

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

1 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	3,401,675.89		2,373,979.77	1,027,696.12
 B. CAPITAL IMPROVEMENTS 2015-16				
a. Asbestos	20,000.00		0.00	20,000.00
b. Athletic Fields	115,000.00		0.00	115,000.00
c. Auditoriums	30,000.00		0.00	30,000.00
d. Blacktop	40,000.00		0.00	40,000.00
e. Bleachers	12,000.00		0.00	12,000.00
f. Door Hardware	25,000.00		0.00	25,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facilities Upgrades	215,000.00		0.00	215,000.00
i. HVAC	75,000.00		0.00	75,000.00
j. Playgrounds	40,000.00		0.00	40,000.00
k. Plumbing	15,000.00		0.00	15,000.00
l. Roofs	425,000.00		0.00	425,000.00
m. Service Systems	30,000.00		0.00	30,000.00
	<u>1,052,000.00</u>		<u>0.00</u>	<u>1,052,000.00</u>
 Total Fund 41	4,453,675.89	91,272.02	2,373,979.77	2,170,968.14

1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow.

1 min. **3. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Information)**

No Budget Revisions and Transfers were made as of September 30, 2015.

1 min. **4. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenue & Expenditures reports through September.

5 min. **5. TABULATION OF BIDS – Vehicles – Mr. Mark Boehlke/Mr. John Koehler (Action)**

The administration recommends that it be authorized to enter into contract with Sheboygan Chevrolet in the amount of \$22,026.50 to replace a **2003 GMC Sierra 2WD Regular Cab Work Truck** used by the Community Recreation Dept.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Sheboygan Chevy 2016 RAM DJ2L62	\$22,026.50
5 Corners	\$23,175.00
Sheboygan Chev-Chevy	\$23,583.50
Ewald Ford	
\$25,914.50	
Ewald Ram	\$27,196.50
Ewald Chevy	\$28,206.50
Bergstrom	No Bid
Mike Burkart Ford	No Bid
Dick Brantmeier	No Bid
Bob Fish	No Bid

15 min. **6. 2014-15 AUDIT – Mr. Mark Boehlke/Ms. Wendy Baackes/Bryan Grunewald, Schenck Business Solutions (Information/Discussion)**

Mr. Grunewald will present the results of the 2014-15 audit completed by Schenck Business Solutions.

5 min. **7. FUND BALANCE DESIGNATION – Mr. Mark Boehlke (Action)**

Administration recommends the designation of District fund balance as follows:

General Fund

Non-Spendable Inventories	\$75,509.20
Restricted – Self Insurance	\$3,404,000.52
Assigned – Self Insurance	\$1,280,649.48
Committed – Fiber Optic Network	\$1,274,178.48
Assigned – Subsequent Year’s Budget – Carryover	\$2,319,245.00
Assigned – Subsequent Year’s Budget – Employee Premium Holiday	\$365,000.00
Assigned – Subsequent Year’s Budget – Musical Instrument Repairs and Purchases	\$100,000.00
Assigned – Subsequent Year’s Budget – Legal Fees	\$20,000.00
Assigned – Subsequent Year’s Budget – Transportation Audit	\$10,000.00
Assigned – Future Maintenance Projects	\$1,544,875.00
Assigned – Future Software Purchase	\$269,986.00
Assigned – Future Career and Technical Education Facilities and Equipment	\$300,000.00
Unassigned Fund Balance – Working Capital Needs	\$23,432,807.18
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	\$34,396,250.86

Special Revenue Trust Fund 21

Restricted - Gifts	\$345,520.29
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School Stores Fund 22

Assigned – School Stores	\$73,309.26
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Sheboygan Public Education Foundation Fund 25

Restricted - Gifts	\$202,492.66
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Non-Referendum Debt Service Fund 38

Restricted – Retirement of Long term Debt	\$528,461.92
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Referendum Debt Service Fund 39

Restricted – Retirement of Long term Debt	\$369,858.63
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Capital Expansion Fund 41

Restricted – Capital Projects \$1,032,114.75

Food Service Fund 50

Restricted – Food Service \$454,039.33

Employee Benefit Trust Fund 73

Restricted - OPEB \$13,299,840.71

Community Service Fund 85

Assigned – Subsequent Year’s Budget \$115,000.00

Unassigned Fund Balance – Working Capital Needs \$688,409.93

\$803,409.93

1 min. **8. GIFTS – Mr. Mark Boehlke (Action)**

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Appetizer Gift Cards	Applebee’s	North Being North Incentives	800.00
Monetary	David/Sandra Sachse	South Redwing Pantry/bus tokens	500.00
Monetary	APICS-Shoreline Chapter	North Being North Incentives	50.00
Monetary	Living Trust of George/Angelica Longo	North Food Pantry	100.00
Monetary	Kohler Waters Spa	South/Purchase bus tokens	300.00
Monetary	Carl/Mary Amundsen	South/Purchase bus tokens	396.00
Monetary	George/Angie Longo	South/Purchase bus tokens	100.00
Monetary	Kohler Credit Union	North Food Pantry	70.00
Book	St. Luke United Methodist Women	James Madison	14.00
<u>For Action</u>			
Movie Tickets	Marcus Theatres Corporation	SASD/Rewards, Incentives For Positive Academics/Behavior	23,782.00
Monetary	Johnsonville Sausage, LLC	Red Raider Manufacturing	200,000.00
Monetary	Torke Roasting Coffee Co.	Red Raider Manufacturing	10,000.00
Monetary	LTC Foundation	North-Project Grill	2,500.00
Monetary	LTC Foundation	South-Project Grill	2,500.00
Monetary	Kohler Credit Union	South-PBIS Rewards	3,000.00

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, November 10, 2015
Starting Time: 6:00 – 6:30 p.m.*
CHAIR: Ms. Pothast
MEMBERS: Mr. Mancl, Vice Chair
Ms. Tuszynski
Ms. Martin

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

(a quorum of the Board may be present)

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA**

- 1 Min. 1. **DIPLOMA – Mr. Seth Harvatine** (Information/Action)
- The administration at North High School recommends a high school diploma be awarded to Austin Sikora, class of 2015. Mr. Sikora has met all requirements to receive his diploma.
- 10 Min. 2. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2370 – EDUCATIONAL OPTIONS – Mr. Seth Harvatine** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2370 – Program; Educational Options
- 5 Min. 3. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 9270 – HOME-BASED, PRIVATE, OR TRIBAL SCHOOLING – Mr. Seth Harvatine** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 9270 – Relations; Home-Based, Private, or Tribal Schooling
- 5 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2261 – TITLE I SERVICES – Mr. Seth Harvatine/Mr. Larry Brahan** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 2261 – Program; Title I Services
- 7 Min. 5. **NORTH HIGH SCHOOL/URBAN MIDDLE SCHOOL CONNECT FOR SUCCESS PROGRAM – Mr. Jason Bull/Mr. Seth Harvatine** (Information/Discussion)
- The administration will provide an update on the Connect For Success Program.
- 2 Min. 6. **TRANSITION IMPROVEMENT GRANT – Mr. Seth Harvatine** (Information/Possible Action)
- The administration recommends the approval of the submitted grant application for the Wisconsin Department of Public Instruction (DPI) Transitions Improvement Grant in the amount of \$7,500 for one year.

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, November 10, 2015
Starting Time: 6:30 p.m. – 6:40 p.m.
CHAIR: Mr. Burg
MEMBERS: Ms. Tuszynski, Vice Chair
Ms. Pothast
Ms. Martin
(a quorum of the Board may be present)

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 5 Min. **1. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 7511.02 – COMMUNITY RECREATION DEPARTMENT SUSPENSIONS – Mr. John Koehler** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 7511.02 – Property; Community Recreation Department Suspensions

- 3 Min. **2. SHEBOYGAN THEATRE COMPANY’S FINANCIAL REPORT – Mr. John Koehler** (Information)

The administration recommends the acceptance of the financial report for the period of July 1 - September 30, 2015

- 2 Min. **3. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The administration will present the Facility Permit Report for the period of October 1-31, 2015 for information.

*Ending time may vary

Note: This Committee will meet in Room 3201

(a quorum of the Board may be present)

**REPORT TO THE HUMAN RESOURCES COMMITTEE
 AGENDA**

1 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends that the following appointments be confirmed:

TEACHERS

David Moehn	Assistant Technology Specialist	UW-Oshkosh	Master’s Degree
Fond du Lac, WI	District-wide	23 years of experience	\$37,154.36 (pro-rated)

Mr. Moehn has been hired for the 2015-2016 school year as a District-wide Assistant Technology Specialist. He received his degree from UW-Oshkosh. He is certified in Speech and Language Pathology, PK-12. He was one of three candidates interviewed.

Danielle Smith	Guidance Counselor	Lakeland College	Master’s Degree
Sheboygan, WI	Longfellow	No experience	\$34,851.18

Ms. Smith has been hired for the 2015-2016 school year as a Guidance Counselor at Longfellow Elementary School. She received her degree from Lakeland College in April 2015. She is a certified School Counselor, birth to age 21. She was one of two candidates interviewed.

SUBSTITUTE TEACHERS

Jay Persick	Elementary Education, birth-age 11
Jana McDonough	Degreed, Non-Certified Substitute

SUBSTITUTE FOOD SERVER

Elena Benzschawel	Sub Food Server	October 13, 2015	\$10.50 per hour
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NOON SUPERVISORS

Marie Russell	Jackson	October 5, 2015	\$7.47 per hour
Heather Voight	Wilson	October 19, 2015	\$7.47 per hour

EDUCATIONAL ASSISTANTS

Patrawadee Kaufman	Early Learning Center	September 30, 2015	\$11.50 per hour
Vicki Rautmann	North High	October 21, 2015	\$11.50 per hour
Mary Jo Strong	ELC	October 8, 2015	\$11.50 per hour

TUTOR

Mariah Lieser	Pupil Services	October 26, 2015	\$21.46 per hour
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EXTRA PAY FOR EXTRA SERVICE (COACH/ADVISORS)

North High

Constance Check	North High	F.C.C.L.A	\$1,693.20 (Job-Share)
Kate Gallman-Delong	North High	F.C.C.L.A	\$1,622.65 (Job-Share)
<i>F.C.C.L.A. = Family, Career, and Community Leaders of America</i>			
Anthony Johannes	North High	National Honor Society	\$1,282.25 (Job-Share)
Carrie McGoldrick	North High	Student Council	\$1,885.50 (Job-Share)

Daniel McGoldrick	North High	National Honor Society	\$1,115.00 (Job-Share)
Karl Nienhuis	North High	Student Council	\$1,885.50 (Job-Share)
Theodore Schermetzler	External Candidate	Varsity Wrestling	\$4,337.00

South High

Fernando Alvarez	External Candidate	Assistant Football	\$2,743.00
Alexander Annis	External Candidate	Assistant Boys' Soccer	\$2,743.00
Cathy Newport	South High	Culinary Arts	\$2,882.00
Cathy Newport	South High	F.C.C.L.A.	\$2,762.00

RECREATION DEPARTMENT

Mary Brunn**	Rec. Dept/ Swim Instructor	10/26/15	\$9.00
Amanda Darling**	Rec. Dept/ Swim Instructor	10/26/15	\$9.00

*Relative of SASD employee

**Not a SASD employee

2 min. **2. RESIGNATIONS – Ms. Andrea Holschbach** (Information)

The following resignations have been granted:

Laura Albright	Executive Assistant	Human Resources	October 30, 2015
Thomas Beane	Substitute Teacher	N/A	October 15, 2015
Nicole Dahmer	Sub. EA/Noon Sup	Horace Mann	October 23, 2015
Andrew Delong	Coach/Advisor	North High	October 21, 2015
Nancy Gosse	Noon Supervisor	Longfellow	October 23, 2015
Christine Harvey	Educational Assistant	ESAA	October 9, 2015
Claudia Held	Sub. Noon Supervisor	Wilson	October 9, 2015
Edward Kuptz	Substitute Custodian	Facilities Services	October 31, 2015
Karrie LaPalme	Sub. Food Server	Nutrition Services	October 7, 2015
Renee Leismer	Substitute Teacher	N/A	October 9, 2015
Danielle Lienau	Substitute Teacher	N/A	October 16, 2015
Christopher Lenz	Coach/Advisor	External	October 21, 2015
Sandra Madson	Noon Supervisor	Grant	October 6, 2015
Carrie McGoldrick	Coach/Advisor	North High	October 23, 2015
Lori Much	Coach/Advisor	North High	October 21, 2015
Alan Pikula	Noon Supervisor	Pigeon River	October 6, 2015
Michelle Quasius	Bus Safety Assistant	Lincoln-Erdman	October 16, 2015
Harmony Ribbens	Teacher	Farnsworth	October 27, 2015
Angelica Rodriquez	Noon Supervisor	Pigeon River	October 6, 2015
Roxanne Rodriquez	Noon Supervisor	Pigeon River	October 6, 2015
Kathryn Starnitcky	Sub. Educational Asst.	N/A	October 7, 2015
Latricia Trotter	Noon Supervisor	Pigeon River	October 6, 2015
Tiffany Tyler	Salad Bar Server	Jackson	October 23, 2015
Alee Vang	After-School Advisor	North High	October 23, 2015
Jacqueline Walston	Sub. Educational Asst.	N/A	October 16, 2015
Kelly Webb	Sub. Noon Supervisor	Lincoln-Erdman	October 16, 2015
Megan Wene	Educational Assistant	North High	November 4, 2015

1 min. **3. RETIREMENTS – Ms. Andrea Holschbach** (Action)

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per board policy.

Maria Andrews	Educational Assistant	Sheridan	15.3 years of service
Georgia Heinen	Educational Assistant	Central High	29.1 years of service
Joan Hintzelmann	Educational Assistant	Pigeon River	16.1 years of service

1 min. **4. LEAVE OF ABSENCE WITHOUT COMPENSATION – Ms. Andrea Holschbach** (Action)

The administration recommends the following request for a personal leave of absence without compensation be approved:

Kelly Schmitz

Teacher

Grant

November 20, 2015 - January 13, 2016

5 min. **5. TEACHER HIRING STUDY – Ms. Andrea Holschbach** (Discussion)

The administration will provide an overview of the teacher hiring over the last three years and provide an update on the process for upcoming years.

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE
AGENDA**

- 15 Min. **1. FLEXIBLE SCHEDULING (FLEX MOD) – Mr. Seth Harvatine/Mr. Michael Trimberger/Mr. Kevin Formolo (Information/Discussion)**
- The administration will provide an update on flexible scheduling (flex mod) at South High School for the 2015-16 school year.
- 20 Min. **2. FUND BALANCE DESIGNATION FOR FUTURE NORTH HIGH SCHOOL AND OTHER CLASSROOM RENOVATIONS – Dr. Joseph Sheehan/Mr. Mark Boehlke/Mr. Seth Harvatine/Mr. Dave Albright/Mr. Jason Bull (Information/Possible Action)**
- The administration recommends the assignment of \$700,000 of general fund balance for future North High School and other classroom renovations.
- 3. ADJOURN to CLOSED SESSION PER WISCONSIN STATE STATUTES SEC. 19.85(1)(g) - To Confer with Legal Counsel Regarding Pending Litigation. (Action with roll call vote)**
- 4. Reconvene to Open Session and Take Possible Action on Items Discussed in Closed Session.**
- 5. Adjourn (Action)**