

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, October 25, 2016**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 25th day of October at 6:00 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Reinthaler called the meeting to order at 6:02 p.m.

President Reinthaler requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Burg, seconded by Dr. Hein to approve the agenda. All ayes. Motion carried unanimously.

Present: Mr. Larry Samet, Mr. Mark Mancl, Mr. David Gallianetti, Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg, Dr. Susan Hein, Mr. Peter Madden, Ms. Jennifer Pothast

APPROVAL OF MINUTES

Moved by Mr. Mancl, seconded by Dr. Hein to approve the minutes of the Regular Board of Education meeting of September 27, 2016. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Ms. Staats, IDEAS Academy student representative talked about space being an issue with students and that a lack of space can be intrusive as well as affecting cleanliness of the school. She added that students can be flexible but it is becoming a daily disruption. She reported that they have started their senior projects which are community service oriented and asked if school board members had any specific questions or topics they would like to hear about in the coming months. Ms. Martin asked if in the future the school board could get an update on the types of projects the students are undertaking. Ms. Reinthaler asked Ms. Staats if she had talked about space issues with Mr. Hamm and she responded that she has and that he is supportive of their concern. Mr. Samet suggested forming a work group to review ways to utilize their budget to have more building additions versus more options for students.

Mr. Nennig, Central High School student representative reported that he is in his second year attending Central High School and that the enrollment is approximately 205 students. He reported that one of the goals for the school is to improve attendance which is currently at 91%. Students have been involved with visits to learn about manufacturing and also about colleges and he noted that the variety of classes that are offered at Central High School make it unique. He further reported that Mr. Klein has been a good addition to the school along with the addition of a counselor from Lakeshore Technical College.

Mr. Nestler-Johnson, Warriner High School student representative reported on the significant changes at Warriner High School. He talked about the newly incorporated "Yonder" where students enter the building where there is a basket of pouches at the door for their phones to be placed into a lock mode so they are not in use during the academic portion of their day. They currently are doing an accelerated cohort.

COMMUNITY INPUT

There was no community input.

SUPERINTENDENT'S REPORT

Dr. Sheehan provided his report which included the success of the Red Raider Manufacturing Grand Opening and Ribbon Cutting Ceremony and the 2016 Education Innovation Award the District received by the NEW Manufacturing Alliance for Red Raider Manufacturing. He also talked about the Sheboygan Public Education Foundation's All in for Education Fundraiser, the grant award for the Carol M. White Physical Education Program in the approximate amount of \$1.4 million, and briefly talked

about the upcoming referendum communication plan. He also thanked Mr. Charley Mais for his years of service to the school board.

MISCELLANEOUS

A. Fund Balance Designation

Mr. Boehlke noted this designation will be requested to be approved at the November 22, 2016 Regular Board of Education meeting. Board of Education policy states that the undesignated portion of the General Fund balance should be maintained at 15-20 percent – the District would be at 19 percent. He added that he is gathering information on the possibility of an outdoor athletic and physical education facilities at the recently donated Polar Ware property and is also starting the process of gathering information on a new phone system. The current Centrex (phone system) will not be supported sometime in 2017 so the District will need to purchase a new phone system. He would like to come back with a \$1 million fund balance designation for that although they are unsure of the cost at this point. He also would like to raise the van amount from \$20,000 to \$30,000. A special education position at the Early Learning Center was also discussed which would be a one year expense. Ms. Martin asked whether staff were trained and if Skyward was paid for. Mr. Boehlke responded that the District will still receive some invoices and are paying for some continued training and overtime as a result. There are one-time costs and fees to implement the software; however, licensing and fees are already built into the budget. There was originally a \$500,000 designation but administration did come back to the school board to request additional funds.

B. Long-Range (5-Year) Plan Quarterly Review

Dr. Sheehan provided the background on the long-range (5-Year) Plan and its development. He talked about the revision of Goal 1 and that in the next 3-5 years how students are graduating is going to look very different through the assistance of Academic Career Planning. Mr. Konrath spoke with regards to Goal 1, Objective 1 and noted that he and Mr. Harvatine are having ongoing discussions with principals and counselors. He reference the memo regarding the analysis of the statewide ACT results which does not reference proficient or advanced as that is the Department of Public Instruction verbiage. Composition scores went up a tenth of a point and administration likes to look at those scores because that is what the colleges are looking at. Mr. Konrath also pointed out that the data is comparing last year's class to the year's prior so there will be irregularities. Points of interest to consider are that approximately 20% of SASD students choose to attend a 2-year college following graduation. The typical ACT score requirement is 16 and the average ACT score for those students is a 20. Approximately 30% of SASD students choose to attend a 4-year college/university following graduation. The typical score requirement is 21 and the average ACT score for those students is 25. Overall, 75% of SASD students have a composite score of 16+ with 35% having a composite score of 21+. Mr. Konrath stated that the goal is to do what is best for students and not necessarily chase test scores. The plans can vary or change based on what the students wants to do in the future and those are the discussions that they will have with students. Ms. Martin provided an example of a student, who achieves in many areas academically and through co-curriculars – overall has a nice portfolio, but does not do well on the ACT or meet the number requirement. Dr. Sheehan commented that there are going to be many variables and indicators and that the mechanism would be working with the student and/or parent(s) to look at all the areas of difficulty and develop a plan of how to move forward for the student to be successful. Mr. Harvatine added that staff need to focus on cluster pieces, having an adult at the school (classroom teacher), regular check-in points, regular ongoing discussions on interest inventories, what they perceive to be their next steps and then match them up with some of the out-of-school experiences. Being able to rule something out for a student is just as valuable as ruling something in. Mr. Samet commented that he is not sure we are making students ready for high school and that there are struggles at the middle school level and Mr. Harvatine responded that there are a variety of ways staff are working with students at the middle school level such as interventions and additional time with the student. He further commented that staff is using STAR 360 which is an assessment tool to determine where students should be. Some of the activities that are occurring within the buildings are not identified in the long-range plan because they are more internal plans in addition to the activities presented as part of Goal 1. Dr. Sheehan noted there is no additional cost for Academic Career Planning and that it will fall under the current operating budget. Ms. Martin raised concern about the high class size numbers in core classes at the middle school level and that perhaps there is a correlation with the lower scores as a result. Mr. Mancl commented that there has been too much focus on college and all our students need to be prepared for life. He is satisfied the processes are in place and this is the route he would like to go to prepare our students. He does not want to be a feeder system into the colleges and Mr. Burg agreed. Mr. Gallianetti noted there is just one snapshot of data. Ms. Pothast would like to have ongoing discussions regarding Academic Career Planning including class sizes and how to make changes within the school to adjust, yet stay within the budget constraints.

C. Carol M. White Physical Education Program (PEP) Grant Update

Mr. Harvatine thanked the staff who put a great deal of time into this grant and who worked with more than 24 entities in Sheboygan to make this a community-based grant calling themselves “Spirit of the Lake”. He reported they will need to recraft the budget for a \$100,000 reduction and will be hiring a project coordinator which will be posted at a later date. There were 16 grants awarded nationwide with only 2 being funded in Wisconsin.

D. Superintendent Search Update

Moved by Mr. Mancl, seconded by Mr. Gallianetti to approve the Human Resources Committee’s recommendation to establish the superintendent base salary range of \$155,000 and maximum of \$175,000. All ayes. Motion carried unanimously.

Ms. Holsbach noted that the Human Resource Committee made a recommendation to have a salary range of \$155-175,000. It is clear that Dr. Sheehan has been a value for the District. Ms. Martin noted in reviewing the comparables based on the top 30 ranges of \$160,000 or better she was concerned the recommendation was too low. Mr. Gallianetti noted this was a compromise range that the Human Resource Committee came up with. Philosophically he feels we may have a difficult time but it is a range. Ms. Holsbach noted it is a range that she does not believe anyone will be turned off by – especially because they can receive other fringes. Mr. Mancl noted this will allow the school board a little more flexibility to get more creative with other incentives.

E. Public Hearing on the 2016-2017 Budget – 7:00 p.m.

Mr. Boehlke presented the preliminary budget for all funds in the amount of \$138,711,248.53 and stated that this represents a balanced budget. He noted that the equalized property valuation had an increase of 0.29% which is less than the State average and is the first time in seven years that has happened. General state aid increased \$3.9 million; however, an increase in state aid does not give additional revenue to the District however decreases the amount of local tax levy. The District’s local tax levy is decreasing by 8.33% and the tax rate is decreasing by 8.33%. District expenditures have decreased by 1% over the last four years.

President Reinthaler opened the meeting to receive community input into the 2016-2017 budget. There was no community input given.

F. Adoption of Original Budget and Certification of Tax Levy for the 2016-2017 Budget

Moved by Mr. Burg, seconded by Mr. Samet to approve the adoption of the 2016-2017 original budget in the amount of \$138,711,248.53 and certification of the property tax levy in the amount of \$35,898,861.00. All ayes. Motion carried unanimously.

Mr. Mancl asked for clarification on the vouchers and Mr. Boehlke explained that they add it to the revenue limit allowing the District the authority to tax for it, but they take it out of our state aid which would cost us if we did not levy for it. Last year we received more money per student and did not receive additional state aid. Mr. Mancl asked if we are still taxing to the revenue limit and Mr. Boehlke commented that yes, we continue to tax to the revenue limit.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

Moved by Ms. Pothast, seconded by Mr. Mancl to approve agenda items #3, #4, #5, #6, #7, and #8. All ayes. Motion carried unanimously.

1. Summer School Report

From the committee meeting:

Mr. Ledermann provided a summary of the 2016 summer school. He reported the student numbers are very comparable as in the previous years. There were no ELL centered classrooms, which was a change, but it was very positive for the students and staff. He talked about the credit recovery classes at the high school level and that all students that started Biology finished and passed. Positive remarks were received through a staff survey. He commented that there will be some issues that will need to be addressed at the elementary level - depending on the outcome of the referendum they may need different locations for the elementary schools if they choose to offer more

reading and math opportunities. He further commented that middle school attendance has not been where they would like it and he will be meeting with principals to review what they are doing and if there are areas they could improve to get more students to attend. They will also be discussing high school summer online options and noted that transitioning to Skyward will be new for the summer school program.

2. Class Size Report

From the committee meeting:

Mr. Konrath reported that the only thing that stood out was a jump in the class size numbers at North High School. He talked about South High School report which was defined by group size and that staff looked at enrollment maximums and minimums which showed about twelve sections over class size. There was a slight jump in Kindergarten and Grade 2, but overall the numbers are continuing on the previous years' trends. Ms. Martin talked about the class sizes at Farnsworth Middle School and North High School – particularly in the areas of the sciences and social studies. Because they are core classes and required perhaps more focus should be placed on lowering the class size numbers. She asked Mr. Konrath to provide her with the number of sections versus the number of classes with 30 or more students which Mr. Konrath responded he would do. Ms. Pothast commented that the District offers many electives and there is a difference in some class sizes as a result. Those classes that are required are going to have the highest number of students versus an elective option. She wants to make sure we can give the staff and students the most support we can and how can we do that to get it done. Mr. Mancl asked if there are any sections that are misleading or run together and Mr. Konrath responded “no”. He also commented that high school classes in the core areas are more concerning versus an elective class. Mr. Madden asked about the SAGE schools and their class size numbers versus regular class sizes and Mr. Konrath noted the ratio is 18-1.

3. Introduction (First Reading) of Revised Board of Education Policy 2411 – Guidance and Counseling

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Madden to approve the introduction (first reading) of revised Board of Education Policy 2411 – Program; Guidance and Counseling. All ayes. Motion carried unanimously.

Ms. Finney provided a review of the changes and noted that most are a result of legislative change.

4. Introduction (First Reading) of Revised Board of Education Policy 2451 – High School Education Programs

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve the introduction (first reading) of revised Board of Education Policy 2451 – Program; High School Education Programs. All ayes. Motion carried unanimously.

5. Introduction (First Reading) of Revised Board of Education Policy 2460 – Exceptional Education Needs

From the committee meeting:

Moved by Ms. Martin, seconded by Mr. Mancl to approve the introduction (first reading) of revised Board of Education Policy 2460 – Program; Exceptional Education Needs

Ms. Finney talked about the recommended changes which includes a special education electronic handbook that will meet legal requirements and outline specific policies and procedures relative to the implementation of programming for students with disabilities.

6. Introduction (First Reading) of Revised Board of Education Policy 2421 – Career and Technical Education Program

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve the introduction (first reading) of revised Board of Education Policy 2421 – Program; Career and Technical Education Program. All ayes. Motion carried unanimously.

7. Introduction (First Reading) of Revised Board of Education Policy 5113.01 – Course Options

From the committee meeting:

Moved by Mr. Madden, seconded by Mr. Mancl to approve the introduction (first reading) of Board of Education Policy 5113.01 – Students; Course Options. All ayes. Motion carried unanimously.

8. Introduction (First Reading) of Revised Board of Education Policy 8330 – Student Records

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Madden to approve the introduction (first reading) of revised Board of Education Policy 8330 – Operations; Student Records. All ayes. Motion carried unanimously.

B. HUMAN RESOURCES COMMITTEE

Moved by Mr. Mancl, seconded by Mr. Gallianetti to approve agenda items #1 and #3. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Mr. Samet, seconded by Dr. Hein to confirm the following appointments. All ayes. Motion carried unanimously.

TEACHER

Kristin Wishman	Science, Grade 7	Marian University	Master’s Degree
Sheboygan Falls, WI	Urban	4 years of experience	\$39,319.23 (prorated)

Ms. Wishman has been hired for the 2016-2017 school year as a Seventh Grade Science Teacher at Urban Middle School. She received her degree from Marian University in May 2012. She is certified in ages 10-21 in Broad Field Science, Alternative Education, and Biology. She was the only candidate interviewed.

AFTER SCHOOL SUPERVISORS

Miriam Barojas Diaz	Sheridan	October 3, 2016	\$11.00 per hour
Angela Hullin*	Sheridan	October 3, 2016	\$11.00 per hour

CUSTODIAN

Jerry Pabon	Jefferson	September 19, 2016	\$13.25 per hour
-------------	-----------	--------------------	------------------

EDUCATIONAL ASSISTANTS

Michelle Bull	Jefferson	September 21, 2016	\$11.50 per hour
Laurin Davis	ESAA	September 26, 2016	\$11.50 per hour
Kelly DeRuyter	Early Learning Center	September 12, 2016	\$11.50 per hour
Tami Feld	Early Learning Center	September 12, 2016	\$11.50 per hour
Mary Gustafson	Farnsworth	September 26, 2016	\$11.50 per hour
Lillian Kinch	South	September 6, 2016	\$11.50 per hour
Gennessa Orth	Farnsworth	September 7, 2016	\$11.50 per hour
Allison Scheidt	Farnsworth	September 6, 2016	\$11.50 per hour
Julee Schwinn	Early Learning Center	September 29, 2016	\$11.50 per hour
Lisa Smith	Wilson	August 30, 2016	\$11.50 per hour
Conrad Turner	Mosaic	September 12, 2016	\$11.50 per hour
Somsak Vue	Early Learning Center	September 2, 2016	\$13.20 per hour

HERITAGE SCHOOL COUNCIL COORDINATOR

Patricia Holmes		September 14, 2016	\$2,500.00 per year (Funded by Endowment)
-----------------	--	--------------------	--

NOON SUPERVISORS

Andrew Blindauer	Grant	September 29, 2016	\$7.47 per hour
Hahna Gamez-Martinez	ESAA	September 21, 2016	\$7.47 per hour
Susan Haen	Cleveland	September 26, 2016	\$7.47 per hour
Alyssa Hemb	Cleveland	September 20, 2016	\$7.47 per hour
Amy Matczak*	Grant	September 15, 2016	\$7.47 per hour
Luz Padilla Lopez	Lincoln-Erdman	September 8, 2016	\$7.47 per hour
Lucas Schaefer	Grant	September 20, 2016	\$7.47 per hour
Shirleylee Strohschoen	Sheridan	September 26, 2016	\$7.47 per hour

SECRETARY

Vicki Wildman Mosaic/IDEAS September 19, 2016 \$13.85 per hour

STUDENT LIFE GUARD

Samantha Neilsen North September 7, 2016 \$7.25 per hour

SUBSTITUTE EDUCATIONAL ASSISTANTS

Maria Andrews
Jeremiah Montgomery
Mari Seiler

SUBSTITUTE FOOD SERVERS

Sara Blevons
Stefanie Lukomski

SUBSTITUTE NOON SUPERVISORS

Louise Henning
Catherine Loseke

SUBSTITUTE SECRETARIES

Bonnie Lemke
Megan Ninneman
Shelley Tuzinkewich

SUBSTITUTE TEACHERS

Jacob Howard Regular Education and Environmental Studies, ages 6-13
Christopher Kettles History and Political Science, ages 10-21
Scott LaBonte Regular Education, ages 6-13
Debra Niehaus Degreed, Non-Certified Substitute

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

South

Carra-Lyn Kolar	Internal Candidate	Asst. Band Director	\$182.00
Wendy Plehn	Internal Candidate	F.C.C.L.A. Advisor	\$2,762.00
Ryan Seidler**	External Candidate	Assistant Wrestling	\$2,743.00

*Relative of SASD employee

**Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Marlene Autio	Substitute Teacher	N/A	September 9, 2016
Mary Barnett	Sub. Educ. Assistant	N/A	September 21, 2016
Dorothy Burhop	Substitute Teacher	N/A	September 9, 2016
Janet Cline	Sub. Noon Supervisor	Wilson	September 9, 2016
Jennifer Covi	Secretary	Mosaic/IDEAS	September 2, 2016
Laurin Davis	Educational Assistant	Early Learning Center	September 7, 2016
Kelly DeRuyter	Educational Assistant	Early Learning Center	September 12, 2016
Ana DeSantamaria	Noon Supervisor	Wilson	September 9, 2016
William Gesch	Substitute Teacher	N/A	September 29, 2016
Vashia Gordon	Recreation Aide	Recreation Dept.	September 23, 2016
Erykah Gort	Lifeguard	North	September 23, 2016
Patricia Hemb	Sub. Educ. Assistant	N/A	September 21, 2016
Breanna Hess	Sub. Noon Supervisor	Sheridan	September 23, 2016
Traci Hickey	Substitute Teacher	N/A	September 29, 2016
Justin Hodges	Summer Helper	Facilities Services	September 21, 2016
Kirsten Hyer	Event Worker	South	September 23, 2016

Jacob Jurss	Summer Helper	Facilities Services	September 21, 2016
Craig Kloes	Head Baseball Coach	South	September 23, 2016
David Kohls	Substitute Teacher	N/A	September 23, 2016
Leslie Laster	Guidance Counselor	Horace Mann	September 9, 2016
Desiree Marver	Noon Supervisor	Grant	September 9, 2016
Nicole Merrill	Noon Supervisor	Wilson	September 9, 2016
Hannah Moody	Sub. Educ. Assistant	N/A	September 29, 2016
Ann Muellenbach	Asst. Band Director	South	September 6, 2016
Cathy Newport	F.C.C.L.A. Advisor	South	September 1, 2016
Katherine Penkwitz	Noon Supervisor	Wilson	September 9, 2016
Aaron Peterson	Summer Helper	Facilities Services	September 21, 2016
Frederick Raboin	Educational Assistant	Jackson	September 23, 2016
Dawn Reineking	Sub. Noon Supervisor	Grant	September 9, 2016
Esperanza Ruiz	Noon Supervisor	Grant	September 9, 2016
Tye Smies	Summer Helper	Facilities Services	September 21, 2016
Rafael Urbina, Jr.	Noon Supervisor	Grant	September 26, 2016
Shua Yang	Noon Supervisor	Wilson	September 9, 2016

3. Retirements

From the committee meeting:

Moved by Mr. Samet, seconded by Dr. Hein to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Linda Fritsch	Secretary	Business Services	43.3 years of service
Karen Glanert	Teacher	Farnsworth	36.86 years of service
Charles Mais	Supervisor	Information Technology	45.25 years of service

4. Teacher Hiring Study

From the committee meeting:

Ms. Holschbach provided an overview of the teacher hiring over the last three years and an update on the process for upcoming years.

Mr. Mancl questioned if the District is paying more for individuals with master's degrees and if they are being hired for only those positions requiring a master's degree or is a better candidate and Ms. Holschbach responded the current salary schedule does not pay more for individuals with a master's degree if it is not a requirement. Only positions requiring a master's degree are paid at a higher rate.

5. Superintendent Search Update

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to establish the Superintendent position minimum base salary of \$155,000 and maximum of \$175,000. All ayes. Motion carried unanimously.

Moved by Mr. Samet, seconded by Dr. Hein to establish the Superintendent position minimum base salary of \$162,500 and maximum of \$175,000. Mr. Samet and Dr. Hein withdrew their motions.

Ms. Holschbach reviewed the employee survey results regarding the desired Superintendent characteristics, Superintendent job description, salary comparisons and recommended salary, as well as the advertising plan.

Ms. Holschbach spoke about the employee survey and noted that budget development/management ranked highest in areas of expertise. For specialized skills, ability to build and maintain a strong and positive board/administrative relationship ranked highest, and for personal characteristics, honest and ethical ranked highest. Ms. Holschbach noted the comments regarding the strengths of the District had a common theme – the Board working with administration/staff, and it is very impressive of the “we” comments. She added any new superintendent would be pleased to see these comments. Mr. Samet asked how many responses there were to this question and Ms. Holschbach responded 280 responses. Mr. Samet highlighted that out of the 280 responses only two were negative. Ms. Reinthaler also noted that this question did not require a mandatory response.

Ms. Holschbach spoke about the proposed superintendent job description which is a Neola newly received policy template. The policy will be brought before the Board at a later date. Mr. Gallianetti noted that this is a nice reminder of all the functions, duties, and responsibilities of this position. Mr. Samet asked if residency was a requirement and Ms. Holschbach responded no. Dr. Hein questioned if the candidate had to be licensed and Ms. Holschbach responded the candidate has to be licensed or be eligible for licensure.

Ms. Holschbach reviewed the salary comparisons and explained that she was hired for her expertise and when looking at the comparables, and being respectful of Dr. Sheehan, he has been historically underpaid for a district of this size and his salary has not be in line. She further spoke about compensation plans, but expressed that the position needs a salary range that does not dissuade candidates. There was much discussion regarding the superintendent salary comparison charts. Mr. Gallianetti noted that of the 20 top districts directly below SASD in enrollment, SASD is fourth from the bottom and if we set the bottom of the salary range at \$160,000, SASD would still be 13th on that list. Ms. Holschbach explained the salaries listed do not include any compensation packages. There was much discussion regarding if there should be a salary range or just minimum salary. Ms. Reinthaler questioned Ms. Holschbach as to how other districts list salaries when posting superintendent positions and Ms. Holschbach responded that often the salary is not included on the posting and it is public information which they could look up the previous salary. Mr. Mancl expressed the committee should determine a recommendation to present to the full board and get their input on the salary range and if it should be listed on the job posting. The committee agreed the superintendent salary should be pulled and listed under miscellaneous at the Regular Board of Education meeting on October 25, 2016 to receive the full board's input on the salary range and discuss if the salary should be included on the job posting.

Ms. Holschbach reviewed the advertising plan. Mr. Mancl expressed he liked the idea of mailing a recruitment packet to other superintendents and suggested rather than advertising with American Association of School Administrators to also mail recruitment packets to other assistant superintendents.

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. Introduction of Community Recreation Department Fall Intern, Mr. Ryan Pawlisch

From the committee meeting:

Mr. Koehler introduced Mr. Ryan Pawlisch who has been an intern with the Community Recreation Department. Mr. Pawlisch comes from the University of La Crosse and has been working with the after-school soccer program. Mr. Pawlisch talked about the success of the no-cost program which is for third and fourth grade students at Jefferson, Sheridan, Longfellow and Grant Elementary Schools. Mr. Koehler commented that as of September 1, 2016 there are approximately 70 students in the soccer program. Mr. Madden asked about the funding for the program and Mr. Pawlisch responded they have received sponsorship for the t-shirts and that the principals have been helping with the transportation. Mr. Pawlisch is also helping with the volley ball program and basketball clinic at North High School and commented that he is really enjoying his experience in Sheboygan.

2. Community Recreation Department Annual Report

From the committee meeting:

Mr. Koehler provided a review of the three previous years of enrollment numbers for Community Recreation Department offerings. He reported that youth sports are down 40% nationally but he indicated we are doing better than the national average. He noted they may need to look at adding another position in the department as they have major program attendance and participation is steady. Mr. Koehler would like to keep this same format when he presents the annual report each year.

3. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of September 1-31, 2016 for information.

D. FINANCE & BUDGET COMMITTEE

1. Fund 41 Capital Projects

Moved by Mr. Samet, seconded by Mr. Burg to accept the Finance and Budget Committee's recommendation to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve Fund 41 Capital Projects fund for audit. All Ayes.

Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR				
A. YEARS	4,453,675.89		3,369,176.04	1,084,499.85
B. CAPITAL IMPROVEMENTS 2016-17				
a. Asbestos	35,000.00		4,228.75	30,771.25
b. Assessments	70,000.00		0.00	70,000.00
c. Auditoriums	10,000.00		0.00	10,000.00
d. Blacktop	90,000.00		0.00	90,000.00
e. Bleachers	10,000.00		0.00	10,000.00
f. Door Hardware	43,000.00		0.00	43,000.00
g. Electrical	15,000.00		0.00	15,000.00
h. Facilities Upgrades	280,000.00		0.00	280,000.00
i. Fence	20,000.00		0.00	20,000.00
j. HVAC	37,000.00		0.00	37,000.00
k. Lighting Upgrades	12,000.00		0.00	12,000.00
l. Plumbing	20,000.00		0.00	20,000.00
m. Roofs	400,000.00		0.00	
n. Building Envelopes	60,000.00		0.00	60,000.00
	1,102,000.00		4,228.75	697,771.25
Total Fund 41	5,555,675.89	98,381.66	3,373,404.79	2,280,652.76

2. Statement of Cash Flow

From the committee meeting:

No Statement of Cash Flow until completion of the audit.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:

Budget Revisions and Transfers are not made until after the final original budget is adopted by the Board in October.

4. Revenues & Expenditures Reports

From the committee meeting:

No Revenues and Expenditures Reports until completion of the audit.

5. Fund Balance Designation Discussion

From the committee meeting:

Mr. Boehlke reviewed the executive summary listing the preliminary recommendations for designations of the June 30, 2016 fund balance. Mr. Boehlke explained that last year the committee decided to bring forward the preliminary fund balance designations in October to provide board members time for discussions and that the Executive Management Team (EMT) put together these recommendations as a starting point for discussions. District policy states the undesignated portion of the General Fund Balance is to be maintained at 15-20% of the ensuing years' general fund budgeted expenses. Mr. Boehlke noted that approximately \$800,000 will be added to the District's General Fund Balance following the 2015-2016 fiscal year audit. He further noted the executive summary lists the required designations and there are a number of fund balance designations the board approved in previous years, such as the fiber optic network, future software purchase (Skyward), future classroom upgrades, and others as listed that have balances. The District allows the House Project to keep the balance to start the next house project. The unassigned fund balance as per the recommendations is \$24,435,015. This will put the undesignated General Fund balance at 20%. Mr. Samet asked for clarification of the subsequent year's budget of \$2,162,141.00 carryover and

Mr. Boehlke explained that is carryover for the buildings. Ms. Reinthaler questioned if the subsequent year's budget for legal fees of \$20,000 included the Field of Dreams legal fees and Mr. Boehlke responded yes up to this date. Ms. Reinthaler questioned if these monies had to be kept in this budget account and Mr. Boehlke responded no. Mr. Burg questioned if the \$100,000 towards musical instrument repairs and purchases would continue every year as an ongoing item to make sure instruments are maintained and Mr. Boehlke responded that administration would like to work more within the budget to maintain every year. Dr. Sheehan noted that right now the plan is to continue with band at the fifth grade level, but in connecting with the future, if the budget gets tighter, reductions will need to be made. Mr. Gallianetti asked how much of the \$750,000 designation for facility upgrades would be used towards fixing the tennis courts and Mr. Albright responded approximately \$600,000, plus possible lighting for the tennis courts. The tennis courts are also used by community groups through the Recreation Department.

Mr. Burg asked why only designating \$20,000 towards the purchase of a vehicle for the Special Education Program as it may cost more due to being outfitted for wheelchairs, etc. and suggested the designation be raised to \$40,000 to have that flexibility. Mr. Albright noted that this is not a wheel chair van and Mr. Boehlke added that this dollar amount was recommended from the program; however, he will do more bidding. Dr. Hein questioned if this was for the high schools and would be used for the SAIL program and Mr. Boehlke responded yes for those types of programs.

Mr. Boehlke noted that he has recently been informed that the Centrex telephone system will be going away sometime in 2017 and it will cost approximately \$1 million to replace this system. He further noted in November, when the fund balance designations are brought back, this item will be added to the designations. Adding this to the designations would bring the undesignated General Fund balance at 19%. Mr. Burg expressed that with adding this designation the district is well within the 15-20% and still allows for plenty of flexibility; the telephone system is a necessity not a wish item and \$1 million should be designated. Mr. Samet further added that the general fund balance would still be 4% above the lowest point, per policy.

6. Gifts

Moved by Mr. Samet, seconded by Ms. Pothast to approve the Finance and Budget Committee's recommendation to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Gallianetti, seconded by Dr. Hein to accept gifts to the district, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
iPad Mini Air (3) & Tweener case/wedge (3)	Kiwanis Club c/o Rich Miesfeld	ELC Special Education	926.70
Monetary	Richard/Jean Felker	SASD Homeless Program	50.00
Book	St. Luke United Methodist Church	James Madison	16.95
Monetary	Kris Gross	Sheboygan Theatre Company	75.00
Monetary	Eugene Visser	Sheboygan Theatre Company	74.00
Book	St. Luke United Methodist Women	Grant	16.95
<u>For Action</u>			
Monetary	U. S. Bank Foundation	North (Connect4Success)	10,000.00
Monetary	Viking Packaging Technologies, Inc.	Red Raider Manufacturing	2,500.00

E. COMMITTEE OF THE WHOLE

1. Third Friday Enrollment Report

From the committee meeting:

Mr. Konrath reviewed the Sheboygan Area School District's Third Friday Enrollment Report for the 2016-2017 school year and explained that the third Friday enrollment count includes all students attending the Sheboygan Area School District on Friday, September 16, 2016. The total enrollment is 10,306 students which is less than projected, which is what was explained last year when talking about the second Friday count. Ms. Reinthaler questioned if South losing 58 students was due to the flex mod scheduling or something else and Mr. Konrath responded that he had taken an in depth look at the drop of 9th grade students going into 10th grade and 10th grade students going into 11th grade and overall it is due to transient students. He added that North's enrollment has increased, but South had

approximately 80 students transfer last year to public schools outside our district. He added that at this time, the Department of Public instruction will not release the voucher data. Dr. Hein requested administration to provide the number of students transferring from South to North. She added that discussions she has heard from parents is that they tried flex mod last year and did not feel it was successful and this year it also did not start out well due to the attendance problem. Ms. Reinthaler added the data should also include the number of students transferring from North to South. Mr. Gallianetti asked if there should be a concern regarding the gap of enrollment at the high schools and Mr. Konrath replied that the enrollment should level off. Mr. Konrath spoke about the diverse ethnicity in the SASD and Mr. Mancl questioned if administration can obtain the voucher ethnicity data to which Mr. Konrath replied the information had not yet been released. Mr. Konrath highlighted that the number of free and reduced lunch students has decreased and is at 44 % - last year it was at 52%. He added that there are schools that provide free breakfast and lunch for all students but that is based on the numbers for those families qualifying for free and reduced lunches. Mr. Konrath spoke about the State Open Enrollment numbers, noting this year there were 105 new students enrolled in and 115 new students enrolled out. Mr. Madden noted the chart indicates there were 300 students enrolled in and 460 students enrolled out and Mr. Konrath clarified that new students this year there were 105 enrolled in and 115 enrolled out and if this continues the gap of 160 students should decrease. Mr. Konrath highlighted that the SASD offers many options and that is what he sees from the completed forms. Mr. Madden asked if this was due to specific options of schools or courses offered and Mr. Konrath replied yes.

Mr. Gallianetti asked the board members if they had other questions or thoughts pertaining to this report. Ms. Reinthaler asked if there will need to be a cap of students attending North and Mr. Konrath replied that eventually there will need to be a discussion of what school choice means. He further added that when administration denies a school choice request, generally the parents immediately say they will speak to the school board. He further added administration does try to fulfill their choices. Dr. Sheehan noted that the enrollment for Urban had been capped, but that was due to the capacity available. Mr. Konrath added that parents value having a choice of schools. Dr. Hein asked how many school choice requests were received this year and Mr. Konrath responded 5-10% and all were honored except some Lincoln Erdman and Urban requests.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Legislative Breakfast - Mr. Samet reported there were discussions about Chromebooks and technology and also about opt-out testing which can impact a district negatively.
2. Heritage School Council – Ms. Martin reported that they are in need of docents and if school board members know of anyone interested they should contact the Office of the Superintendent.
3. Sheboygan Public Education Foundation – Mr. Samet reported that the focus of their meeting was the “All in for Education” fundraiser which was successful.

COMMUNICATIONS

Communications received were noted.

FUTURE MEETING DATES

November 8, 2016 Committee meetings begin at 6:00 p.m.; November 22, 2016 Regular Board of Education meeting beginning at 6:00 p.m.

ADJOURN

Moved by Mr. Burg, seconded by Mr. Gallianetti to adjourn at 8:58 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

jjh