

# **PIGEON RIVER ELEMENTARY PTO MEETING**

March 5<sup>th</sup>, 2018

5:30 pm - Pigeon River Library

1. Call to Order
2. Sign Update – Kelly
  - a. Sign will be completed before 2018-2019 school year
  - b. Balance due is coming – 1/3 of remaining fundraising (Sock Hop) will go towards sign
  - c. \$2,540 is still due total – anticipate seeing bill once all work is done
3. Brat Fry Update – Nicole T./Nicole S.
  - a. \$1067.29 total – including the fee for the ad on the Sheboygan Sun
    - i. This is the highest we've made in previous years
  - b. At the end of the brat fry, Beckie and Rachel signed up for January 19<sup>th</sup>, 2019 (under Beckie's name). This was literally the last and only date that was available for us to have.
  - c. In September we should be looking for date for 2020 so we have better selection
4. Treasurers Report – Nicole S.
  - a. \$1315.52 deposit made from Pinnacle
  - b. Disbursements for babysitting, Sock Hop expenses, teacher lunches
5. Conference Book Fair – Cheri
  - a. School only gets credits for the amount of sales made – 45% of sales are given back to the school
  - b. \$1400 in sales
6. Author Visit – Cheri
  - a. Each year an author comes to school and interacts with the students. The cost is \$425 (Early Bird fee) if we pay by April 13<sup>th</sup>
  - b. The author comes to school on October 12<sup>th</sup> – the specific author is not known at this time; the information comes to the school closer to the visit date.
  - c. Voted and approved – Nicole will get check to Cheri
7. Popcorn Maker/Supplies – Cheri/Carissa
  - a. Popcorn supplies have been diminished and Frank has been ordering on his own
  - b. Kelly found popcorn on Costco – group will look in to other options.
  - c. Carissa will follow-up with Frank to verify more supplies get ordered
8. Sock Hop Update – Carissa
  - a. Donations are coming in pretty much every day. All things are coming together.

- b. Will meet after the meeting and again after meeting in April to finalize. Communication is being done primarily through email.
9. PTO Volunteers – Carissa
- a. We still are lacking volunteers for almost every event or activity at and for the school – discussion regarding what can be done, if anything
  - b. It was noted that overall family and parent involvement this year is down significantly as compared to other years
  - c. Suggestion made to have a Robocall done monthly on the Mondays for PTO meetings – reminding parents of the meeting and that child care is available
  - d. Send half sheet out again outlining what PTO does – maybe at Open House?
10. Fundraising 2018-2019 School Year – All
- a. Yankee Candle will be looked at – the rep we have worked with previously has moved on to another company. We have to decide if we want to continue to do this fundraiser.
  - b. Cherrydale will be coming to the meeting in April to do a presentation of what things they offer and we could do. Nicole T. had a contact from Yankee Candle that works for this company; will be the rep coming.
  - c. It was decided as a whole that Pinacelle will not be used next year due to the poor communication and other problems that were had, overall, with that fundraising.
  - d. At a previous meeting, Carnival type games at one of the evening activities with either tickets or wristbands, had been discussed. We talked about the amount of work that goes in to this and how we lack volunteers. It will be discussed again next school year.
  - e. Buffalo Wild Wings has a Home Team Advantage program. Carissa contacted the store manager for information.
    - i. A three-month window is set up where families can go any time during that time and a portion of sales are given back to the school
    - ii. Food can be purchased for dine-in or carry out and school still earns same amount
    - iii. Voted to have Carissa get time set up – discussed option of doing it over the summer when there aren't other fundraising type things going on for school.
11. Other Business
- a. PTO Facebook Page – Kelly talked to Nicole S at district and she feels strongly that this would not be okay due to safety and liability reasons.
    - i. Additional teachers can be added for administrators on the current Pigeon River Facebook page if needed.

- ii. Sara Landgraf is currently the only teacher – all information can be sent to her via email and she will update the page as requested
- b. Possibility for “room parent” to follow-up on things
  - i. There was quite a bit of discussion on room parents and how this would change the amount of interested parents we could potentially have to help with things.
  - ii. There is also sometimes issues in getting forms returned to school – room parent could follow-up on these types of things as well
  - iii. There was a lot of discussion about how this would be beneficial to the school, however no final determination was made. Possibly idea for – 2018-2019 school year?
- c. Chip reader Squares – possibility for larger donations
  - i. Question arose if we need an updated card reader for the sock hop
  - ii. It was discussed this is required for larger purchases which we typically do not see
- d. Food offering at Open House or some sort – Kelly is working on some sort of a community open house as an idea.
- e. Vendor Fair is set for November 3<sup>rd</sup> – Rachel will contact Van Horn to get Sign & Drive set up.
- f. Two games per grade level will be purchased from The Game Board for their winter family night involvement. Teachers have not all responded with their game choice – Nicole H. will follow-up and get games ordered.
- g. Box Top competition will start in April – box tops will be due 4/27 – will earn extra recess in May
  - i. Suggestion made to make Community connections – local nursing homes could help cut out box tops for us

In Attendance:

1. Kelly Blum
2. Cheri Rankin
3. Nicole Traas
4. Nicole Sargent
5. Nicole Hornickel
6. Lynn Thornton
7. Becky Alfonsi
8. Beckie Bruntjens
9. Rachel Vreeke
10. Carissa Ott