

**CLASSIFIED**

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

☐ **PROFESSIONAL**  
(Current or retired teachers)

SASD Professional **DUE 1st** of each month

**2025 Time sheet due dates: Jan 3, 17, 31; Feb 14, 28; March 14, 28; April 11, 25; May 9, 23; June 6, 20; July 3, 18; Aug 1, 15, 29; Sep 12, 26; Oct 10, 24; Nov 7, 21; Dec 5, 19; Jan 2**

Complete in **BLUE** or **BLACK INK ONLY**; COMPLETE ALL SECTIONS OF TIMESHEET

PLEASE TOTAL HOURS (15"=.25; 30"=.50; 45"=.75 of an hour)

<b>DAY</b>	<b>DATE</b>	<b>PROGRAM/ACTIVITY</b> (Indicate <b><u>YOUTH/GRADE</u></b> or <b><u>ADULT</u></b> for Officials or Supervisors)	<b>LOCATION</b>	<b>HOURS FROM/TO</b> (Game Time for Officials)	<b>TOTAL</b> # of hours	<b>RATE OF PAY</b> per hour
				<b>Total hours</b> front of sheet		
				<b>Total hours</b> back of sheet		
				<b>TOTAL HOURS</b> (front and back)		

☐

**CHECK if additional hours are on back!**

FOR OFFICE USE ONLY

APPROVED BY \_\_\_\_\_

ACCOUNT NUMBERS	A REG HRS	B O.T. HRS	K D.T. HRS	PAY RATE

[illegible]