

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

2 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR				
A. YEARS	3,401,675.89		2,726,089.44	675,586.45
B. CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		2,661.19	17,338.81
b. Athletic Fields	115,000.00		-50.00	115,050.00
c. Auditoriums	30,000.00		-10.00	30,010.00
d. Blacktop	40,000.00		-19.00	40,019.00
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		-83.00	25,083.00
g. Electrical	10,000.00		186.84	9,813.16
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		-13.00	75,013.00
j. Playgrounds	40,000.00		-103.00	40,103.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		-75.50	425,075.50
m. Service Systems	30,000.00		0.00	30,000.00
	<u>1,052,000.00</u>		<u>2,494.53</u>	<u>1,049,505.47</u>
Total Fund 41	4,453,675.89	94,283.54	2,728,583.97	1,819,375.46

2 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow.

2 min. **3. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Budget Revisions and Transfers of Appropriations through February.

GENERAL FUND (FUND 10)	Adopted Budget 2015- 16	Revised Budget 1/31/16	Revised Budget 2/29/16	Budget Increase (Decrease)
REVENUES				
100 Transfers-in	0.00	0.00	0.00	0.00
Local Sources				
210 Taxes	31,812,543.00	31,812,543.00	31,812,543.00	0.00
260 Non-Capital Sales	270,775.00	270,775.00	270,775.00	0.00
270 School Activity Income	86,640.00	86,640.00	86,640.00	0.00
280 Interest on Investments	40,800.00	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	290,701.00	409,343.50	410,160.50	817.00
Subtotal Local Sources	32,501,459.00	32,620,101.50	32,620,918.50	817.00
Other School Districts Within Wisconsin				
340 Payments for Services	1,929,481.00	1,929,481.00	1,929,481.00	0.00
State Sources				
610 State Aid -- Categorical	2,278,850.00	2,278,850.00	2,278,850.00	0.00
620 State Aid -- General	71,515,351.00	71,916,266.00	71,916,266.00	0.00
630 DPI Special Project Grants	0.00	200.00	65,480.00	65,280.00
640 Payments for Services	75,000.00	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,778,963.00	1,778,963.00	1,860,507.00	81,544.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	20,000.00	0.00
690 Other Revenue	268,235.00	268,235.00	268,235.00	0.00
Subtotal State Sources	75,936,399.00	76,337,514.00	76,484,338.00	146,824.00
Federal Sources				
710 Transit of Aids	88,008.00	88,008.00	91,116.00	3,108.00
730 DPI Special Project Grants	1,044,943.00	1,101,906.00	1,148,914.00	47,008.00
750 IASA Grants	2,243,968.00	2,257,968.00	2,257,968.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00	0.00
790 Other Revenue from Federal Sources	171,394.00	171,394.00	171,394.00	0.00
Subtotal Federal Sources	3,548,313.00	3,619,276.00	3,669,392.00	50,116.00
Other Financing Sources				
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00
Other Revenues				
960 Adjustments	0.00	14,447.37	14,447.37	0.00
970 Refund of Disbursement	150,100.00	150,100.00	150,100.00	0.00
990 Miscellaneous	241,000.00	458,674.00	458,674.00	0.00
Subtotal Other Revenues	391,100.00	623,221.37	623,221.37	0.00
TOTAL REVENUES	114,306,752.00	115,129,593.87	115,327,350.87	197,757.00

EXPENDITURES	Adopted Budget 2015- 16	Revised Budget 1/31/16	Revised Budget 2/29/16	Budget Increase (Decrease)
Instruction				
110 000 Undifferentiated Curriculum	24,505,193.97	24,933,509.66	25,023,293.66	89,784.00
120 000 Regular Curriculum	29,433,027.13	29,415,736.41	29,362,589.62	-53,146.79
130 000 Vocational Curriculum	2,548,141.00	2,559,564.00	2,563,339.00	3,775.00
140 000 Physical Curriculum	2,693,710.00	2,692,713.00	2,692,663.00	-50.00
160 000 Co-Curricular Activities	1,003,608.00	1,026,349.92	1,018,429.92	-7,920.00
170 000 Other Special Needs	454,745.00	525,904.00	531,181.00	5,277.00
Subtotal Instruction	60,638,425.10	61,153,776.99	61,191,496.20	37,719.21
Support Sources				
210 000 Pupil Services	4,894,904.00	5,003,815.73	5,089,113.52	85,297.79
220 000 Instructional Staff Services	3,029,628.00	3,122,869.94	3,149,394.26	26,524.32
230 000 General Administration	1,964,513.00	1,985,020.27	1,986,486.27	1,466.00
240 000 School Building Administration	6,436,977.30	7,438,062.35	7,410,219.35	-27,843.00
250 000 Business Administration	12,846,236.10	14,214,991.98	14,919,535.68	704,543.70
260 000 Central Services	3,194,312.50	4,068,482.46	4,075,065.14	6,582.68
270 000 Insurance & Judgments	951,766.00	947,766.00	947,766.00	0.00
280 000 Debt Services	0.00	0.00	0.00	0.00
290 000 Other Support Services	78,882.00	78,112.00	77,151.00	-961.00
Subtotal Support Sources	33,397,218.90	36,859,120.73	37,654,731.22	795,610.49
Non-Program Transactions				
410 000 Inter-fund Transfers	12,780,204.00	12,785,890.00	12,775,890.00	-10,000.00
430 000 Instructional Service Payments	7,485,904.00	7,956,819.00	7,962,779.00	5,960.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	20,271,108.00	20,747,709.00	20,743,669.00	-4,040.00
TOTAL EXPENDITURES	114,306,752.00	118,760,606.72	119,589,896.42	829,289.70
SPECIAL EDUCATION (FUND 27)	Adopted Budget 2015- 16	Revised Budget 1-31-16	Revised Budget 2-29-16	Change in Budget
TOTAL REVENUES	19,239,290.00	19,900,500.00	19,892,650.00	-7,850.00
100 000 Instruction	16,258,281.00	16,299,864.00	16,288,864.00	-11,000.00
200 000 Support Services	2,811,403.00	3,443,994.00	3,457,455.00	13,461.00
400 000 Non-Program Transactions	169,606.00	156,642.00	146,331.00	-10,311.00
TOTAL EXPENDITURES	19,239,290.00	19,900,500.00	19,892,650.00	-7,850.00

2 min. **4. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenue & Expenditures reports through February.

10 min. **5. BUDGET TRANSFER – Mr. Mark Boehlke/Mr. Dave Albright (Information/Possible Action)**

The administration recommends approval to transfer up to \$300,000 from the utilities budget to the property services budget for the purpose of constructing the façade of the South High offices that will be adjacent to Red Raider Manufacturing and the new secured entrance.

5 min. **6. RENTAL OF GARDEN PLOTS – Mr. Mark Boehlke** (Information/Possible Action)

The administration recommends approval to enter into a land rental agreement with the Hmong Mutual Assistance Association for garden plot purposes only. The rental agreement would be for approximately 7.71 acres located adjacent to the northern border of Optimist Park near Carmen Avenue. The term of the agreement will be for the 2016 growing season ending on or about November 1, 2016. The rental charge for 2016 will be \$308.00.

2 min. **7. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Target Corporation	South	249.27
Monetary	Target Corporation	Longfellow	176.80
Monetary	National Mutual Benefit Branch 650	James Madison	75.00
Monetary	James Madison Elementary School PTO	James Madison	320.00
Paint (35 Gallons)	Kohler Company	North	700.00
Monetary	James Madison PTO	James Madison	217.37
Monetary	Charlotte Koehler	Sheboygan Theatre Company	250.00
<u>For Action</u>			
Monetary	Plastics Engineering Company	Red Raider Mfg Tech Centers	100,000.00
Electric Grand Piano	Cindy Joa	Horace Mann Music Classrooms	12,000.00
Monetary	Jefferson Elementary School PTO	Jefferson	3,000.00
Monetary	Aldag/Honold Mechanical, Inc.	Red Raider Mfg Tech Centers	2,500.00
Monetary	Acuity & the Arts/Acuity Charitable Fdnt	Sheboygan Theatre Company	10,000.00

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, April 12, 2016
Starting Time: 6:00 – 6:25 p.m.*
CHAIR: Ms. Pothast
MEMBERS: Mr. Mancl, Vice Chair
Ms. Tuszynski
Ms. Martin
(a quorum of the Board may be present)

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA

- 5 Min. 1. **ADOPTION OF GENERAL EDUCATION DEVELOPMENT (GED) SCORE CHANGE – Mr. Seth Harvatine** (Information/Action)
- The administration recommends adopting the revised General Education Development (GED) test score that has been adopted by the State of Wisconsin.
- 1 Min. 2. **DIPLOMAS – Mr. Seth Harvatine** (Information/Action)
- The administration at North High School, South High School, and Central High School recommends high school diplomas to be awarded to Dylan Kudirko, class of 2014, Saiphia Vue, David Chang, Mitchell Weber, and Vanessa Xiong, class of 2015.
- The administration at South High School and Central High School recommends high school diplomas to be awarded to Hannah Carroll, Mykayla Lawrence, and Cassandra Herrera, class of 2015.
- Mr. Kudirko, Mr. Alvarez, Ms. Carroll, Ms. Lawrence, Ms. Vue, Mr. Chang, Mr. Weber, Ms. Herrera, and Ms. Xiong have met all requirements to receive their diplomas.
- 2 Min. 3. **2016 DECA INTERNATIONAL CAREER DEVELOPMENT CONFERENCE – Mr. Seth Harvatine** (Information/Action)
- The administration requests Board of Education approval for North High School students to attend the 2016 DECA International Career Development Conference (ICDC) in Nashville, Tennessee April 23-27, 2016 as per Policy 2340.
- 2 Min. 4. **NATIONAL CATHOLIC FORENSICS LEAGUE GRAND NATIONAL TOURNAMENT – Mr. Seth Harvatine** (Information/Action)
- The administration requests Board of Education approval for an IDEAS Academy student to attend the National Catholic Forensics League (NCFL) Grant National Tournament in Sacramento, California May 26-30, 2016 as per Policy 2340.
- 5 Min. 5. **FINANCIAL LITERACY INNOVATION AWARDS GRANT – Mr. Seth Harvatine/Mr. Larry Brahan** (Information/Possible Action)
- The administration requests approval to submit a grant application for the Financial Literacy Innovation Awards grant for the Sheboygan Area School District middle schools and high schools in the maximum amount of \$30,000 for one year.
- 10 Min. 6. **DATA INFORMED INSTRUCTIONAL COACHES – Mr. Seth Harvatine/Mr. Jacob Konrath** (Information/Discussion)
- The administration will share and discuss the implementation plan for elementary coaches.

*Ending time may vary

Note: This Committee will meet in Room 3201

(a quorum of the Board may be present)

**REPORT TO THE HUMAN RESOURCES COMMITTEE
 AGENDA**

2 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends that the following appointments be confirmed:

EDUCATIONAL ASSISTANTS

Leah Greene	North High	April 4, 2016	\$11.50 per hour
Heidi Hammond	Jackson	March 22, 2016	\$11.50 per hour

SECURITY ASSISTANTS

Nicole Kleinke	Central High	March 4, 2016	\$14.22 per hour
Chris Wagner	Tower	March 14, 2016	\$14.22 per hour

STUDENT LIFEGUARD

Erykah Gort	North High	February 15, 2016	\$7.25 per hour
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SUBSTITUTE EDUCATIONAL ASSISTANTS

Mary Eder
 Kimberly Rowley

SUBSTITUTE TEACHERS

Mary Bechle	Degreed, Non-Certified Substitute
Laurie Hylan	Physical Education, PK-12
Paula Kletzien*	Degreed, Non-Certified Substitute
Kathleen O'Regan	Speech and Sociology, ages 10-21

EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISORS)

North High

Stephen Goes**	External Candidate	Assistant Baseball	\$2,743.00
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South High

Adam Laborde	Internal Candidate	Assistant Girls' Soccer	\$2,743.00
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RECREATION DEPARTMENT

Name	Department/Program	Effective	Rate per hour
Ricky Behnke*	Adult Fitness/Triathlon	3/14/2016	\$12.00
Jeff Wilson**	Adult Basketball Supervisor	3/22/2016	\$12.00

*Relative of SASD employee

**Not a SASD employee

3 min. **2. RESIGNATIONS – Ms. Andrea Holschbach** (Information)

The following resignations have been granted:

Eileen Belitz	Substitute Teacher	N/A	March 10, 2016
Willard Belitz	Substitute Teacher	N/A	March 10, 2016
Bonnie Benish	Sub. Educ. Assistant	N/A	March 8, 2016

Deena Bergstrom	Substitute Teacher	N/A	March 10, 2016
Jamie Berlin	Coach	South High	March 18, 2016
Lester Bischoff	Supervisor	Comm. Recreation	March 22, 2016
Wade Botsford	Substitute Teacher	N/A	March 10, 2016
Jennifer Bradley	Sub. Noon Supervisor	Pigeon River	March 2, 2016
Samantha Butters	Teacher	Leave of Absence	March 21, 2016
Paul Chapman	Educational Assistant	Horace Mann	March 18, 2016
Katarina Dicker	Coach	South High	March 17, 2016
Meredith Duchaine	Nutrition Supervisor	School Nutrition	April 15, 2016
Gregory Ellsworth	Substitute Teacher	N/A	March 8, 2016
Lynda Ellsworth	Substitute Teacher	N/A	March 8, 2016
Marilyn Grim	Sub. Educ. Assistant	N/A	March 11, 2016
Irma Gutierrez	Sub. Noon Supervisor	Sheridan	March 23, 2016
Susan Haen	Noon Supervisor	Cleveland	March 2, 2016
Nathan Hausner	Substitute Teacher	N/A	March 15, 2016
Jodell Henning	Sub. Educ. Assistant	N/A	March 11, 2016
Juanita Ignacio	Sub. Educ. Assistant	N/A	March 8, 2016
Chris Janesky	Substitute Teacher	N/A	March 3, 2016
Kelly Kempes	Substitute Secretary	N/A	March 11, 2016
Jennifer Kloes	Teacher	Leave of Absence	March 21, 2016
Alexis Krenn	Coach	South High	March 18, 2016
Maliki Krieski	Sub. Educ. Assistant	N/A	March 11, 2016
Mai Lee	Sub. Educ. Assistant	N/A	March 10, 2016
Mary Lee	Substitute Secretary	N/A	March 11, 2016
Tom Longrie	Substitute Custodian	N/A	March 30, 2016
Joan McCoy	Sub. Noon Supervisor	Jefferson	March 11, 2016
Kaurie Mihm	Noon Supervisor	Cleveland	March 2, 2016
Janice Olig	Sub. Educ. Assistant	N/A	March 17, 2016
Guadalupe Garcia	Sub. Educ. Assistant	N/A	March 21, 2016
Olivia Post	Lifeguard	South High	March 16, 2016
Shantell Randall	Sub. Educ. Assistant	N/A	March 9, 2016
Tiffany Schlafke	Sub. Educ. Assistant	N/A	March 4, 2016
Heather Schneider	Special Educ. Teacher	South High	June 10, 2016
Mari Seiler	Sub. Educ. Assistant	N/A	March 10, 2016
Anna Silva Juarez	Sub. Educ. Assistant	N/A	March 11, 2016
Parker Slimmer	Lifeguard	South High	March 16, 2016
Hannah VanAkkeren	Sub. Educ. Assistant	N/A	March 22, 2016
Richy Vang	Sub. Educ. Assistant	N/A	March 8, 2016
Heather Voight	Noon Supervisor	Wilson	March 2, 2016
Andrew Wagner	Sub. Educ. Assistant	N/A	March 8, 2016
Sara Windle	Sub. Educ. Assistant	N/A	March 22, 2016
Sarah Zavatchin	Sub. Educ. Assistant	N/A	March 8, 2016
Jahan Zeb	Substitute Teacher	N/A	March 10, 2016
Elizabeth Petrie	Teacher	South	April 4, 2016

1 min. **3. RETIREMENT – Ms. Andrea Holschbach (Action)**

The administration recommends the following request to retire be granted and the employee be recognized for her years of service per board policy.

Dawn Riebling	Educational Assistant	Jackson	17.4 years of service
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6 min. **4. TOP TEACHER SALARY SCHEDULE – Ms. Andrea Holschbach (Discussion)**

Discussion regarding the teachers at the top of the teacher salary schedule.

1 min. **5. LEAVE OF ABSENCES WITHOUT COMPENSATION – Ms. Andrea Holschbach (Action)**

The administration recommends the following requests for personal leaves of absences without compensation be approved:

Brenda Boehlke	Teacher	Jackson	2016-2017 School Year
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1 min. **6. UPDATE ON THE 2016-2017 DISTRICT CALENDAR – Ms. Andrea Holschbach** (Possible Action)

The administration recommends the 2016-2017 District Calendar be updated to reflect Friday, November 18, 2016 and Friday, February 17, 2017 as District-wide Conference days – No school for students. This is a change from the initial District-wide Conference days of Friday, November 11, 2016 and Friday, February 3, 2017. The change is recommended to not conflict with Veteran’s Day observance in November and allow for more material to be covered in second semester in February.

1 min. **7. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY — 3120 – EMPLOYMENT OF PROFESSIONAL STAFF – Ms. Andrea Holschbach** (Information / Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 3120 Employment of Professional Staff

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, April 12, 2016

Starting Time: 6:25 p.m. – 6:40 p.m.

CHAIR: Mr. Burg

MEMBERS: Ms. Tuszynski, Vice Chair

Ms. Pothast

Ms. Martin

(a quorum of the Board may be present)

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 5 Min. **1. NORTH AND SOUTH HIGH SCHOOLS RED RAIDER MANUFACTURING ADDITION – Mr. Dave Albright** (Information)

The administration will provide an update on the building additions.

- 3 Min. **2. SHEBOYGAN THEATRE COMPANY'S FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report for the period of February 1-29, 2016.

- 2 Min. **3. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The administration will present the Facility Permit Report for the period of March 1-31, 2016 for information.

- 5 Min. **4. USE OF DISTRICT FACILITIES – SPECIAL GROUPS/PUBLIC GROUPS – Mr. John Koehler** (Information/Discussion)

Administration will provide a review of Policy 7510 in reference to the rental of the South High School facilities for the Bernie Sanders Town Hall meeting on March 31-April 1, 2016.

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE
AGENDA**

- 10 Min **1. INNOVATOR FELLOWSHIP PRESENTATION – Dr. Joseph Sheehan/Mr. Jason Bull/Mr. Jay Johnson/Mr. Chad Matha/Ms. Liz Johnson** (Information)

Administration and students will provide a presentation of the Innovator Fellowship, an undergraduate level opportunity that supports highly skilled high school students through the development of their craft and pursuit of career aspirations.

- 15 Min **2. LONG-RANGE (5 YEAR) PLAN UPDATE – GOAL 1, OBJECTIVE 2, ACTIVITY 1 – Mr. Seth Harvatine/Ms. Lisa Finney/Mr. Steve Schneider** (Information/Discussion)

The administration will provide an update on the Academic Career Plan process for the 2015-2016 school year.

- 15 Min **3. LONG-RANGE (5 YEAR) PLAN UPDATE – GOAL 1, OBJECTIVE 3, ACTIVITY 1 – Mr. Seth Harvatine/Mr. Mike Jaber/Mr. Eric Waara/Ms. Jennifer Holmes** (Information/Discussion)

The administration will provide an update on the expanded access of mobile devices in grades 3-5 for the 2015-2016 school year.

- 10 Min **4. CONTRACT AMENDMENT FOR LAKE COUNTRY ACADEMY – Dr. Joseph Sheehan/Mr. Jacob Konrath/Ms. Michou Reichelsdorfer** (Information/Possible Action)

The administration, in consultation with legal counsel, recommends the approval of the amendments to the charter contract between the Sheboygan Area School District and Lake Country Academy.

- 5. VOTE to ADJOURN to CLOSED SESSION PER WISCONSIN STATE STATUES SEC. 19.85 (1)(g)**
– To Confer with Legal Counsel Regarding Pending Litigation (Denk v. SASD). (Action with roll call vote)
- 6.** Reconvene to Open Session and Take Possible Action on Items Discussed in Closed Session.
- 7.** Adjourn (Action)