

PIGEON RIVER ELEMENTARY PTO MEETING –  
December 4, 2017– 5:30 pm  
Pigeon River Library

1. Call to Order
2. Treasurers Report & Fund Spreadsheet– Nicole S.
  - a. Main account balance: \$3457.35
  - b. Sign Account balance: 228.00
3. Fundraising Updates:
  - a. Yankee Candle – noted on Treasurers Report – total right now \$892.61
    - i. Online orders through the end of the year
    - ii. Kelly still going to put a reminder on the website and Facebook page? Rachel is going to check with Nicole
  - b. Dairy Queen – Rachel
    - i. Fundraiser night is secured for May 10<sup>th</sup> from 4 – 8 pm
    - ii. This is the same day as the talent show – hope parents stop before or after for a treat
    - iii. We will advertise this along with the talent show
4. Sign Update – Rachel
  - a. Total for sign is \$20,540
  - b. Check has been cut for \$8000 as noted by Nicole in Treasurers Report to start movement on the sign.
  - c. John Koehler has committed to payment of \$10,000
  - d. Remaining due from Pigeon River is \$2,540 by completion of project
5. Winter Family Fun Night – GameBoard – Carissa
  - a. Event is scheduled for Friday 1/26/2018 from 6:00 – 7:30
  - b. Nicole Hornickel has been in contact with Lynn at GameBoard to get sessions set up for training of games on 1/24 & 1/25/2018
  - c. She will come to the 4<sup>th</sup> and 5<sup>th</sup> grade classes and teach the students to play the games – scheduling this is being coordinated with the appropriate teachers
  - d. Nicole and Carissa will work on getting a letter with permission slip out to these students/parents to “sign up” to help that night. Once they are returned, we’ll see how many more volunteers are needed to be trained that evening. We will also check with Mary Starnicky regarding middle school volunteers and check with National Honor Society again to see if we are able to get help so parents can play the games with their students.
6. Holiday Sing Bake Sale – Carissa
  - a. Sign-up Genius went out last week. Currently at only 11 people signed up to bake and 2 shifts covered for the table

- b. Sign up for volunteer table – Nicole S. and Cheri both volunteered to cover the table during a performance if it is not covered.
  - c. Robo-call for bakers will go out. Carissa will give Darlene the information to send out on Friday.
7. Teacher Request – Cheri
- a. Mr. Carcara is requesting a popcorn maker for his Wednesday movie days. This could also be used for other school related functions.
    - i. Everything including first case of popping corn, bags, etc. for approximately \$276.
    - ii. Discussion regarding how this can be used for other groups and events (student council, PBIS, sock hop)
      - 1. Other groups can pay “rental” fee to use, based on what supplies are being used.
      - 2. Funds will be collected and used to replenish supplies.
    - iii. Voted - Approved for purchase – Rachel will get information from Mr. Carcara to get this ordered.
8. Other Business
- a. Teachers greatly appreciated lunch on teacher conference day.

In Attendance:

- 1. Cheri Rankin
- 2. Becky Alfonsi
- 3. Beckie Bruntjens
- 4. Nicole Sargent
- 5. Rachel Vreeke
- 6. Carissa Ott
- 7. Dean White