



SHEBOYGAN AREA
— SCHOOL DISTRICT —

NOTE: This meeting will be held in the Board Room.

**Starting/ending times may vary*

Tuesday, April 13, 2021

Starting Time: 6:00 – 6:15 p.m.*

CHAIR: Ms. Reinthaler

MEMBERS: Mr. Burg, Vice Chair
Mr. Mancl
Ms. Robbins

(a quorum of the Board may be present)

Please note that due to the precautions recommended during the current COVID-19 health emergency, some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Board Room. In addition, in the interest of social distancing recommended by health officials as well as the governmental limits on the size of gatherings, the District is offering audio access to the meeting via phone connection by calling 1-818-960-3370 with access code 755 828 517# at the scheduled meeting time.

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA**

2 Min. 1. **DIPLOMAS – Mr. Jacob Konrath** (Information/Action)

The administration at South High School recommends high school diplomas be awarded to Marvin Arias and Rashawn Waldsmith, class of 2021. Mr. Waldsmith has met all requirements to receive his diploma. Mr. Arias has met all requirements to receive his diploma through the GED Option 2 Program from the Wisconsin Department of Public Instruction (DPI).

3 Min. 2. **SOUTH HIGH SCHOOL BAND TRIP TO ORLANDO FLORIDA– Mr. Jacob Konrath/Mr. Wade Heinen** (Information/Action)

The administration recommends the approval of South High School students to travel to Orlando, Florida April 2-7, 2022 to perform at Downtown Disney, as per Policy 2340.

2 Min. 3. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2260.01 – SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY – Mr. Jacob Konrath** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 2260.01 – Program; Section 504/ADA Prohibition Against Discrimination Based on Disability

2 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2412 – HOMEBOUND INSTRUCTION PROGRAM – Mr. Jacob Konrath** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 2412 – Program; Homebound Instruction Program

- 2 Min. 5. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2460 – PROGRAM FOR STUDENTS WITH DISABILITIES – Mr. Jacob Konrath** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 2460– Program; Program for Students with Disabilities

- 2 Min. 6. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2700.01 – SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORT – Mr. Jacob Konrath** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 2700.01 – Program; School Performance and Accountability Report

- 2 Min. 7. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5630.01 – USE OF RESTRAINT AND SECLUSION WITH STUDENTS – Mr. Jacob Konrath** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 5630.01 – Students; Use of Restraint and Seclusion with Students



Tuesday, April 13, 2021

Time: 6:00 p.m. – 6:25 p.m.

CHAIR: Mr. Samet

MEMBERS: Mr. Whelton, Vice Chair
Dr. Hein
Mr. Guevara

Note: This Committee will meet in Room 3201.

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(A quorum of the Board may be present)

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**REPORT TO THE FINANCE & BUDGET COMMITTEE
AGENDA**

2 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Fund 41 Capital Projects through February 28, 2021.

1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow through February 28, 2021.

2 min. **3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenue & Expenditures reports through February 28, 2021.

1 min. **4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Budget Revisions & Transfer reports through February 28, 2021.

GENERAL FUND (FUND 10)	Revised Budget 1-31-21	Revised Budget 2-28-21	Budget Increase (Decrease)
REVENUES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	30,299,027.00	30,299,027.00	0.00
260 Non-Capital Sales	242,368.00	242,573.00	205.00
270 School Activity Income	170,426.38	176,319.58	5,893.20
280 Interest on Investments	535,000.00	535,000.00	0.00
290 Other Revenue, Local Sources	424,642.40	426,530.05	1,887.65
Subtotal Local Sources	31,671,463.78	31,679,449.63	7,985.85
Other School Districts Within Wisconsin			
340 Payments for Services	2,315,625.00	2,315,625.00	0.00
State Sources			
610 State Aid -- Categorical	789,318.00	789,318.00	0.00

620 State Aid -- General	79,330,362.00	79,330,362.00	0.00
630 DPI Special Project Grants	121,089.00	121,089.00	0.00
640 Payments for Services	65,000.00	65,000.00	0.00
650 Student Achievement Guarantee in Education	1,868,181.00	1,872,538.00	4,357.00
660 Other State Revenue Through Local Units	15,000.00	15,000.00	0.00
690 Other Revenue	7,953,472.00	7,953,472.00	0.00
Subtotal State Sources	90,142,422.00	90,146,779.00	4,357.00
Federal Sources			
710 Transit of Aids	76,890.00	76,890.00	0.00
730 DPI Special Project Grants	4,806,539.00	4,804,739.00	(1,800.00)
750 IASA Grants	2,036,213.00	2,036,213.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
Subtotal Federal Sources	6,919,642.00	6,917,842.00	(1,800.00)
Other Financing Sources			
860 Compensation, Fixed Assets	0.00	0.00	0.00
Other Revenues			
960 Adjustments	3,705.00	3,705.00	0.00
970 Refund of Disbursement	65,599.28	65,599.28	0.00
990 Miscellaneous	242,500.00	242,500.00	0.00
Subtotal Other Revenues	311,804.28	311,804.28	0.00
TOTAL REVENUES	131,360,957.06	131,371,499.91	10,542.85
EXPENDITURES	Revised Budget 1-31-21	Revised Budget 2-28-21	Budget Increase (Decrease)
Instruction			
110 000 Undifferentiated Curriculum	26,016,434.95	26,031,676.95	15,242.00
120 000 Regular Curriculum	29,862,608.37	29,974,292.37	111,684.00
130 000 Vocational Curriculum	2,839,748.71	2,847,841.71	8,093.00
140 000 Physical Curriculum	3,135,935.00	3,135,386.00	(549.00)
160 000 Co-Curricular Activities	1,221,646.40	1,197,989.40	(23,657.00)
170 000 Other Special Needs	553,230.00	553,230.00	0.00
Subtotal Instruction	63,629,603.43	63,740,416.43	110,813.00
Support Sources			
210 000 Pupil Services	5,516,123.47	5,504,523.47	(11,600.00)
220 000 Instructional Staff Services	4,556,744.98	4,565,307.63	8,562.65
230 000 General Administration	2,039,919.00	2,046,239.00	6,320.00
240 000 School Building Administration	8,933,031.48	8,858,632.98	(74,398.50)
250 000 Business Administration	18,800,338.27	18,859,623.27	59,285.00
260 000 Central Services	914,246.00	914,136.00	(110.00)
270 000 Insurance & Judgments	975,761.00	976,441.00	680.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	2,286,776.00	2,320,620.80	33,844.80
Subtotal Support Sources	44,022,940.20	44,045,524.15	22,583.95
Non-Program Transactions			
410 000 Inter-fund Transfers	13,817,345.00	13,817,345.00	0.00
430 000 Instructional Service Payments	14,375,654.50	14,380,407.20	4,752.70

490 000 Other Non-Program Transactions	40,050.00	40,050.00	0.00
Subtotal Non-Program Transactions	28,233,049.50	28,237,802.20	4,752.70
TOTAL EXPENDITURES	135,885,593.13	136,023,742.78	138,149.65

SPECIAL EDUCATION (FUND 27)	Revised Budget 1-31-21	Revised Budget 2-28-21	Change in Budget
TOTAL REVENUES	22,110,679.00	22,110,679.00	-
100 000 Instruction	18,255,946.00	18,258,946.00	3,000.00
200 000 Support Services	3,722,656.00	3,725,186.00	2,530.00
400 000 Non-Program Transactions	132,077.00	126,547.00	(5,530.00)
TOTAL EXPENDITURES	22,110,679.00	22,110,679.00	-

10 min. **5. NUTRITIONAL SERVICES UPDATE – Mr. Mark Boehlke/Ms. Meredith Nitka** (Information)

Ms. Meredith Nitka will give an update on the Nutritional Services Department.

2 min. **6. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 6114 – COST PRINCIPLES – SPENDING FEDERAL FUNDS – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following new policy:

- Policy 6114 – Finances; Cost Principles – Spending Federal Funds

2 min. **7. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following new policy:

- Policy 6325 – Finances; Procurement – Federal Grants/Funds

2 min. **8. RENTAL OF GARDEN PLOTS – Mr. Mark Boehlke** (Information/Possible Action)

The administration recommends approval to enter into a land rental agreement with the Hmong Mutual Assistance Association for the purpose of garden plots. The rental agreement would be for approximately 7.7 acres located adjacent to the northern border of Optimist Park on Carmen Avenue with a rental charge in the amount of \$308 and approximately 5 acres located on the southwest corner of Taylor Drive and Geele Avenue with a rental charge of \$200. The term of the agreement will be for the 2021 growing season ending on or about November 1, 2021.

1 min. **9. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the District, requesting approval for those \$2,500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<i>For Information</i>			
Monetary	The Backcourt	North Boys Basketball	600.00
Monetary	Bemis	Sheboygan Theatre Company	1,000.00
<i>For Action</i>			
Adaptive Equipment	Marki/Mark Forstner	James Madison Therapy Dept.	6,310.96



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CHAIR: Mr. Burg

MEMBERS: Mr. Guevara, Vice Chair
Ms. Reinthaler
Mr. Samet

(a quorum of the Board may be present)

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**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

3 Min. **1. INTRODUCTION OF RECREATION CHILD CARE COORDINATOR – Mr. John Koehler** (Information)

The administration will introduce the new Recreation Child Care Coordinator, Mr. Austin Coss.

3 Min. **2. COMMUNITY RECREATION DEPARTMENT SUMMER PROGRAM ACTIVITIES – Mr. John Koehler** (Information)

The administration will share an update on summer program activities for the Community Recreation Department.

2 Min. **3. SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report through February 28, 2021.

2 Min. **4. COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report through February 28, 2021.



SHEBOYGAN AREA
— SCHOOL DISTRICT —

Tuesday, April 13, 2021

Time: 6:25 p.m. – 6:35 p.m.

CHAIR: Mr. Whelton

MEMBERS: Ms. Hein, Vice Chair
Mr. Mancl
Ms. Robbins

Note: This Committee will meet in Room 3201

*Starting/ending times may vary

(a quorum of the Board may be present)

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**REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA**

2 min. **1. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends the following appointments be confirmed:

ADMINISTRATORS

Clarissa Ramos	Principal	Cardinal Stritch University	Master’s Degree
Greenfield, WI	Pigeon River		\$93,840.00

Ms. Ramos has been hired as the Principal for Pigeon River Elementary School effective August 1, 2021. She received her Masters of Science in Education Leadership in 2015 and will complete her Doctor of Education in Leadership Studies in May, 2021, both from Cardinal Stritch University. Ms. Ramos is currently the Principal as well as a Head Start Supervisor for Milwaukee Public Schools, prior to that she was a School Administrator for Milwaukee Environmental Sciences Academy.

Alicia Schwinn	Principal	UW-Oshkosh	Master’s Degree
Howards Grove, WI	Cleveland		\$85,680.00

Ms. Schwinn has been hired as the Principal for Cleveland Elementary School effective August 1, 2021. Alicia will serve as the Cleveland Principal 50% and as a Special Education Teacher 50%. She received her Masters of Arts in Educational Policy and Leadership in 2018, from the University of Wisconsin - Oshkosh. She earned her Director of Special Education and Pupil Services certification in 2020 from Carroll University. Ms. Schwinn is currently the Special Education and Pupil Services Director in the Random Lake School District. Prior to that, she was a Special Education Teacher for Lincoln-Erdman Elementary School.

COMMUNITY LEARNING CENTER (CLC at Sheridan)

Christopher Muhs*	CLC Enrichment Assistant	March 8, 2021	\$11.50 per hour
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EDUCATIONAL ASSISTANTS

Jeramie Kream	South High	March 2, 2021	\$12.80 per hour
Roberta Lentz	South High	March 10, 2021	\$12.80 per hour
Melissa Obbink	ELC	March 18, 2021	\$12.80 per hour
Lavonne Schroeder	Lincoln-Erdman	March 16, 2021	\$12.80 per hour
Elliot Simenz	ELC	March 11, 2021	\$12.80 per hour

EVENT WORKER

Jadyn Lackershire North High April 27, 2021 \$11.21 per hour

NOON HOUR SUPERVISORS

Nadia Sarakbi Étude Elementary March 15, 2021 \$9.80 per hour
Jamie Bradley James Madison March 5, 2021 \$9.80 per hour

RECREATION DEPARTMENT

Austin Coss Childcare Coordinator April 5, 2021 \$43,500.00
Kyla Gordon Aquatic Aide April 7, 2021 \$9.00 per hour
Kathleen Lensink* Kidstop Child Care Assistant March 22, 2021 \$11.00 per hour

SECRETARY

Ruby Garcia South High March 22, 2021 \$15.20 per hour

SUBSTITUTE EDUCATIONAL ASSISTANT

Lindsey Thompson District-wide March 17, 2021

SUBSTITUTE FOOD SERVICE

Amanda Schewe Central March 16, 2021 \$13.00 per hour

SUBSTITUTE TEACHERS

Jessica Castillo Family/Consumer Services, Family and Consumer Education, Food Services, and Home
Economic Related Occupations, Birth-age 21
Linda Catalan English, English as a Second Language, and History, Grades 6-12 (Retired SASD
Teacher)
Rebecca DeRuyter Degreed, Non-certified
Tyler Guenther Degreed, Non-certified
Eliza Hope Art, Grades PK-12
Lisa Horohoe Theater, Grades 6-12
Gina Huenink Degreed, Non-certified
Kelly Jens History, Ages 6-13
Paul Jones Emotional Behavior Disabilities, Grades 6-12; Broad Field Social Studies, Geography,
and History, Grades 7-12
Zachary Kaffine Degreed, Non-certified
Kayla Kasuboski Regular Education and Cross Categorical Special Education, Ages 6-13
Stevie McKenna Art, Birth-age 21
Brenda Peterson Degreed, Non-certified
Kevin Post Degreed, Non-certified
Arianna Schnell Degreed, Non-certified

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

Farnsworth

Emma Willis Internal Candidate Tennis Coach \$1,250.00

South High

Leighanne Metter-Jensen Internal Candidate Educator's Rising Advisor \$1,000 (Prorated to
\$500)

*Relative of SASD employee

**Not a SASD employee

2 min. 2. **SEPARATIONS – Ms. Andrea Holschbach** (Information)

The following separations have been granted:

Staci Allen Sub. Educational Asst. District-wide March 17, 2021
Joshua Antilla Substitute Teacher District-wide February 25, 2021
Christine Bahr Track Coach Horace Mann March 23, 2021
Kelly Dudek Student Office Secretary South High March 8, 2021

Samantha Etienne	Teacher	South High	June 9, 2021
Valeria Fernandez	CLC Enrichment Leader	Sheridan	February 24, 2021
Rebecca Frank	Assistant Cook	Wilson	June 8, 2021
Jeremiah Graff	Sub. Educational Asst.	District-wide	March 1, 2021
Chao Her	PC Support Technician	Pupil Services	April 9, 2021
Kia Hesselink	Sub. Educational Asst.	District-wide	March 31, 2021
Kia Hesselink	Substitute Teacher	District-wide	March 31, 2021
Jacqueline Iseler	Principal	Cleveland	June 30, 2021
Jacqueline Iseler	Speech & Language Therapist	Cleveland	June 30, 2021
Lindsay Krell	Substitute Teacher	District-wide	March 11, 2021
Sheri Phillips	Custodian	Jackson	March 15, 2021
Michele Sewart	Communications Specialist	Superintendent Office	March 26, 2021
John Totz	Substitute Teacher	District-wide	March 9, 2021
Michael Vorpahl	Boys' Varsity Tennis Coach	North High	March 5, 2021
Mai V Yang	Educational Assistant	Pigeon River	June 8, 2021
Eric Zimmermann	Substitute Teacher	District-wide	March 4, 2021

1 min. **3. RETIREMENTS – Ms. Andrea Holschbach (Action)**

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per board policy.

Ricky Aschenbach	Custodian	Cooper	17.90 years of service
Charlene Dicke	Educational Assistant	Madison	29.50 years of service
Kathryn Gerharz	Digital Print Technician EA	Information Technology	29.50 years of service
Rosalinda Gries	Cook	Jefferson	21.75 years of service
Michelle Mattox	Teacher	Jefferson	35.00 years of service
Steven Pitsch	Custodian	ELC	19.00 years of service
Nannette Pockat	Educational Assistant	Madison	22.30 years of service
Marilyn Risberg	Educational Assistant	South High	25.25 years of service
Amy Schulze	Reading / Math Interventionist	Grant	26.75 years of service
Daun Steady	IMC/Building Tech EA	Cooper	25.60 years of service

1 min. **4. RENEWAL OF CONTRACTS FOR PROFESSIONAL INSTRUCTIONAL STAFF MEMBERS – Ms. Andrea Holschbach (Action)**

The administration is recommending the renewal of all contracts for professional teaching staff members of the Sheboygan Area School District, whose services are now engaged, for the 2021-2022 school year. It is further recommended the salaries be awarded per the action of the Board of Education, its Policies, and By-laws.

2 min. **5. SUPPORT STAFF HANDBOOK CHANGES – Ms. Andrea Holschbach (Information/Possible Action)**

The administration will review the recommended changes to the Support Staff Handbook.

2 min. **6. TEACHER HANDBOOK CHANGES – Ms. Andrea Holschbach (Information/Possible Action)**

The administration will review the recommended changes to the Teacher Handbook.



SHEBOYGAN AREA
— SCHOOL DISTRICT —

Tuesday, April 13, 2021
Starting Time: 6:35 p.m.
CHAIR: Ms. Marcia Reinthaler

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REPORT TO THE COMMITTEE OF THE WHOLE
AGENDA

1. **CALL TO ORDER** (Vice President)
2. **APPROVAL OF THE AGENDA** (Action)
3. **ROLL CALL** (Informal)

10 min. 4 **RECOGNITION – Mr. David Gallianetti** (Information/Discussion)

Mr. Larry Samet and Mr. Marcos Guevara will be recognized for their service as members of the Board of Education.

10 min. 5. **UPDATE ON DISTRICT INSTRUCTION AND OPERATIONS DURING COVID-19 PANDEMIC – Mr. Seth Harvatine/Mr. Jacob Konrath/Ms. Andrea Holschbach/Mr. Mark Boehlke/Ms. Kathy Hoppe** (Information/Discussion/Possible Action)

The administration will provide an update on current implementation plans for instruction and operations during the COVID-19 pandemic.

10 min. 6. **PRESENTATION OF THE 2021-2022 PROPOSED PRELIMINARY BUDGET – Mr. Mark Boehlke/Mr. Seth Harvatine/Ms. Andrea Holschbach/Mr. Jacob Konrath/Ms. Kathleen Hoppe** (Information/Discussion)

The administration will present a first draft of the 2021-2022 proposed preliminary budget that will be presented to the Board for approval in June 2021.

7. **Adjourn** (Action)