

# **Pigeon River PTO Meeting Minutes**

**Monday, October 1st, 2018**

*Multi-purpose Room 5:30 pm*

1. Wrap-up Discussion of St. Dominic playground equipment – Andrea D.
  - a. No information available – Andrea not in attendance
  - b. Discussed again lack of swings or other things for smaller kids
2. Projector for multi-purpose room – Carissa
  - a. Kelly was given the information regarding this projector needed for the multi-purpose room as discussed in September PTO meeting
    - i. LCD projector with installation would be \$780.00.
    - ii. This will take about 2 weeks to get after ordered and can be installed fairly quickly once it comes in.
  - b. Carissa proposed for this to be paid for – voted and discussion came up for what uses would be including if there was a better use of funds.
    - i. Additional question as to who could all use it and who is responsible if something happens
    - ii. If Etude has access to the shared space, will contact to see if they are interested in splitting the cost
3. BWW Fundraiser Update – Carissa
  - a. Total made was \$341.98 over 3 months
  - b. Tom at BWW suggested that we attempt this again as it's hard to promote over summer when families are busier.
  - c. Discussion regarding doing again during fall, football season, and holiday time when people are out and about
  - d. Carissa will contact Tom to set up another fundraiser November through January. Team member cards will go out in last October Friday folder and be posted to Pigeon River's Facebook page.
4. Cherrydale Fundraiser & Opt Out - Nicole T. & Carissa
  - a. Total money collected for Opt Out was \$240.00 – this was between 7 families
  - b. Cherrydale Fundraiser order forms were sent on Friday – total sales were \$1,962.50 – plus an additional approximate \$500 in online orders
  - c. Profit total about \$1231.25
  - d. Shipping costs will take off the profit as it is due from the school
5. Family Fall Night Update - Nicole T. & Nicole H.
  - a. Scheduled for Friday, October 19<sup>th</sup>
  - b. Flyer will come home in Friday folders on October 5<sup>th</sup> with RSVP request
  - c. National Honor Society was contacted for help - Two volunteers are confirmed from Plymouth
  - d. Evening will include: Pumpkin decorating contest, cooking decorating, candy corn count, games, food, etc.

- e. Sign up genius information should be available to be sent out for open volunteer spots by the 5<sup>th</sup> or 8<sup>th</sup>
- 6. Sign & Drive - Carissa
  - a. Carissa contacted Sara to determine how we will get the Sign & Drive information out – whether it is part of her flyer or if we do our own separate half sheet
  - b. Van Horn will be at the school from 10:00 – 1:00 on November 3<sup>rd</sup> with their vehicles. We need volunteers to be the “face of PTO during that time”.
    - i. Nicole T 10:00 – 11:00
    - ii. Nicole S 11:00 – 11:30
    - iii. Joy 11:30 – 1:00
    - iv. Beckie will be there as she’s available and others are able to be there as they are available as well
  - c. Signs will be put on the table (we need to provide a table) stating that it is directly benefiting the PTO (Carissa will make signs)
  - d. Every car that is driven around the lot, \$10 is donated
  - e. PTO donation bucket will also be put out on the table
- 7. Box Top Submissions - Carissa
  - a. There was one submission of box tops on 8/16/2018 which was a total of \$582.40
  - b. The check for this will be issued to Pigeon River in December – along with any other submissions that are made prior to that
  - c. Any submissions made after will be on the second check issued for the year – issued in April
  - d. Scheduled Box Top competition in November – Nicole T. will verify if Marsha (who currently cuts and organizes these) will be in need of help cutting and submitting for competitions
  - e. PTO information sent out will also be more clear that these should be cut out nicer which will make less work once turned in
- 8. Fund Request – Carissa
  - a. Mrs. Sorenson submitted her request for the PTO to sponsor the annual Opera for the Young to come to Pigeon River.
  - b. Opera is “Super Storm” and will be in the Spring of 2019
  - c. Etude will pay half – Pigeon River half is \$395.00 as early bird rate if paid by October 15<sup>th</sup>
  - d. Voted and approved – this is funded every year by the PTO – Nicole to provide check
- 9. 2019-2020 PTO Support Donation – Carissa & Beckie
  - a. Other area schools have an option at registration to have \$5 donation added for PTO (as a checkbox – optional) at registration time
  - b. All in agreeance to add this for next school year and see what happens
  - c. Carissa will forward request to Kelly who will coordinate with downtown contact to have this added

10. Other Business:

- a. Sign quote and design has been requested for PTO Meeting and PTO Event Signs – Carissa waiting for finalization
- b. PTO What's Up Flyer will go out in next weeks Friday folder
- c. Survey Monkey survey to families still being worked on – should be available within the next week
- d. Culvers night is scheduled for next month – October 22<sup>nd</sup> – half sheet will go home in prior week Friday folders (10/19/18)
- e. Suggestion for new fundraising type activities:
  - i. Offer to have parents make a small donation to have their child get a birthday greeting on the sign. Nicole T. will talk to Darlene if this is a possibility or too much extra work. Dean indicated she is the only one who is able to make changes to the sign.
  - ii. Suggestion to have family sponsored tables at different events – have a family pay a fee to sponsor a game at Fall night, activities at other school functions, etc. Might be possibility for 2019-2020 school year as Fall night is already planned and no possibility for this type of activity at Spring Family Night. Winter night this year is not a school-based activity.
- f. Joy offered to put video together with recap of things the PTO has done, funds raised, activities supported, etc.
- g. Discussion regarding other specific options to Opt Out – certain amount could be given as to give or a goal for the fundraiser so people have a better idea how much to give if they want to Opt Out