

Lake Country Academy Band Director Job Description

Lake Country Academy is seeking a talented and enthusiastic band director for the 2021-22 school year who has abilities and interests in grade 4-8 band lessons, elementary band rehearsals, and concert band.

Band is an extracurricular activity at LCA. LCA provides the space and time for the students to receive a weekly 30-minute individual or group lesson during the school day and bands rehearse once weekly after school. Parents pay the Band Director for lessons, etc.

Responsibilities include:

Planning and Instruction

- Plan an approximately 30-week band schedule each school year to include lessons, after-school rehearsals, winter and spring concerts, performances for school events such as graduation, and recruitment activities
- Plan for and instruct students in grades 6-8 to play solos or in ensembles in the Middle School Music Festival each February, as well as accompany students or plan for students to play with an accompanist
- Work with administrators and faculty when necessary to plan lesson times and to make sure the band program is serving students in the best way possible
- Select and purchase music for performances to match the ability level of the students, and occasionally arrange or alter music to fit student needs

Communication with Students and Parents

- Communicate the calendar clearly to students and parents, including a monthly email newsletter and additional reminders about important events
- Develop a fee schedule and collect participation fees from parents
- Instruct students and parents on purchasing or renting an instrument and materials needed for band
- Keep records for each student and communicate with parents about student progress

Maintenance

- Keep school-owned instruments and equipment in working order for students to use
- Keep records on maintenance and use of school instruments
- Assess the needs of the band and plan with administrators to order new equipment when necessary

Program Goals

- Develop lesson planning goals and use lesson and rehearsal time to teach music theory, instrumental skills, and performance etiquette
- Maintain an orderly band room by teaching students to organize their materials
- Promote a friendly and encouraging learning atmosphere, where students are excited to grow in musicianship

If interested, or looking for more information, please contact Mr. Shawn Dzwonkowski at sdzwonkowski@lcawi.com.