

Office of the Superintendent  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, WI 53081

**BOARD OF EDUCATION  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, Wisconsin  
REGULAR MEETING MINUTES  
Tuesday, December 8, 2015**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 8<sup>th</sup> day of December at 6:30 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Gallianetti called the meeting to order at 6:54 p.m.

Present: Mr. Larry Samet, Mr. Mark Mancl, Ms. Marcia Reinthaler, Mr. David Gallianetti, Ms. Jennifer Pothast, Ms. Mary Beth Martin, Mr. Ryan Burg

Excused: Dr. Susan Hein, Ms. Barbara Tuszynski

President Gallianetti requested that everyone stand and join him in the Pledge of Allegiance.

Moved by Mr. Mancl, seconded by Mr. Burg to approve the agenda. All ayes. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Ms. Pothast, seconded by Ms. Reinthaler to approve the minutes of the Regular Board of Education meeting of November 24, 2015. All ayes. Motion carried unanimously.

**DIPLOMA**

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the Curriculum & Instruction Committee's recommendation to award a high school diploma to John Ross, South High School class of 2016. All ayes. Motion carried unanimously.

**STUDENT REPRESENTATIVES**

Mr. Cruz, Central High School representative provided an update of their Thanksgiving experience where students prepare dinner for more than 200 people. The extra food was donated to the Salvation Army and many students commented that this is the highlight of their experience at Central High School. Ms. Koch, IDEAS Academy representative reported they have switched trimesters and are focusing on individual advisories. This will allow them to address issues more easily. Mr. Dutton, Warriner High School representative talked about their tours to Lakeshore Technical College and Madison for the science festival. The fieldtrips are focused on keywords: fun, community building, and educational. Warriner would also like to start a small school store to sell healthy snacks, school clothing and supplies.

**COMMUNITY INPUT**

There was no community input.

**SUPERINTENDENT'S REPORT**

Dr. Sheehan provided an overview of events/activities which included the visit to Grant Elementary School by Dr. Tony Evers, State Superintendent. He encouraged school board members to take some time to attend the many holiday programs being offered by the schools.

## MISCELLANEOUS

### **A. Amendment to the Offer to Purchase Washington School for Comprehensive Literacy Property**

Moved by Mr. Mancl, seconded by Ms. Reinthaler to approve administrations' recommendation to amend the original October 10, 2014 offer to purchase property located at 1238 Geele Avenue, Sheboygan, WI. All ayes. Motion carried unanimously.

Mr. Boehlke and Mr. Ted Matkom, a representative from Gorman and Company presented an update on the Washington School for Comprehensive Literacy renovation project and reported they are seeking the amendment because of some of the date changes which will move the closing date to June 2016. Mr. Matkom talked about the financing and that since the green point issues have been clarified they are very confident they will receive the necessary financing. It was noted that there would be no designation as a historical building until the time of closing.

### **B. Criteria for Selecting Possible Referendum Projects and Possible Referendum Timeline**

Administration presented the criteria that will be used to select and prioritize projects to be included in a possible future referendum and also shared the timeline moving forward. Each project will be evaluated and assigned a point value based on the level at which it meets the criteria.

### **C. Long-Range (5-Year) Plan Quarterly Review**

Dr. Sheehan and the Executive Management Team provided their quarterly review of the Long-Range (5-Year) Plan.

### **D. Introduction (First Reading) of Revised Board of Education Policy 1213 – Student Supervision and Welfare**

Moved by Mr. Mancl, seconded by Ms. Pothast to approve the introduction (first reading) of revised Board of Education Policy 1213 – Administration; Student Supervision and Welfare. All ayes. Motion carried unanimously.

### **E. Adoption (Second Reading) of Revised Board of Education Policy 7511.02 – Community Recreation Department Suspensions**

Moved by Mr. Burg, seconded by Mr. Mancl to approve the adoption (second reading) of revised Board of Education Policy 7511.02 – Property; Community Recreation Department Suspensions. All ayes. Motion carried unanimously.

### **F. Adoption (Second Reading) of Revised Board of Education Policy 2370 – Educational Options**

Moved by Mr. Mancl, seconded by Ms. Pothast to approve the adoption (second reading) of revised Board of Education Policy 2370 – Program; Educational Options. All ayes. Motion carried unanimously.

### **G. Adoption (Second Reading) of Revised Board of Education Policy 9270 – Home-Based, Private, or Tribal Schooling**

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve the adoption (second reading) of Board of Education Policy 9270 – Relations; Home-Based, Private, or Tribal Schooling. All ayes. Motion carried unanimously.

### **H. Adoption (Second Reading) of Revised Board of Education Policy 2261 – Title I Services**

Moved by Ms. Pothast, seconded by Ms. Martin to approve the adoption (second reading) of Board of Education Policy 5451.02 – Students; Technical Excellence Higher Education Scholarships. All ayes. Motion carried unanimously.

## REPORT OF COMMITTEES

### **A. CURRICULUM & INSTRUCTION COMMITTEE**

#### **1. Diploma (Early Graduation)**

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve South High School administration's recommendation to award a high school diploma to John Ross, class of 2016. All ayes. Motion carried unanimously.

2. Introduction of New Course

From the committee meeting:

Mr. Harvatine reported that because of a law change, extra-curricular athletics could now receive physical education credit. This course was developed to offer a different option for students. The blended learning environment gives students the opportunity to complete their last .5 credits of physical education outside of the traditional school day to allow for them to take other courses during the school day. This is a semester long course which can be taken junior or senior year. The course includes face-to-face classroom time and online components for data collection and assessments. Ms. Martin asked about the physical activity component of the curriculum and Ms. Finney responded that the students would be required to wear Fit Bit's that will record their activity. She further commented there would be one instructor to forty students at each school. Mr. Mancl noted that the course information was very broad and that this course would be a better fit for a non-athletic student. He also would like to have more input from the counselors as to what kind of student they would recommend for the course rather than have the first forty students who sign up get in the class. In addition, he would like to have counselors consider students who have special needs or who are special ed. Mr. Harvatine noted that there will be ongoing discussions about the course as they work through it. Mr. Harvatine will bring this item back to the committee in January for further input and approval.

**B. HUMAN RESOURCES COMMITTEE**

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve agenda items #1 and #3. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Samet to confirm the following appointments. All ayes. Motion carried unanimously.

SUBSTITUTE TEACHERS

Alexandra Bayliss	Regular Education, ages 6-13
David Fink	Physical Education, Health, and History, grades 7-12
Angela Henschel	Broad Field Social Studies, Chemistry, and Biology, grades 6-12
Traci Hickey	Degreed, Non-Certified Substitute
David Kohls	Degreed, Non-Certified Substitute
Joan Quinn	Retired SASD Occupational Therapist
Judy Rowe	Retired SASD Guidance Counselor
Megan Wene	Cognitive Disabilities and Cross Categorical, ages 6-21 (previous SASD Educational Assistant)

SUBSTITUTE EDUCATIONAL ASSISTANTS

Jeremiah LaCrosse	
Sharon Neese	Retired SASD Educational Assistant
Kaitlyn Rautmann	
Paige Scholten	

SUBSTITUTE SECRETARY

Sandra Geiger

SUBSTITUTE FOOD SERVERS

Lauren Gartman	School Nutrition	November 30, 2015	\$10.50 per hour
Angela Keplinger	School Nutrition	September 29, 2015	\$10.50 per hour
Aimee Thiel	School Nutrition	November 9, 2015	\$10.50 per hour

SUBSTITUTE NOON HOUR SUPERVISOR

Natascha Arneson	Pigeon River	November 4, 2015	\$7.47 per hour
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NOON SUPERVISORS

Patricia Jacobchick	Horace Mann	November 2, 2015	\$22.42 per hour
Wanda Perez	Jefferson	November 12, 2015	\$7.47 per hour

SALAD BAR SERVERS

Jessica Martinez	Cooper	November 30, 2015	\$8.00 per hour
Cindy Schieble	Wilson	November 30, 2015	\$8.00 per hour

EDUCATIONAL ASSISTANTS

Amy Greger	Horace Mann	November 17, 2015	\$11.50 per hour
Molly Hetzner	South High	November 16, 2015	\$11.50 per hour
Lori Jochimsen	South High	November 16, 2015	\$11.50 per hour

AFTER-SCHOOL PROGRAM ADVISOR

Kristian Riley	I.D.E.A.S. Academy	December 9, 2015	\$20.00 per hour
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EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISORS)

I.D.E.A.S. Academy

Malyssa Gabrielson**	External Candidate	Forensics	\$2,500.00
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North High

Peter Karle	North High	Asst. Boys' Basketball	\$3,292.00
Sarah LeMahieu**	External Candidate	Varsity Girls' Softball	\$4,337.00

South High

James Cowdy**	External Candidate	Assistant Wrestling	\$1,371.50 (Job Share)
Michael Looby**	External Candidate	Assistant Wrestling	\$2,743.00

\*Relative of SASD employee

\*\*Not a SASD employee

2. Resignations

From the committee meeting:

The following resignations have been granted:

Sharon Aldag	Substitute Teacher	N/A	December 1, 2015
Brenda Anderson	Noon Supervisor	Cooper	November 9, 2015
Travis Brunette	Security Assistant	Tower	November 20, 2015
Flor Close	Salad Bar Server	Cooper	November 6, 2015
Mysti Gruenke	Educational Assistant	North High	October 28, 2015
Brian Kuznacic	Coach	North High	November 6, 2015
Michelle Stauber-Soik	Substitute Educ. Asst.	N/A	November 4, 2015
Daniel Stenz	Coach	North High	November 24, 2015
Mary Jo Strong	Educational Assistant	E.L.C.	November 12, 2015
Heather Taylor	Educational Assistant	Horace Mann	November 18, 2015
Jon Westlund	Coach	North High	November 16, 2015

3. Retirements

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Samet to grant the following requests to retire and recognize the employees for their years of service per board policy. All ayes. Motion carried unanimously.

Timothy Crowns	Teacher	South High	30 years of service
Laura Prellwitz	Teacher	North High	27 years of service

#### 4. School Nutrition Secretary Position

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve the Human Resource Committee's recommendation to create a new school nutrition secretarial position, 11-month, 6-hour per day paid out of Fund 50. All ayes. Motion carried unanimously.

Ms. Reinthaler reported that the Nutritional Services Department will be switching over to a new software system for the student meal accounts. This position will work closely with the building secretaries and will be dedicated to depositing, monitoring and balancing student funds, and will provide other areas of support.

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Samet to create a new school nutrition secretarial position, 11-month, 6-hour per day paid out of Fund 50. All ayes. Motion carried unanimously.

### C. FACILITIES/RECREATION/THEATRE COMMITTEE

#### 1. Community Recreation Department Winter 2015/Spring 2016 Program Guide

From the committee meeting:

Mr. Koehler provided an overview of the program guide and the many events and activities for the community to experience. They still continue to make the Santa Claus calls. One of the new youth and adult sports is drop-in pickle ball which combines the elements of tennis, badminton and ping pong.

#### 2. Community Recreation Department Advisory Council Update

From the committee meeting:

Mr. Koehler reported that the council met on November 19<sup>th</sup> and is considering a new location to hold their meetings. Six of the eight members attended and the board decided they would stay as a nine member board. They will continue to increase their involvement with the Hmong community and discussed the Field of Dreams and moving of the fields. Mr. Koehler talked about changing the focus of the advisory council and would like input on new programming, etc. They would like to have fresh faces on the advisory council and the current council would like more input so they can function as a working board.

#### 3. North and South High Schools Red Raider Manufacturing Addition

From the committee meeting:

Mr. Albright presented the building additions for North and South High Schools along with the timeline for those projects. Construction at South will begin in March with the building completed and all equipment in by August. Drop off drive curves will be completed in December so that construction can begin in February at North. As a result of the drop off drive curves, there will be only a right hand turn coming out of the main entrance to North which should help with traffic congestion. Mr. Albright will provide the committee with monthly reports to keep them up-to-date on the progress of the projects.

#### 4. Sheboygan Theatre Company's Financial Report

Moved by Mr. Burg, seconded by Ms. Martin to approve the Facilities/Recreation/Theatre Committee's recommendation to accept the Sheboygan Theatre Company's financial report for the periods of July 1-October 31, 2015. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Pothast, seconded by Ms. Martin to accept the Sheboygan Theatre Company's financial report for the periods of July 1-October 31, 2015. All ayes. Motion carried unanimously.

Mr. Koehler reported the Sheboygan Theatre Company will finish in the black again this season; however, they will not meet their anticipated ticket sales. They will continue to tighten their budget to focus more on actuals. They will be breaking ground on their new marquee within the next month.

5. Facility Permit Report

From the committee meeting:

The administration will present the Facility Permit Report for the period of November 1-30, 2015 for information.

Mr. Koehler reported that the Facility Permit Report should be showing actuals rather than anticipated revenues and he will work with Mr. Boehlke to make that change.

**D. FINANCE & BUDGET COMMITTEE**

Moved by Mr. Samet, seconded by Mr. Burg to approve agenda items #2 and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve the Finance & Budget Committee’s recommendation to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve Fund 41 Capital Projects fund for audit. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR YEARS	3,401,675.89		2,642,411.47	759,264.42
CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		0.00	20,000.00
b. Athletic Fields	115,000.00		0.00	115,000.00
c. Auditoriums	30,000.00		0.00	30,000.00
d. Blacktop	40,000.00		0.00	40,000.00
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		0.00	25,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		0.00	75,000.00
j. Playgrounds	40,000.00		0.00	40,000.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		0.00	425,000.00
m. Service Systems	30,000.00		0.00	30,000.00
	<u>1,052,000.00</u>		<u>0.00</u>	<u>1,052,000.00</u>
Total Fund 41	4,453,675.89	91,529.60	2,642,411.47	1,902,794.02

2. Statement of Cash Flow

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve the Statement of Cash Flow as presented. All ayes. Motion carried unanimously.

3. Budget Revisions & Transfers of Appropriations

From the committee meeting:

No Budget Revisions and Transfers were made as of October 31, 2015.

4. Revenues & Expenditures Reports

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Burg to approve the Revenue & Expenditures reports through October.

5. Gifts

Moved by Mr. Samet, seconded by Ms. Martin to approve the Finance & Budget Committee's recommendation to accept all gifts approving those \$2500 and greater. All ayes. Motion carried unanimously.

Mr. Samet wanted to especially thank American Orthodontics, Rockline Industries and Landmark HTT, LLC for their contributions to Red Raider Manufacturing and the Walter Vollrath and David Sachse Families for their very generous gift of property.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to accept all gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

Mr. Boehlke noted that there is a donation of land which is north of the former Polarware site. He further noted this land is in close proximity to North High and Urban Middle schools. The 40 acres of land does have some wetlands, has never been built on, and there is no maintenance required.

Moved by Mr. Burg, seconded by Ms. Reinthaler to accept all gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

Mr. Boehlke noted that there is a donation of land which is north of the former Polarware site. He further noted this land is in close proximity to North High and Urban Middle schools. The 40 acres of land does have some wetlands, has never been built on and there is no maintenance required. The parking lot is in question, they may not donate that but everything north of the parking lot will be donated.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Apple TV (2)	Russ Haas	Lincoln-Erdman	138.00
Monetary	McDonalds/Kilian Mgmnt Srvs.	Lincoln-Erdman	629.15
Monetary	John/Barbara Wenig	Lincoln-Erdman	25.00
Monetary	Family of Ruth Hartmann	Lincoln-Erdman/LEEF Trail	100.00
Monetary	Liar's Club	SASD Special Education Dept.	1,005.00
Monetary	Jefferson PTO	Jefferson/Playground Equip.	2,075.00
Monetary	Kohls Dept. Stores, Inc.	Jackson/Fountas & Pinnell	1,000.00
		Reading Assessment	
Monetary	Craig/Annette Kaas-Rousch	Sheboygan Theatre Company	100.00
Monetary	Joel/Mary Lubbers	Sheboygan Theatre Company	250.00
Monetary	Kathleen Pearce	Sheboygan Theatre Company	20.00
Monetary	Jeanne Bitkers	Sheboygan Theatre Company	100.00
Monetary	Bill Heberlein	Sheboygan Theatre Company	50.00
Monetary	Ann/Mike Helmke	Sheboygan Theatre Company	50.00
Monetary	Wally/Tracy Waldhart	Sheboygan Theatre Company	1,000.00
Monetary	Kathleen D. Siminow	Sheboygan Theatre Company	100.00
Monetary	Joe/Barb Sheehan	Sheboygan Theatre Company	100.00
Monetary	Larry Samet/Mary Vincent-Samet	Sheboygan Theatre Company	25.00
Monetary	Charlotte Duecker	Sheboygan Theatre Company	50.00
Monetary	Barbara J. Mueller	Sheboygan Theatre Company	100.00
Monetary	Julie/George Grinde	Sheboygan Theatre Company	100.00
Monetary	Edith Rohrbeck	Sheboygan Theatre Company	20.00
Monetary	Tim/Sandy Lorenz	Sheboygan Theatre Company	150.00
Monetary	Eugene Visser	Sheboygan Theatre Company	74.00
Monetary	Dianne/Dale Brandl	Sheboygan Theatre Company	25.00
Monetary	Ellen Cheney	Sheboygan Theatre Company	50.00
Monetary	Union Oriental Market	Sheboygan Theatre Company	100.00

Monetary	Old Wisconsin Sausage Company	Sheboygan Theatre Company	250.00
Monetary	Northstar Dental Group of Sheb-LLC	Sheboygan Theatre Company	100.00
Monetary	Victorian Chocolate Shoppe	Sheboygan Theatre Company	250.00
Monetary	Anonymous Bethany Church Member	South Food Pantry	100.00
Monetary	Curt Joa/Laurel Hoppert	South/To purchase bus tokens	1,000.00
Luigi's Gift Card	Luigi's Italian Restaurant	North/PBIS Acknowledgement	15.00
Dry Cleaning Gift Cert.	Imogenes Cleaning Center	North/PBIS Acknowledgement	60.00
Barbecue Sandwich Gift Cards	Dickey's Barbecue Pit	North/PBIS Acknowledgement	27.50
Culvers Gift Cards	Culvers	North/PBIS Acknowledgement	90.00

For Action

Scrapbooking Supplies	Laura Horsch	North Scrapbook Club	2,618.21
Monetary	American Orthodontics	Red Raider Manufacturing	50,000.00
Monetary	Rockline Industries	Red Raider Manufacturing	40,000.00
Monetary	Landmark HTT, LLC	Red Raider Manufacturing	55,000.00
Plumber fixtures/faucets	Kohler Company	SASD Construction Lab	2,697.15
Monetary	United One Credit Union	Sheboygan Theatre Company	2,500.00
Property (2806 N. 15 <sup>th</sup> St.)	Walter Vollrath Family & David Sachse Family	SASD	1,200,000.00

**FUTURE MEETING DATES**

January 12, 2016 Committee meetings begin at 6:00 p.m. and January 26, 2016 Regular Board of Education meeting beginning at 6:00 p.m.

**ADJOURN**

Moved by Mr. Burg, seconded by Ms. Pothast to adjourn at 8:01 p.m. All ayes. Motion carried unanimously.




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Joseph M. Sheehan, Ph.D.  
Secretary and Superintendent

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