

\*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE  
 AGENDA**

3 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	4,453,675.89		3,369,176.04	1,084,499.85
B. CAPITAL IMPROVEMENTS 2016-17				
a. Asbestos	35,000.00		4,228.75	30,771.25
b. Assessments	70,000.00		0.00	70,000.00
c. Auditoriums	10,000.00		0.00	10,000.00
d. Blacktop	90,000.00		0.00	90,000.00
e. Bleachers	10,000.00		0.00	10,000.00
f. Door Hardware	43,000.00		0.00	43,000.00
g. Electrical	15,000.00		0.00	15,000.00
h. Facilities Upgrades	280,000.00		0.00	280,000.00
i. Fence	20,000.00		0.00	20,000.00
j. HVAC	37,000.00		0.00	37,000.00
k. Lighting Upgrades	12,000.00		0.00	12,000.00
l. Plumbing	20,000.00		0.00	20,000.00
m. Roofs	400,000.00		0.00	
n. Building Envelopes	60,000.00		0.00	60,000.00
	<u>1,102,000.00</u>		<u>4,228.75</u>	<u>697,771.25</u>
Total Fund 41	5,555,675.89	98,381.66	3,373,404.79	2,280,652.76

0 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Information)**

No Statement of Cash Flow until completion of the audit.

0 min. **3. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Information)**

Budget Revisions and Transfers are not made until after the final original budget is adopted by the Board in October.

0 min. **4. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Information)**

No Revenues & Expenditures Reports until completion of the audit.

10 min **5. FUND BALANCE DESIGNATION DISCUSSION – Mr. Mark Boehlke (Information /Discussion)**

The administration will present a preliminary recommendation for designation of June 30, 2016 fund balance.

2 min. **6. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
iPad Mini Air (3) & Tweeners case/wedge (3)	Kiwanis Club c/o Rich Miesfeld	ELC Special Education	926.70
Monetary	Richard/Jean Felker	SASD Homeless Program	50.00
Book	St. Luke United Methodist Church	James Madison	16.95
Monetary	Kris Gross	Sheboygan Theatre Company	75.00
Monetary	Eugene Visser	Sheboygan Theatre Company	74.00
Book	St. Luke United Methodist Women	Grant	16.95
<u>For Action</u>			
Monetary	U. S. Bank Foundation	North (Connect4Success)	10,000.00
Monetary	Viking Packaging Technologies, Inc.	Red Raider Manufacturing	2,500.00

**NOTE:** This meeting will be held in the Board Room.

*\*Starting time is approximate*

*(a quorum of the Board may be present)*

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE  
AGENDA**

- 5 Min. 1. **SUMMER SCHOOL REPORT – Mr. Seth Harvatine/Mr. Jason Ledermann** (Information/Discussion)  
The administration will provide a summary of results for the 2016 summer school program.
- 5 Min. 2. **CLASS SIZE REPORT – Mr. Jacob Konrath** (Information/Discussion)  
The fall class size report will be presented per the format approved by the Board of Education.
- 3 Min. 3. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2411 – GUIDANCE AND COUNSELING – Mr. Seth Harvatine/Ms. Lisa Finney** (Discussion/Possible Action)  
The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2411 – Program; Guidance and Counseling
- 3 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2451 – HIGH SCHOOL EDUCATION PROGRAMS – Mr. Seth Harvatine/Ms. Lisa Finney** (Discussion/Possible Action)  
The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2451 – Program; High School Education Programs
- 3 Min. 5. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2460 – EXCEPTIONAL EDUCATION NEEDS – Mr. Seth Harvatine/Ms. Lisa Finney** (Discussion/Possible Action)  
The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2460 – Program; Exceptional Education Needs
- 3 Min. 6. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2421 – CAREER AND TECHNICAL EDUCATION PROGRAM – Mr. Seth Harvatine/Mr. Larry Brahan** (Discussion/Possible Action)  
The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2421 – Program; Career and Technical Education Program
- 3 Min. 7. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5113.01 – COURSE OPTIONS – Mr. Seth Harvatine/Mr. Larry Brahan** (Discussion/Possible Action)  
The administration recommends the introduction (first reading) of the following revised policy:
- Policy 5113.01 – Students; Course Options

3 Min.

8. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 8330 – STUDENT RECORDS – Mr. Seth Harvatine/Mr. Larry Brahan** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 8330 – Operations; Student Records



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**REPORT TO THE HUMAN RESOURCES COMMITTEE  
 AGENDA**

3 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends that the following appointments be confirmed:

TEACHER

Kristin Wishman	Science, Grade 7	Marian University	Master’s Degree
Sheboygan Falls, WI	Urban	4 years of experience	\$39,319.23 (prorated)

Ms. Wishman has been hired for the 2016-2017 school year as a Seventh Grade Science Teacher at Urban Middle School. She received her degree from Marian University in May 2012. She is certified in ages 10-21 in Broad Field Science, Alternative Education, and Biology. She was the only candidate interviewed.

AFTER SCHOOL SUPERVISORS

Miriam Barojas Diaz	Sheridan	October 3, 2016	\$11.00 per hour
Angela Hullin*	Sheridan	October 3, 2016	\$11.00 per hour

CUSTODIAN

Jerry Pabon	Jefferson	September 19, 2016	\$13.25 per hour
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EDUCATIONAL ASSISTANTS

Michelle Bull	Jefferson	September 21, 2016	\$11.50 per hour
Laurin Davis	ESAA	September 26, 2016	\$11.50 per hour
Kelly DeRuyter	Early Learning Center	September 12, 2016	\$11.50 per hour
Tami Feld	Early Learning Center	September 12, 2016	\$11.50 per hour
Mary Gustafson	Farnsworth	September 26, 2016	\$11.50 per hour
Lillian Kinch	South	September 6, 2016	\$11.50 per hour
Gnessa Orth	Farnsworth	September 7, 2016	\$11.50 per hour
Allison Scheidt	Farnsworth	September 6, 2016	\$11.50 per hour
Julee Schwinn	Early Learning Center	September 29, 2016	\$11.50 per hour
Lisa Smith	Wilson	August 30, 2016	\$11.50 per hour
Conrad Turner	Mosaic	September 12, 2016	\$11.50 per hour
Somsak Vue	Early Learning Center	September 2, 2016	\$13.20 per hour

HERITAGE SCHOOL COUNCIL COORDINATOR

Patricia Holmes	September 14, 2016	\$2,500.00 per year (Funded by Endowment)
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NOON SUPERVISORS

Andrew Blindauer	Grant	September 29, 2016	\$7.47 per hour
Hahna Gamez-Martinez	ESAA	September 21, 2016	\$7.47 per hour
Susan Haen	Cleveland	September 26, 2016	\$7.47 per hour
Alyssa Hemb	Cleveland	September 20, 2016	\$7.47 per hour
Amy Matczak*	Grant	September 15, 2016	\$7.47 per hour
Luz Padilla Lopez	Lincoln-Erdman	September 8, 2016	\$7.47 per hour
Lucas Schaefer	Grant	September 20, 2016	\$7.47 per hour
Shirleylee Strohschoen	Sheridan	September 26, 2016	\$7.47 per hour

SECRETARY

Vicki Wildman	Mosaic/IDEAS	September 19, 2016	\$13.85 per hour
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STUDENT LIFEGUARD

Samantha Neilsen North September 7, 2016 \$7.25 per hour

SUBSTITUTE EDUCATIONAL ASSISTANTS

Maria Andrews  
Jeremiah Montgomery  
Mari Seiler

SUBSTITUTE FOOD SERVERS

Sara Blevons  
Stefanie Lukomski

SUBSTITUTE NOON SUPERVISORS

Louise Henning  
Catherine Loseke

SUBSTITUTE SECRETARIES

Bonnie Lemke  
Megan Ninneman  
Shelley Tuzinkewich

SUBSTITUTE TEACHERS

Jacob Howard Regular Education and Environmental Studies, ages 6-13  
Christopher Kettles History and Political Science, ages 10-21  
Scott LaBonte Regular Education, ages 6-13  
Debra Niehaus Degreed, Non-Certified Substitute

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISOR)

South

Carra-Lyn Kolar Internal Candidate Asst. Band Director \$182.00  
Wendy Plehn Internal Candidate F.C.C.L.A. Advisor \$2,762.00  
Ryan Seidler\*\* External Candidate Assistant Wrestling \$2,743.00

\*Relative of SASD employee

\*\*Not a SASD employee

3 min. **2. RESIGNATIONS – Ms. Andrea Holschbach** (Information)

The following resignations have been granted:

Marlene Autio	Substitute Teacher	N/A	September 9, 2016
Mary Barnett	Sub. Educ. Assistant	N/A	September 21, 2016
Dorothy Burhop	Substitute Teacher	N/A	September 9, 2016
Janet Cline	Sub. Noon Supervisor	Wilson	September 9, 2016
Jennifer Covi	Secretary	Mosaic/IDEAS	September 2, 2016
Laurin Davis	Educational Assistant	Early Learning Center	September 7, 2016
Kelly DeRuyter	Educational Assistant	Early Learning Center	September 12, 2016
Ana DeSantamaria	Noon Supervisor	Wilson	September 9, 2016
William Gesch	Substitute Teacher	N/A	September 29, 2016
Vashia Gordon	Recreation Aide	Recreation Dept.	September 23, 2016
Erykah Gort	Lifeguard	North	September 23, 2016
Patricia Hemb	Sub. Educ. Assistant	N/A	September 21, 2016
Breanna Hess	Sub. Noon Supervisor	Sheridan	September 23, 2016
Traci Hickey	Substitute Teacher	N/A	September 29, 2016
Justin Hodges	Summer Helper	Facilities Services	September 21, 2016
Kirsten Hyer	Event Worker	South	September 23, 2016
Jacob Jurs	Summer Helper	Facilities Services	September 21, 2016
Craig Kloes	Head Baseball Coach	South	September 23, 2016
David Kohls	Substitute Teacher	N/A	September 23, 2016
Leslie Laster	Guidance Counselor	Horace Mann	September 9, 2016
Desiree Marver	Noon Supervisor	Grant	September 9, 2016
Nicole Merrill	Noon Supervisor	Wilson	September 9, 2016
Hannah Moody	Sub. Educ. Assistant	N/A	September 29, 2016
Ann Muellenbach	Asst. Band Director	South	September 6, 2016

Cathy Newport	F.C.C.L.A. Advisor	South	September 1, 2016
Katherine Penkwitz	Noon Supervisor	Wilson	September 9, 2016
Aaron Peterson	Summer Helper	Facilities Services	September 21, 2016
Frederick Raboin	Educational Assistant	Jackson	September 23, 2016
Dawn Reineking	Sub. Noon Supervisor	Grant	September 9, 2016
Esperanza Ruiz	Noon Supervisor	Grant	September 9, 2016
Tye Smies	Summer Helper	Facilities Services	September 21, 2016
Rafael Urbina, Jr.	Noon Supervisor	Grant	September 26, 2016
Shua Yang	Noon Supervisor	Wilson	September 9, 2016

3 min. **3. RETIREMENTS – Ms. Andrea Holschbach (Action)**

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per board policy.

Linda Fritsch	Secretary	Business Services	43.3 years of service
Karen Glanert	Teacher	Farnsworth	36.86 years of service
Charles Mais	Supervisor	Information Technology	45.25 years of service

4 min. **4. TEACHER HIRING STUDY – Ms. Andrea Holschbach (Discussion)**

The administration will provide an overview of the teacher hiring over the last three years and provide an update on the process for upcoming years.

12 min. **5. SUPERINTENDENT SEARCH UPDATE – Ms. Andrea Holschbach (Information/Possible Action)**

- Review Employee Survey results re: Superintendent Characteristic
- Review superintendent job description
- Present salary comparisons and recommend salary
- Present advertising plan



Office of the Superintendent  
**SHEBOYGAN AREA SCHOOL DISTRICT**  
Sheboygan, Wisconsin

**Tuesday, October 11, 2016**

**Starting Time:** 6:30 p.m. – 6:50 p.m.

**CHAIR:** Mr. Burg

**MEMBERS:** Ms. Martin, Vice Chair

Ms. Pothast

Mr. Madden

*(a quorum of the Board may be present)*

**NOTE:** This meeting will be held in the Board Room.

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**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE  
AGENDA**

- 4 Min. **1. INTRODUCTION OF COMMUNITY RECREATION DEPARTMENT FALL INTERN, MR. RYAN PAWLISCH – Mr. John Koehler** (Information)

Mr. Koehler will introduce Mr. Ryan Pawlisch who will intern with the Community Recreation Department.

- 15 Min. **2. COMMUNITY RECREATION DEPARTMENT ANNUAL REPORT – Mr. John Koehler** (information)

The administration will present the three previous years of enrollment numbers as part of the annual report.

- 1 Min. **3. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The administration will present the Facility Permit Report for the period of September 1-30, 2016 for information.

- STC Financial Report – No report until completion of audit
- Community Recreation Department Report – No report until completion of audit

Office of the Superintendent  
**SHEBOYGAN AREA SCHOOL DISTRICT**  
Sheboygan, Wisconsin

**Tuesday, October 11, 2016**  
**Starting Time:** 6:55 p.m.  
**CHAIR:** Mr. David Gallianetti

**NOTE:** This meeting will be held in the Board Room.

*\*Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE  
AGENDA**

15 Min **1. THIRD FRIDAY ENROLLMENT REPORT – Mr. Jacob Konrath** (Information/Discussion)

The administration will present the Sheboygan Area School District's Enrollment Data Report for the 2016-17 school year.