



SHEBOYGAN AREA

SCHOOL DISTRICT

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

Tuesday, August 12, 2025

Starting Time: 6:00 – 6:25 p.m.*

CHAIR: Ms. Robbins, Chair

MEMBERS: Ms. Tasche, Vice Chair
Ms. Wittstock
Ms. Hibl

(A quorum of the Board may be present)

The Curriculum and Instruction Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, August 12, 2025, at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom.

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE AGENDA

- | | | |
|---------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Min. | 1. | <p>DIPLOMA (EARLY GRADUATION) – Ms. Rachel Ledezma (Information/Action)</p> <p>Administration at South High School recommends that a high school diploma (early graduation) be awarded to Cole Guttman. The student has met all requirements to receive a diploma.</p> |
| 1 Min. | 2. | <p>DIPLOMAS – Ms. Rachel Ledezma (Information/Action)</p> <p>Administration at North and South High Schools recommends that high school diplomas be awarded to Jamie Alarcon, Derrik Frasch, Schyler Kennedy, Cameron Rommelfaenger, and Jose Salgado, Class of 2025. The students have met all requirements to receive their diplomas.</p> |
| 10 Min. | 3. | <p>STUDENT HEALTH SERVICES REPORT – Ms. Rachel Ledezma/Mr. Jason Ledermann/Ms. Lori Hamilton (Information/Discussion)</p> <p>Administration will provide the end-of-year report for the 2024-2025 Student Health Services for the Sheboygan Area School District.</p> |
| 10 Min. | 4. | <p>SECLUSION AND RESTRAINT REPORT – Ms. Rachel Ledezma/Mr. Jason Ledermann (Information/Discussion)</p> <p>Administration will provide the annual Seclusion and Restraint Report for the 2024-2025 school year.</p> |
| 2 Min. | 5. | <p>INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5771 – SEARCH AND SEIZURE – Ms. Rachel Ledezma (Discussion/Possible Action)</p> <p>Administration recommends the introduction (first reading) of the following revised policy:</p> <ul style="list-style-type: none">• Policy 5771 – Students; Search and Seizure |



Student Health Services *Report*

Prepared By:

Lori Hamilton BSN, RN
District Lead School Nurse



2024-2025

Every child deserves a School Nurse

The goal of this report is to aid the school board in evaluating the provision of emergency nursing services, as mandated by WI Stat 121.02(1)(g) and Wisconsin Administrative Code P.I.8.01(g). By providing a visual representation of the nursing services offered within the Sheboygan Area School District, administration can better understand the scope and effectiveness of these critical services. (https://docs.legis.wisconsin.gov/code/admin_code/pi/8/01/2/g)

NASN Position Statement: It is the position of the National Association of School Nurses (NASN) that all students should have access to school nursing care by a registered, professional school nurse (hereinafter referred to as school nurse) all day, every day. For students who face barriers to accessing healthcare, especially those living in predominantly low-income, rural and minority communities, a school nurse may serve as their only regular healthcare provider. School nurses provide students, staff, and school communities with quality healthcare that is critical for health promotion, disease prevention, health maintenance, and health equity (National Academy of Medicine, 2021).



The School Nursing Services in the Sheboygan Area School District are dedicated to supporting and enhancing the educational experience of students by addressing any health-related barriers to learning. Our team works to identify, minimize, and manage health issues that may impact student achievement, allowing students, families, and staff to fully participate in the academic environment. Our goal is to ensure that all students have the opportunity to succeed, regardless of any health challenges they may face.



A diverse healthcare team in the Sheboygan Area School District plays a vital role in supporting student success. By providing a range of specialized services, these dedicated staff make a significant impact on students' well-being and academic achievements. The SASD trained staff includes:

546

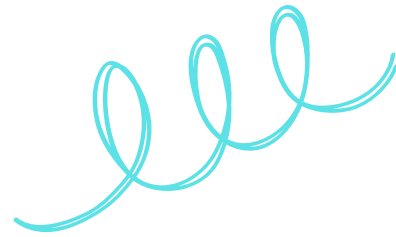
*Secretaries, EA's,
Support Staff and
Teachers*

4 *School Nurses*

1

Nursing Services Secretary

The year in review



The four school nurses play a vital role in providing ongoing health management and care coordination for more than 213 students on their caseloads. They also offer daily support to the 9438 students and over 1300 staff members in the district.

Accomplishments & Contributions

- Presented a secretarial in-service in August on medication administration and health updates so secretaries are prepared for the first day of school
- Provided SASD Special Education Educational Assistants training and support to care for our most vulnerable special education students
- Trained 546 staff members in emergency medication administration
- Assisted schools in the development and support of Medical Response Teams
- Provided hygiene kits to an Elementary school class in need and conducted a session on proper hygiene practices
- Provided training to the KidStop staff
- Assisted HR with creating a new streamlined TB questionnaire process
- Collaborated with HR to update staff Hepatitis B dates
- Advocated for an AED for E'tude MS/HS
- Met with the SASD Health Advisory Committee (This committee consists of district nursing staff, Pupil Service Administrator, Jason Ledermann, SASD Medical Advisor – Dr. Jeffrey Britton, a Pharmacist, an Optometrist, and a Dentist)
- Started exploring options to assist students with vision impairments who may not have the financial resources to obtain glasses
- Participated in the District Mental Health Committee and subcommittees
- Represented SASD on the Lakeshore Community Health Center Quality Committee of the Board
- Represented SASD nurses on the RN-to-BSN Completion Program on the Board of Advocates at Lakeland College
- Represented SASD on the Sheboygan County Immunization Coalition
- Represented SASD on the Head Start Health Advisory Board
- Represented school nurses on the District AODA Committee
- Collaborated with the Sheboygan County School Nurses group
- The SASD School Nurses provide free CPR/FA/AED classes to any staff member interested in being certified
 - There are currently 296 known staff members certified in CPR/FA/AED
 - In the 2024-2025 school year, 102 received their CPR/FA/AED certification from the school nurses, Certifications are good for 2 years

Health Conditions

NEARLY HALF OF OUR STUDENT BODY HAS REPORTED HAVING AT LEAST ONE HEALTH CONDITION.



# of Health Conditions	8520
# of Students with Health Conditions	4303
A Few Notable Health Conditions:	
Asthma	727
Anxiety/Depression	795
Attention Disorder	938
Cardiovascular (heart disease, murmur, POTS)	96

Diabetes (Type 1 & 2)	22
Food Allergies/Intol (18 kids with g-tubes)	307
Insect Allergies	95
Migraines & Headaches	252
Musculoskeletal Arthritis, scoliosis, braces	71 20 kids w wheelchairs
Neurological (seizures, Autism, TBI, CP)	444

Hearing & Vision Screening

- 2003 Mass Vision Screenings (PK, 4K, 1st, 3rd, 5th grades) resulting in 314 vision referrals (16% referral rate)
- 74 Requested vision screenings were conducted, resulting in 15 vision referrals (20% referral rate)
- 115 Hearing screenings were conducted, resulting in 16 hearing referrals (17% referral rate)

IMMUNIZATION



Requirements




SASD Immunization Rates:

Every school in Wisconsin must adhere to state law (Wis. Admin. Code ch. 144), which mandates that immunization reports be submitted to the local health department by the 40th school day. The Wisconsin Immunization Law requires that all students from kindergarten through grade 12 receive the necessary immunizations before attending school. However, exemptions can be granted for health, religious, or personal reasons. If a district's compliance rate falls below 99%, non-compliant public school students in grades K-5 will be excluded from school for up to 10 days, starting on the 31st school day; Exclusion for students in other grades is at the discretion of the school district (SASD does not exclude students in upper grades).

Currently, ***24 students** in SASD are not vaccinated against any vaccine-preventable communicable diseases. If an outbreak of measles, mumps, rubella, polio, pertussis, diphtheria, or Haemophilus influenzae type b occurs, these students would be required to stay home from school until they receive approval from the Public Health Department to return.

Beginning with the 2024-2025 school year, Wisconsin State Immunization Law requires that all students in both 7th and 12th grade also receive the Meningococcal Vaccination.



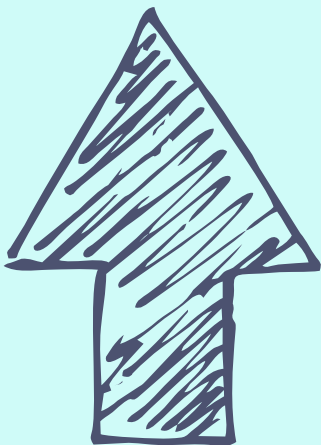
	Total Enrolled	Behind/ No Record	Compliant	Compliance rate	# waived ALL vaccinations
SASD	9380	271	9109	97.11%	24

MEDICATION

Administration

In SASD, nurses provide comprehensive training to school secretaries and other designated staff members on how to administer daily medications and safely handle medication needs as they arise.

34,000+ medication doses
administered to
405 students by
113 trained staff members



The school nurses provide specialized training to school staff on various health procedures, such as catheterization, G-tube feedings, colostomy care, suctioning, blood sugar checks, and insulin injections, to support the health needs of **34 students** during the school day. Trained staff members have successfully conducted over 2,100 blood sugar checks and managed insulin for 9 students.



Nurse attended IEP	Nurse attend SpEd Evaluation or Re-Evaluation	Nurse attended 504	Nurse-created Individualized Health Plan (IHP) or memo
97 IEP's (98 last year)	39 Eval's (41 last year)	38 504's (23 last year)	136 Health Plans (103 last year)

It has been a genuine pleasure serving the students, staff, and families of the Sheboygan Area School District!



Lori Hamilton BSN, RN
Terri Boxrucker BSN, RN
Nicole Guillette BSN, RN
Cassie Roth BSN, RN
Dianna Latsch, Nursing Services Secretary

EXECUTIVE SUMMARY

FOR THE SHEBOYGAN AREA SCHOOL BOARD

Topic: 2024-2025 Seclusion and Restraint Report

Date: August 12, 2025

Prepared by: Jason Ledermann, Director of Special Education and Pupil Service

Recommended action: X Information only

Presentation/Discussion

Discussion/Possible Action by Committee

Discussion/Possible Action by Board of Education

Presentation/Possible Action next meeting

Purpose: Under Section 118.305, Wis. Stat. school districts are to report to the School Board the number of seclusion and restraints involving students with a disability from the previous school year. The information must include if the student has an IEP and if the event was a seclusion or a restraint

How does this relate to the Principles of Equity: In challenging times, we will always persevere in serving all students regardless of race, gender, ethnicity, language, disability, sexual orientation, family background, and/or family income to ensure all students do not harm other staff and students or themselves. As we work towards successfully educating all students, the need for all educational teams to collaborate and share their expertise is important to keep a safe learning environment.

Recommendation: N/A

Background:

- **Who is affected?** The law permits the use of physical restraint or seclusion only in circumstances where a student's behavior presents a clear, present, and imminent risk to the physical safety of the student or others, and physical restraint or seclusion is the least restrictive intervention feasible. The staff directly involved with the behavior and staff that respond to support the student's behavior are affected. Additionally, students that may witness this crisis may also be affected emotionally
- **What is the cost and budget impact?** Staff are required to be trained before restraining or secluding a student. The cost for initial training is \$100 and a required every other year refresher is \$50. Our Program Support Teachers and select Special Education Teachers are trained to be trainers. To maintain their certification, it is a cost of \$1200 every other year.
- **How will this be implemented and what is the timing?** When a student is restrained or secluded, parents/guardians must be notified within one business day of the incident by the principal or designee. Within three business days of the incident, the principal or designee must provide the report to the student's parent by 1st class mail, electronic transmission, or hand delivery. After a 2nd incident of seclusion or restraint of a student within the school year the IEP team is required to meet within 10 school days to review the IEP to provide additional support. A formal report with the amount of seclusion and restraint is required to the school board annually by October 1st. The same report is also required to DPI by December 1st on an annual basis.
- **How will we assess if this is successful?** Under Section 118.305 requirements the principal or designee to meet with the school staff who participated in the incident to discuss the events, preceding, during, and following the use of seclusion or physical restraint. If possible, principals or their designees conduct the meeting with the staff before completing the written incident report to assist in gathering the necessary information. This is also a time to reflect and discuss the incident for staff growth or support for the student.

Attachments:

[2024-2025 Seclusion/Restraint Board Report](#)

Seclusion & Restraint Board Report 2024-2025

School	Number of Seclusion Incidents	Total Number Pupils with Seclusion Incidents	Total Number of Children with an IEP Involved in Seclusion Incidents	Number of Physical Restraint Incidents	Total Number Pupils with Physical Restraint Incidents	Total Number of Children with an IEP Involved in Physical Restraint Incidents
Early Learning Center	6	2	1	3	3	1
Cleveland Elementary	0	0	0	1	1	0
Cooper Elementary	10	3	3	18	6	4
Etude Elementary	0	0	0	6	1	1
Grant Elementary	0	0	0	0	0	0
Jackson Elementary	15	11	11	4	3	3
James Madison Elementary	3	3	2	1	1	0
Jefferson Elementary	0	0	0	7	4	3
Lincoln-Erdman Elementary	0	0	0	0	0	0
Longfellow Elementary	11	4	4	25	5	5
Pigeon River Elementary	1	1	0	2	2	2
Sheridan Elementary	0	0	0	3	3	2
Wilson Elementary	2	1	1	6	1	1
Farnsworth Middle School	9	2	2	18	9	7
George D. Warriner Middle School	0	0	0	0	0	0
Horace Mann Middle School	1	1	1	9	3	3
Etude Middle School	0	0	0	0	0	0
Urban Middle School	0	0	0	3	2	2
Central High	0	0	0	2	2	0
Etude High School	0	0	0	0	0	0
George D. Warriner High School	0	0	0	0	0	0

North High	6	2	2	18	4	4
South High	1	1	1	5	5	5
CHANGE Academy	0	0	0	3	3	3
ASPIRE Program	1	1	1	0	0	0
Lighthouse Academy	0	0	0	0	0	0
Lake Country Academy	0	0	0	0	0	0
Sheboygan Leadership Academy	2	2	1	1	1	0
Totals	68	34	30	135	59	46

Book	Policy Manual
Section	5000 Students
Title	SEARCH AND SEIZURE
Code	po5771*jjh
Status	First Reading
Adopted	October 22, 2013
Last Revised	January 23, 2024

5771 - **SEARCH AND SEIZURE**

The Board has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers used by students or the person or property, including vehicles, of a student, in accordance with the following policy.

School Property

The Board acknowledges the need for in-school storage of student possessions and shall provide storage places, including desks and lockers, for that purpose. Desks and lockers are public property and school authorities may make reasonable regulations regarding their use. The District retains ownership and possessory control of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this paragraph. Students shall not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The Board directs the principal to provide students with written notice of this policy at least annually and that routine inspections be done at least annually of all such storage places.

The Board directs that the searches may be conducted by the District Administrator, building principals, assistant principals, School Resource Officers, and School Security Officers.

Student Person and Possessions

The Board recognizes that the privacy of students or their belongings may not be violated by unreasonable search and seizure and directs that no student be searched without reasonable suspicion that the search will turn up evidence that the student has violated or is violating either a particular law or a particular rule of the school. Any search under this paragraph must be reasonable in scope and reasonable in the manner in which it is conducted. The extent of the search will be governed by the seriousness of the suspected infraction, the student's age and gender, the student's disciplinary history, and any other relevant circumstances or information.

The principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever they have individualized reasonable suspicion to believe the student has consumed or is under the influence of an alcoholic beverage while on school premises or while participating in a school-sponsored activity. If the result indicates a violation of school rules as described in the student handbook, the disciplinary procedure described in the student handbook will be followed. If the student refuses to take the test, the principal will inform the student that refusal to participate implies admission of guilt leading to disciplinary action consistent with the student handbook.

This authorization to search shall also apply to all situations in which the student is under the jurisdiction of the Board.

In a situation in which a search of a student's person or possessions is appropriate, school administrators should first attempt to contact the school resource officer to conduct the search under the administrator's direction. If the school does not have a school resource officer or if the officer is not available, the administrator may proceed with the search, unless the information justifying the search suggests that the student is in possession of dangerous materials whereby the expertise of law enforcement is necessary. In such a case, the school official shall contact law enforcement and request their assistance.

Under no circumstances shall a school official ever conduct a strip search of a student.

Except as provided below (Use of Dogs), a request for the search of a student or a student's possessions will be directed to the Principal or an available Administrator. The Administrator shall attempt to obtain the freely-offered, consent, in writing if possible, of the student to the inspection; however, provided there is reasonable suspicion pursuant to the above paragraphs, the search may be conducted without such consent. Whenever possible, a search will be conducted by the Principal in the presence of the student and a staff member other than the administrator conducting the search. A search prompted by the reasonable suspicion that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property. Whenever feasible, the Administrator may secure the assistance of a school resource officer in conducting searches.

Search of a student's person or intimate personal belongings shall be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and in a manner that is minimally intrusive to the student based on the reasonable suspicion justifying the search.

Parking Permit Required

Permission for a student to bring a vehicle on school property shall be conditioned upon written consent of the search of the vehicle and all containers inside the vehicle by ~~a school administrator~~ an Administrator with reasonable suspicion to believe the search will produce evidence of a violation of a particular law, a school rule, or a condition that endangers the safety or health of the student driver or others; ~~should request written consent to search the vehicle and all containers inside the vehicle. If an administrator determines a search is necessary, the administrator should request consent to search the vehicle and all containers inside the vehicle. If consent is not given, a school administrator~~ the Administrator should contact the school resource officer, may proceed with the search. An administrator may contact the police liaison officer or law enforcement agency for assistance in conducting a search.

Parking Permit Not Required

Where a student may bring a vehicle on school property without a permit, an Administrator with reasonable suspicion to believe the search will produce evidence of a violation of a particular law, a school rule, or a condition that endangers the safety or health of the student driver or others, should request written consent to search the vehicle and all containers inside the vehicle. If consent is not given, the Administrator should contact law enforcement.

~~Except as provided below, a request for the search of a student or a student's possessions will be directed to the principal. The principal shall attempt to obtain the freely offered, written consent of the student to the inspection; however, provided there is reasonable suspicion pursuant to the above paragraphs, the principal may conduct the search without such consent. Whenever possible, a search will be conducted by the principal in the presence of the student and a staff member other than the principal. A search prompted by the reasonable suspicion that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property.~~

~~Search of a student's person or intimate personal belongings shall be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and in a manner that is minimally intrusive to the student based on the reasonable suspicion justifying the search.~~

Use of Dogs

The Board authorizes the use of specially-trained dogs to detect the presence of drugs and devices such as bombs on school property under the following conditions:

- A. ~~The~~the presence of the dogs on school property is authorized in advance by the District Administrator, except in emergency situations, or is pursuant to a court order or warrant.;
- B. ~~The~~the dog must be handled by a law enforcement officer or certified organization specially trained to safely and competently work with the dog.;
- C. ~~The~~the dog is represented by the Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices.

The pPrincipal shall be responsible for the prompt recording in writing of each student search, including the reasons for the search; information received that established the need for the search and the name of informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken. The principal shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The District Administrator may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the District Administrator, the search shall be conducted by the law enforcement officers at the direction of a District official. Law enforcement searches conducted independent of any District official request or direction shall be conducted based on standards applicable to law enforcement.

Anything found in the course of a search, pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person, shall be seized and properly cataloged for use as evidence if appropriate. Seized items shall be returned to the owner if the items may be lawfully possessed by the owner. Seized items that may not lawfully be possessed by the owner shall be turned over to law enforcement.

The District Administrator shall prepare administrative guidelines to implement this policy and shall provide students and staff with written notice of this policy and guidelines at least annually.

Revised 2/24/15

Revised 12/12/17

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Legal 118.32, 118.325, 118.45, Wis. Stats.
 948.50, Wis. Stats.
 Wisconsin Const. Art. 1 Section 11
 U.S. Constitution, 4th Amendment