

BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

REGULAR MEETING AGENDA
Tuesday, December 8, 2020
6:00 p.m.

The regular meeting of the Board of Education of the Sheboygan Area School District will be held in the Board of Education room, 830 Virginia Avenue, Sheboygan, Wisconsin on **Tuesday, December 8, 2020 at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note that due to the precautions recommended during the current COVID-19 health emergency, some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Board Room. In addition, in the interest of social distancing recommended by health officials as well as the governmental limits on the size of gatherings, the District is offering audio access to the meeting via phone connection by calling 1-442-284-1286 with access code 421 501 669# at the scheduled meeting time.

(*times may vary)

6:00 **I. CALL TO ORDER:** President

6:01 **II. PLEDGE OF ALLEGIANCE**

6:02 **III. APPROVAL OF THE AGENDA** (Action)

6:03 **IV. ROLL CALL** (Informal)

6:04 **V. APPROVAL OF MINUTES** (Discussion/Action)

Action on the Regular Board of Education Meeting minutes of November 24, 2020.

6:05 **VI. STUDENT REPRESENTATIVES** (Information)

Reports will be provided by:

North High School: Sylvia Green

South High School: Kalysta Blomwillis

6:15 **VII. COMMUNITY INPUT** (Information)

Citizens may be recognized and make statements at this time, indicating their names and addresses before speaking.
Please refer to Community Input Guidelines on the last page of the agenda.

6:16 **VIII. SUPERINTENDENT'S REPORT – Mr. Seth Harvatine** (Information)

Mr. Harvatine will provide a report of events/activities in the District.

6:21 **IX. MISCELLANEOUS**

15 min. **A. UPDATE ON DISTRICT INSTRUCTION AND OPERATIONS DURING COVID-19 PANDEMIC – Mr. Seth Harvatine/Mr. Jacob Konrath/Ms. Andrea Holschbach/Mr. Mark Boehlke/Ms. Kathy Hoppe** (Information/Discussion)

The administration will provide an update on current implementation plans for instruction and operations.

- 15 min. **B. CHARTER SCHOOL CONCEPT AND GRANT – Mr. Seth Harvatine/Mr. Jacob Konrath/Ms. Kathy Hoppe/Mr. Jason Duff/Mr. Paul DePagter** (Information/Discussion)

The administration will discuss the exploration of a new charter school concept and grant opportunity within the Sheboygan Area School District.

- 10 min. **C. STRATEGIC (LONG-RANGE) PLAN QUARTERLY REVIEW – Mr. Seth Harvatine/Mr. Jacob Konrath/Mr. Mark Boehlke/Ms. Andrea Holschbach/Ms. Kathy Hoppe/Ms. Nicole Sondalle/Ms. Michele Sewart** (Information/Discussion)

The administration will provide an update to the Board of Education on the quarterly review of the Strategic (Long Range) Plan.

- 2 min. **D. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 6800 – SYSTEM OF ACCOUNTING – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 6800 – Finances; System of Accounting

- 2 min. **E. ADOPTION (SECOND READING) OF NEW BOARD OF EDUCATION POLICY 8710 – INSURANCE – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following new policy:

- Policy 8710 – Operations; Insurance

- 2 min. **F. APPOINTMENTS – Ms. Andrea Holschbach** (Confirming Action)

The administration recommends the following appointments be confirmed:

EDUCATIONAL ASSISTANTS

Cindy Bartol	James Madison	November 16, 2020	\$12.80 per hour
Tom Chang	Horace Mann	November 18, 2020	\$14.79 per hour

SCHOOL/FAMILY/COMMUNITY LIAISON

Theresa Theune	Student & Instructional	November 30, 2020	\$27.74 per hour
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SECRETARY

Angela Brunette	James Madison	November 9, 2020	\$16.00 per hour
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SUBSTITUTE TEACHERS

Morgan Elliot	Degreed, Non-certified
Wayne Featherston	Degreed, Non-certified
Noelle Fehring	Degreed, Non-certified
Justin Fisher	Degreed, Non-certified
Abigail Gruenke	Degreed, Non-certified
Matthew Henry	Degreed, Non-certified
Rebekah Henry	Degreed, Non-certified
Justin Langdon*	Degreed, Non-certified
Megan Nasgovitz	Degreed, Non-certified

*Relative of SASD employee

**Not a SASD employee

- 1 min. **G. LEAVE OF ABSENCE – Ms. Andrea Holschbach** (Action)

The administration recommends the following request for a personal leave of absence without compensation be approved:

Maggie Maag	Educational Assistant	Longfellow	January 4 - April 2, 2021
Michele Bennett	Jailbound Teacher	Central High	January 25 – June 10, 2021

3 min. **H. SEPARATIONS – Ms. Andrea Holschbach** (Information)

The following separations have been granted:

Travis Barber	Event Worker	South High	November 23, 2020
Nicholas Broder	Event Worker	South High	November 23, 2020
Alexis Champeau	Event Worker	South High	November 23, 2020
Tommy Fabian	Fitness Center Supervisor	Recreation Department	November 01, 2020
Nathan Groves	Event Worker	South High	November 23, 2020
Ronald Gutierrez	Event Worker	South High	November 23, 2020
Thomas Hansen	Event Worker	South High	November 23, 2020
Samantha Hendriske	Event Worker	South High	November 23, 2020
Alivia Hundt	Event Worker	North High	November 23, 2020
Mark Jelenc	Event Worker	South High	November 23, 2020
Trent Keitel	Event Worker	South High	November 23, 2020
Karen Kober	Event Worker	South High	November 23, 2020
Dylan Lange	Event Worker	South High	November 23, 2020
Zachary Norman	Event Worker	North High	November 23, 2020
Baylee Payne	Event Worker	South High	November 23, 2020
Jesus Rivera	Event Worker	South High	November 23, 2020
Arik Scapellato	Event Worker	South High	November 23, 2020
Jaymz Stempihar	Event Worker	South High	November 23, 2020
Noah Stengel	Event Worker	North High	November 23, 2020
Mindy Stopar	Educational Assistant	Urban	November 25, 2020
Lisa Weimann	Event Worker	South High	November 23, 2020

1 min. **I. RETIREMENTS – Ms. Andrea Holschbach** (Action)

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per board policy.

Barbara Hansen	Childcare Coordinator	Recreation Department	30.40 years of service
Craig Kirchner	Jailbound Teacher	Central High	25.00 years of service
Chris Wiltzius	Skyward IT Systems Manger	Information Technology	25.75 years of service

2 min. **J. SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report through October 31, 2020.

2 min. **K. COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler** (Action)

The administration recommends the acceptance of the financial report through October 31, 2020.

2 min. **L. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke** (Action)

Administration recommends the approval of the Fund 41 Capital Projects through October 31, 2020.

1 min. **M. STATEMENT OF CASH FLOW – Mr. Mark Boehlke** (Action)

Administration recommends the approval of the Statement of Cash Flow through October 31, 2020.

2 min. **N. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke** (Action)

Administration recommends the approval of the Revenue & Expenditures reports through October 31, 2020.

1 min. **O. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke** (Action)

Administration recommends the approval of the Budget Revisions & Transfer reports through October 31, 2020.

GENERAL FUND (FUND 10)	Original Budget 10-27-2020	Revised Budget 10-31-20	Budget Increase (Decrease)

REVENUES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	30,299,027.00	30,299,027.00	0.00
260 Non-Capital Sales	241,408.00	241,638.00	230.00
270 School Activity Income	161,030.59	141,227.57	(19,803.02)
280 Interest on Investments	535,000.00	535,000.00	0.00
290 Other Revenue, Local Sources	328,334.00	419,409.04	91,075.04
Subtotal Local Sources	31,564,799.59	31,636,301.61	71,502.02
Other School Districts Within Wisconsin			
340 Payments for Services	2,315,625.00	2,315,625.00	0.00
State Sources			
610 State Aid -- Categorical	789,318.00	789,318.00	0.00
620 State Aid -- General	79,330,362.00	79,330,362.00	0.00
630 DPI Special Project Grants	99,999.00	99,999.00	0.00
640 Payments for Services	65,000.00	65,000.00	0.00
650 Student Achievement Guarantee in Education	1,510,693.00	1,510,693.00	0.00
660 Other State Revenue Through Local Units	15,000.00	15,000.00	0.00
690 Other Revenue	7,942,372.00	7,953,472.00	11,100.00
Subtotal State Sources	89,752,744.00	89,763,844.00	11,100.00
Federal Sources			
710 Transit of Aids	75,593.00	75,593.00	0.00
730 DPI Special Project Grants	3,194,822.00	3,194,822.00	0.00
750 IASA Grants	2,036,213.00	2,036,213.00	0.00
780 Other Federal Revenue Through State	0.00	0.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
Subtotal Federal Sources	5,306,628.00	5,306,628.00	0.00
Other Financing Sources			
860 Compensation, Fixed Assets	0.00	0.00	0.00
Other Revenues			
960 Adjustments	3,705.00	3,705.00	0.00
970 Refund of Disbursement	50,000.00	50,000.00	0.00
990 Miscellaneous	242,500.00	242,500.00	0.00
Subtotal Other Revenues	296,205.00	296,205.00	0.00
TOTAL REVENUES	129,236,001.59	129,318,603.61	82,602.02
	Original Budget	Revised Budget	Budget
EXPENDITURES	10-27-20	10-31-20	Increase
			(Decrease)
Instruction			
110 000 Undifferentiated Curriculum	25,021,777.00	25,032,911.00	11,134.00
120 000 Regular Curriculum	29,666,095.00	29,667,448.00	1,353.00
130 000 Vocational Curriculum	2,707,745.00	2,707,305.00	(440.00)
140 000 Physical Curriculum	3,122,132.00	3,122,132.00	0.00
160 000 Co-Curricular Activities	1,162,600.49	1,163,975.49	1,375.00
170 000 Other Special Needs	548,430.00	548,430.00	0.00
Subtotal Instruction	62,228,779.49	62,242,201.49	13,422.00
Support Sources			
210 000 Pupil Services	4,304,836.00	5,314,206.00	1,009,370.00

220 000 Instructional Staff Services	4,045,701.50	4,128,871.04	83,169.54
230 000 General Administration	1,789,812.00	1,789,632.00	(180.00)
240 000 School Building Administration	7,623,503.00	7,614,307.48	(9,195.52)
250 000 Business Administration	16,256,889.00	16,259,445.00	2,556.00
260 000 Central Services	833,224.00	833,224.00	0.00
270 000 Insurance & Judgments	975,761.00	975,761.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	2,096,988.00	2,096,988.00	0.00
Subtotal Support Sources	37,926,714.50	39,012,434.52	1,085,720.02
Non-Program Transactions			
410 000 Inter-fund Transfers	13,710,875.00	13,715,825.00	4,950.00
430 000 Instructional Service Payments	14,329,607.60	14,345,633.60	16,026.00
490 000 Other Non-Program Transactions	40,025.00	40,025.00	0.00
Subtotal Non-Program Transactions	28,080,507.60	28,101,483.60	20,976.00
TOTAL EXPENDITURES	128,236,001.59	129,356,119.61	1,120,118.02

SPECIAL EDUCATION (FUND 27)	Original Budget 10-27-20	Revised Budget 10-31-20	Change in Budget
TOTAL REVENUES	22,004,209.00	22,009,159.00	4,950.00
100 000 Instruction	18,230,733.00	18,235,683.00	4,950.00
200 000 Support Services	3,605,046.00	3,605,046.00	-
400 000 Non-Program Transactions	168,430.00	168,430.00	-
TOTAL EXPENDITURES	22,004,209.00	22,009,159.00	4,950.00

10 min. **P. NUTRITIONAL SERVICES UPDATE – Mr. Mark Boehlke/Ms. Meredith Nitka** (Information)

Ms. Meredith Nitka will give an update on the Nutritional Services Department.

2 min. **Q. FUEL UP TO PLAY 60 GREEN BAY PACKER \$10,000 HOMETOWN GRANT – Mr. Mark Boehlke/Ms. Meredith Nitka** (Information/Possible Action)

The administration requests approval to accept the Fuel Up to Play 60 Green Bay Packer \$10,000 Hometown Grant from the Dairy Farmers of Wisconsin. This money will be used to help fund crate bags and milk coolers needed due to the changes in meal distribution during the pandemic.

2 min. **R. INTRODUCTION (FIRST READING) TO DELETE BOARD OF EDUCATION POLICY 6145 – BORROWING – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) to delete the following policy:

- Policy 6145 – Finances; Borrowing

2 min. **S. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 6147 – DEBT MANAGEMENT – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following new policy:

- Policy 6147 – Finances; Debt Management

2 min. **T. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 7440.03 – SMALL UNMANNED AIRCRAFT – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following new policy:

- Policy 7440.03 – Property; Small Unmanned Aircraft

2 min. **U. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 8390 – ANIMALS ON DISTRICT PROPERTY – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 8390 – Operations; Animals on District Property

1 min. **V. GIFTS – Mr. Mark Boehlke** (Information)

Administration presents the following list of gifts to the District.

<u>Gift</u> <u>For Information</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
Monetary	Sheboygan Chevrolet	Nutrition Services	430.00
Monetary	New Manufacturing Alliance Scholarship Fund Inc.	North High (RRM)	500.00
Monetary	Acuity	South High	1,000.00
Monetary	Kohler Foundation, Inc.	North High (Art Dept.)	2,000.00

7:42 **X. COMMUNICATIONS** (Information)

Ms. Missy Schoenenberger – 11/24 Meeting; Ms. Elizabeth Hoffman – Virtual Learning; Ms. Kristin Booth – Thank You for Keeping Our Children Safe; Mr. Noah Bartelt – Support for COVID-19 Precautions; Mr. and Mrs. Frank Koczan – Support for Decision to Remain Closed; Ms. GERALYN Leannah – Virtual Learning; Mr. Ken Ristow – Virtual Learning; Ms. Karen Christopherson – Good Job!

7:43 **XI. FUTURE MEETING DATES** (Information/Possible Action)

12/22/20 – Special Session Meeting at 6:00 p.m.

01/12/21 – Committee Meetings at 6:00 p.m.

01/26/21 – Regular Board of Education Meeting at 6:00 p.m.

XII. ADJOURN (Action)



Seth A. Harvatine
Superintendent & Secretary of the Board

SAH:jjh

Please note that the special needs of individuals with disabilities, who wish to attend the meeting, will be accommodated through appropriate aids and services. For additional information, or to request assistance, please contact Assistant Superintendent Mark Boehlke, at the Department of Business and Operational Services, 830 Virginia Avenue, Sheboygan, WI 53081, 920-459-3955.

Community Input Guidelines
At
Board Of Education Meetings

Welcome To This Meeting Of The Sheboygan Area School District Board Of Education. We Are Pleased That You Are Interested In Educational Issues. We Are Interested In Your Comments And Concerns About The School District. There Will Be A Part Of This Meeting For Community Input. (Please See The Agenda.) Individuals Who Live Or Work Within The Sheboygan Area School District May Address The Board. Others May Address The Board At The Discretion Of The Board President.

In Order For The Meeting To Flow Smoothly, We Would Appreciate That The Following Guidelines Be Followed By Anyone Wishing To Address The Board Of Education This Evening.

1. Please Limit Comments Or Suggestions To Three Minutes Or Less Because We Do Have A Full Agenda To Follow.
2. Comments And Suggestions On The School District Are Welcomed. Personal Criticism Of Members Of The Board Of Education Or Employees Of The School District Is Out Of Order.
3. If You Are A Resident Within The Sheboygan Area School District Or Work Within The Sheboygan Community And Would Like To Be Recognized, **Please Raise Your Hand**. After Being Recognized, **Please Stand And Clearly State And Spell Your Name And Address For The Record. Also, for the record, please sign your name and address on the clipboard after you have spoken.**

The Board Normally Receives Citizen Input And Does Not Respond Or Debate. If There Is A Need For An Answer Or A Response To A Concern Or Issue, The Superintendent Or One Of The Administrative Staff Members Will Get Back To You Within The Next Week.

Thank You for Your Assistance.