

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, December 8, 2015
Starting Time: 6:00 – 6:05 p.m.*
CHAIR: Ms. Pothast
MEMBERS: Mr. Mancl, Vice Chair
Ms. Tuszynski
Ms. Martin

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

(a quorum of the Board may be present)

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA**

1 Min. 1. **DIPLOMAS (EARLY GRADUATION) – Mr. Seth Harvatine** (Information/Action)

The administration at South High School recommends that a high school diploma be awarded to John Ross, class of 2016. The student has met all requirements to receive his diploma.

4 Min. 2. **INTRODUCTION OF NEW COURSE – Mr. Seth Harvatine** (Information/Action)

The administration recommends the introduction of the following course for the 2016-2017 school year:

- Blended Physical Education (North and South)

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

1 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	3,401,675.89		2,642,411.47	759,264.42
B. CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		0.00	20,000.00
b. Athletic Fields	115,000.00		0.00	115,000.00
c. Auditoriums	30,000.00		0.00	30,000.00
d. Blacktop	40,000.00		0.00	40,000.00
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		0.00	25,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		0.00	75,000.00
j. Playgrounds	40,000.00		0.00	40,000.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		0.00	425,000.00
m. Service Systems	30,000.00		0.00	30,000.00
	<u>1,052,000.00</u>		<u>0.00</u>	<u>1,052,000.00</u>
Total Fund 41	4,453,675.89	91,529.60	2,642,411.47	1,902,794.02

1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow.

1 min. **3. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Information)**

No Budget Revisions and Transfers were made as of October 31, 2015.

1 min. **4. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenue & Expenditures reports through October.

1 min. **5. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Apple TV (2)	Russ Haas	Lincoln-Erdman	138.00
Monetary	McDonalds/Kilian Mgmt Srvs.	Lincoln-Erdman	629.15
Monetary	John/Barbara Wenig	Lincoln-Erdman	25.00
Monetary	Family of Ruth Hartmann	Lincoln-Erdman/LEEF Trail	100.00
Monetary	Liar's Club	SASD Special Education Dept.	1,005.00
Monetary	Jefferson PTO	Jefferson/Playground Equip.	2,075.00
Monetary	Kohls Dept. Stores, Inc.	Jackson/Fountas & Pinnell Reading Assessment	1,000.00
Monetary	Craig/Annette Kaas-Rousch	Sheboygan Theatre Company	100.00
Monetary	Joel/Mary Lubbers	Sheboygan Theatre Company	250.00
Monetary	Kathleen Pearce	Sheboygan Theatre Company	20.00
Monetary	Jeanne Bitkers	Sheboygan Theatre Company	100.00
Monetary	Bill Heberlein	Sheboygan Theatre Company	50.00
Monetary	Ann/Mike Helmke	Sheboygan Theatre Company	50.00
Monetary	Wally/Tracy Waldhart	Sheboygan Theatre Company	1,000.00
Monetary	Kathleen D. Siminow	Sheboygan Theatre Company	100.00
Monetary	Joe/Barb Sheehan	Sheboygan Theatre Company	100.00
Monetary	Larry Samet/Mary Vincent-Samet	Sheboygan Theatre Company	25.00
Monetary	Charlotte Duecker	Sheboygan Theatre Company	50.00
Monetary	Barbara J. Mueller	Sheboygan Theatre Company	100.00
Monetary	Julie/George Grinde	Sheboygan Theatre Company	100.00
Monetary	Edith Rohrbeck	Sheboygan Theatre Company	20.00
Monetary	Tim/Sandy Lorenz	Sheboygan Theatre Company	150.00
Monetary	Eugene Visser	Sheboygan Theatre Company	74.00
Monetary	Dianne/Dale Brandl	Sheboygan Theatre Company	25.00
Monetary	Ellen Cheney	Sheboygan Theatre Company	50.00
Monetary	Union Oriental Market	Sheboygan Theatre Company	100.00
Monetary	Old Wisconsin Sausage Company	Sheboygan Theatre Company	250.00
Monetary	Northstar Dental Group of Sheboygan-LLC	Sheboygan Theatre Company	100.00
Monetary	Victorian Chocolate Shoppe	Sheboygan Theatre Company	250.00
Monetary	Anonymous Bethany Church Member	South Food Pantry	100.00
Monetary	Curt Joa/Laurel Hoppert	South/To purchase bus tokens	1,000.00
Luigi's Gift Card	Luigi's Italian Restaurant	North/PBIS Acknowledgement	15.00
Dry Cleaning Gift Certificates	Imogenes Cleaning Center	North/PBIS Acknowledgement	60.00
Barbecue Sandwich Gift Cards	Dickey's Barbecue Pit	North/PBIS Acknowledgement	27.50
Culvers Gift Cards	Culvers	North/PBIS Acknowledgement	90.00
<u>For Action</u>			
Scrapbooking Supplies	Laura Horsch	North Scrapbook Club	2,618.21
Monetary	American Orthodontics	Red Raider Manufacturing	50,000.00
Monetary	Rockline Industries	Red Raider Manufacturing	40,000.00
Monetary	Landmark HTT, LLC	Red Raider Manufacturing	55,000.00
Plumber fixtures/faucets	Kohler Company	SASD Construction Lab	2,697.15
Monetary	United One Credit Union	Sheboygan Theatre Company	2,500.00
Property (2806 N. 15 th St.)	Walter Vollrath Family & David Sachse Family	SASD	1,200,000.00

*Ending time may vary

Note: This Committee will meet in Room 3201

(a quorum of the Board may be present)

REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA

2 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends that the following appointments be confirmed:

SUBSTITUTE TEACHERS

Alexandra Bayliss	Regular Education, ages 6-13
David Fink	Physical Education, Health, and History, grades 7-12
Angela Henschel	Broad Field Social Studies, Chemistry, and Biology, grades 6-12
Traci Hickey	Degreed, Non-Certified Substitute
David Kohls	Degreed, Non-Certified Substitute
Joan Quinn	Retired SASD Occupational Therapist
Judy Rowe	Retired SASD Guidance Counselor
Megan Wene	Cognitive Disabilities and Cross Categorical, ages 6-21 (previous SASD Educational Assistant)

SUBSTITUTE EDUCATIONAL ASSISTANTS

Jeremiah LaCrosse	
Sharon Neese	Retired SASD Educational Assistant
Kaitlyn Rautmann	
Paige Scholten	

SUBSTITUTE SECRETARY

Sandra Geiger

SUBSTITUTE FOOD SERVERS

Lauren Gartman	School Nutrition	November 30, 2015	\$10.50 per hour
Angela Keplinger	School Nutrition	September 29, 2015	\$10.50 per hour
Aimee Thiel	School Nutrition	November 9, 2015	\$10.50 per hour

SUBSTITUTE NOON HOUR SUPERVISOR

Natascha Arneson	Pigeon River	November 4, 2015	\$7.47 per hour
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NOON SUPERVISORS

Patricia Jacobchick	Horace Mann	November 2, 2015	\$22.42 per hour
Wanda Perez	Jefferson	November 12, 2015	\$7.47 per hour

SALAD BAR SERVERS

Jessica Martinez	Cooper	November 30, 2015	\$8.00 per hour
Cindy Schieble	Wilson	November 30, 2015	\$8.00 per hour

EDUCATIONAL ASSISTANTS

Amy Greger	Horace Mann	November 17, 2015	\$11.50 per hour
Molly Hetzner	South High	November 16, 2015	\$11.50 per hour
Lori Jochimsen	South High	November 16, 2015	\$11.50 per hour

AFTER-SCHOOL PROGRAM ADVISOR

Kristian Riley I.D.E.A.S. Academy December 9, 2015 \$20.00 per hour

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISORS)

I.D.E.A.S. Academy

Malyssa Gabrielson** External Candidate Forensics \$2,500.00

North High

Peter Karle North High Asst. Boys' Basketball \$3,292.00

Sarah LeMahieu** External Candidate Varsity Girls' Softball \$4,337.00

South High

James Cowdy** External Candidate Assistant Wrestling \$1,371.50 (Job Share)

Michael Looby** External Candidate Assistant Wrestling \$2,743.00

*Relative of SASD employee

**Not a SASD employee

2 min. **2. RESIGNATIONS – Ms. Andrea Holschbach** (Information)

The following resignations have been granted:

Sharon Aldag	Substitute Teacher	N/A	December 1, 2015
Brenda Anderson	Noon Supervisor	Cooper	November 9, 2015
Travis Brunette	Security Assistant	Tower	November 20, 2015
Flor Close	Salad Bar Server	Cooper	November 6, 2015
Mysti Gruenke	Educational Assistant	North High	October 28, 2015
Brian Kuznacic	Coach	North High	November 6, 2015
Michelle Stauber-Soik	Substitute Educ. Asst.	N/A	November 4, 2015
Daniel Stenz	Coach	North High	November 24, 2015
Mary Jo Strong	Educational Assistant	E.L.C.	November 12, 2015
Heather Taylor	Educational Assistant	Horace Mann	November 18, 2015
Jon Westlund	Coach	North High	November 16, 2015

2 min. **3. RETIREMENTS – Ms. Andrea Holschbach** (Action)

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per board policy.

Timothy Crowns	Teacher	South High	30 years of service
Laura Prellwitz	Teacher	North High	27 years of service

4 min. **4. SCHOOL NUTRITION SECRETARY POSITION – Mr. Mark Boehlke/Ms. Judi Smith** (Discussion/Possible Action)

The administration will discuss their recommendation to create a new School Nutrition secretarial position. This would be an 11-month, 6-hour per day position paid out of Fund 50.

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, December 8, 2015

Starting Time: 6:05 p.m. – 6:20 p.m.

CHAIR: Mr. Burg

MEMBERS: Ms. Tuszynski, Vice Chair

Ms. Pothast

Ms. Martin

(a quorum of the Board may be present)

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 5 Min. **1. COMMUNITY RECREATION DEPARTMENT WINTER 2015/SPRING 2016 PROGRAM GUIDE – Mr. John Koehler** (Information)

The administration will present the Winter 2015/Spring 2016 Program Guide for information.

- 6 Min. **2. COMMUNITY RECREATION DEPARTMENT ADVISORY COUNCIL UPDATE – Mr. John Koehler** (Information)

An update on the November 19, 2015 Community Recreation Department Advisory Council meeting will be provided.

- 4 Min. **3. NORTH AND SOUTH HIGH SCHOOLS RED RAIDER MANUFACTURING ADDITION – Mr. Dave Albright** (Information)

The administration will present the timeline on the building additions for North and South High School.

- 3 Min. **4. SHEBOYGAN THEATRE COMPANY'S FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report for the periods of July 1 – October 31, 2015.

- 2 Min. **5. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The administration will present the Facility Permit Report for the period of November 1-30, 2015 for information.