, which is a completely different donation and no funds have been received at this time.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
School supplies	First Presbyterian Church	James Madison	35.00
Monetary	Evelyn Regan	Sheboygan Theatre Company	40.00
Monetary	Diane Yokes	Sheboygan Theatre Company	30.00
Monetary	Tom Connors	Sheboygan Theatre Company	20.00
Monetary	John/Cathy Perrone	Sheboygan Theatre Company	450.00
Monetary	Christi Sadiq	Sheboygan Theatre Company	50.00
Monetary	Dr. Warren Brauer	Sheboygan Theatre Company	100.00
Monetary	Kathy Schafer	Sheboygan Theatre Company	100.00
Monetary	Kathleen Pearce	Sheboygan Theatre Company	20.00
Monetary	Alliant Energy Foundation, Inc.	Sheboygan Theatre Company	100.00
<u>For Action</u>			
Monetary	Alliant Energy Corp Srvcs Inc.	Red Raider Mfg Program	2,500.00
Monetary	Optimist Club of Sheboygan, Inc.	Back to School Basics	10,853.62
Monetary	Michael/Pamela Langan	Red Raider Mfg Program	100,000.00
Monetary	Ken/Kate Muth	Red Raider Mfg Program	250,000.00
Monetary	The Grover Family Foundation	Red Raider Mfg Program	5,000.00
Monetary	Jos. Schmitt Construction Legacy Fund (Fifth Generation Properties LLC)	Red Raider Mfg Program	10,000.00

E. COMMITTEE OF THE WHOLE

1. Clarification on the Upcoming Election Process

From the committee meeting:

Dr. Sheehan clarified the upcoming election process. He explained there will be four vacancies in which the ballot will show that voters can vote for four candidates. There are three 3-year positions and one 1-year position. The top four candidates with the most votes will fill those positions. The top three candidates with the most votes will fill the three year terms and the candidate of those four with the least number of votes will fill the one year term. Dr. Sheehan further explained that a primary election would be necessary if there is more than twice as many candidates as there are members. We would require nine candidates in order to hold a primary election. Dr. Sheehan thanked Ms. Heus for researching and clarifying this information.

2. Third Amendment to the Offer to Purchase Washington School for Comprehensive Literacy Property

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Pothast to approve administration’s recommendation to approve a third amendment to the original October 10, 2014 offer to purchase property located at 1238 Geele Avenue, Sheboygan, Wisconsin. This third amendment to the offer to purchase makes the following changes to the agreement: Closing will occur on or before September 30, 2016, rather than October 31, 2016; the first payment of \$150,000 will be due on or before December 31, 2016, rather than at closing; District agrees to a fifteen foot no build easement from the north property line of the purchased property. All ayes. Motion carried unanimously.

Mr. Boehlke noted it has been almost two years since the Board accepted the offer from Gorman and Company to purchase the Washington property. He commended Mr. Matkom and Gorman and Company for working with the District through all these processes. At the end of the process, there is a third amendment that changes three things: closing before the end of September rather than October, in which it is important to turn the property over before having to turn on the boilers for heating; second item is the first payment will be on or before December 31, 2016 rather than at closing, in which they will take the property over earlier and pay later; and third, the District agrees to a 15 foot no build easement from the north property line. The property line has to be so far from the building which would go into the baseball field. Mr. Matkom explained they would stop at the pavement and where ball diamond starts and have always been very clear of where stopping and ending work. He further explained the delaying of payment because they had historical problems with complying with the requirements for funding with WHEDA and that has now been agreed upon, but they would not be able to close until Thanksgiving but not later than December 31, 2016. Ms. Reinthaler asked when people can take occupancy and Mr. Matkom responded they are anticipating

October 1, 2017 for occupancy. Mr. Albright highlighted Gorman and Company is using local sub-contractors so the dollars are staying locally. Mr. Matkom indicated he and Mr. Albright have discussed items from the Washington property that the District will keep and Mr. Matkom will create a list for closing.

3. Referendum Timeline Update

From the committee meeting:

Ms. Sondalle provided an update on the items listed on the referendum timeline. Ms. Sondalle noted the District was fortunate to work with Bray Architects and receive support of their company to provide information about referendums. She talked about the referendum PowerPoint presentation which she worked with Bray Architects on the template. The draft PowerPoint was first presented during the SASD All Administrative Staff meeting in August. The final referendum PowerPoint presentation will be used at all community open houses. It was shared with staff this week and can also be accessed on the District website. The mailer includes information from the survey and a history of how we got here. She spoke about the 'Quick Facts' cards that were developed and contain key points which will be handed out during the community open houses and will be available in the school offices. Ms. Sondalle highlighted a referendum website has been started, www.sheboygan.k12.wi.us/referendum. There will be large information boards which will contain most of the information from the mailers. In addition, there will be a set of boards for each of the school projects. There are six plan boards and one large information board that will be displayed during the community open houses. The schools that will have construction projects will receive a set to display in their buildings. Those school offices will also have flyers and 'Quick Facts' cards available. She added press releases have been sent out periodically and one was sent this week. The flyers/mailers will be mailed to every household by using The Sheboygan Mail House as the District did for mailing the community surveys. Flyers will be sent home with students in mid-October. In early November, a post card will be mailed to the community reminding them to vote. Service Clubs have been contacted to inquire if they are interested in having the SASD provide a referendum presentation during one of their meetings.

Ms. Martin questioned if there will be letters in the editor section and Ms. Sondalle responded at this time it is not part of the timeline plan. Ms. Martin suggested having feedback/question forms available during the presentations.

There was discussion as to additional ways to advertise, such as big page ads, billboards and such. Mr. Samet suggested that administration contact the Sheboygan Chamber about possibly presenting at a First Friday Forum and Dr. Sheehan responded that he will contact Betsy Alles. Mr. Mancl questioned if there is a way to gauge feedback of general community reception and Ms. Sondalle responded not by looking at the timeline list and there were not many questions/concerns as feedback from the community survey. She further added she had discussed that with Mr. Wolfert, Bray Architects, and he indicated that is a good indication that the community feels the referendum is reasonable. Mr. Burg suggested possibly using social media paid advertising such as on FaceBook and Twitter and use the Quick Facts card as the template advertisement. Mr. Samet suggested administration discuss with Mr. Wolfert if it would be beneficial to place a big advertisement in The Sheboygan Press and if so to report back on the cost. Dr. Sheehan indicated he would contact Mr. Wolfert about these suggestions.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Legislative Breakfast - Mr. Samet was not in attendance. Dr. Sheehan reported that discussions revolved around what needs to be done as a community to keep funding education. They also discussed transportation and if districts begin to splinter off there will be future problems.
2. Heritage School Council – Ms. Martin talked about the new coordinator position filled by Patti Holmes who has 20 years of teaching experience and that things are moving in a positive direction.
3. Sheboygan Public Education Foundation – Mr. Samet talked about the “All in for Education” fundraiser and that there has been low attendance at the foundation meetings. In the future Mr. Samet would like school board members to receive the minutes of each monthly meeting.

COMMUNICATIONS

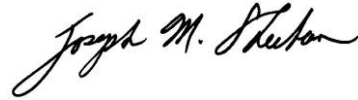
Communications received were noted.

FUTURE MEETING DATES

October 11, 2016 Committee meetings begin at 6:00 p.m.; October 25, 2016 Regular Board of Education meeting beginning at 6:00 p.m.

ADJOURN

Moved by Mr. Burg, seconded by Dr. Hein to adjourn at 6:42 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

jjh