



Lake Country Academy

Board of Directors Meeting

Minutes

08/23/21

5:15 pm in the Cafeteria

Lake Country Academy

4101 Technology Parkway

Sheboygan, WI 53083

Facilitator:

-Lorraine Marotz

Recording Secretary:

Katie Beine

Attendees:

Board Members present: Scott Gruenke, Lorraine Marotz, Peggy Ayers, Sarah Bennett, Sharon Zabrowski

Non-Voting and Staff Members present: Shawn Dzwonkowski, Katie Beine, Jeanine Claypool

Guests: NA

AGENDA TOPICS

1. Welcome and Call to Order

1. Lorraine Moratz called the meeting to order at 5:22 pm and welcomed all in attendance.

2. Minutes Approval

2. Lorraine made a motion to approve the minutes from the previous meeting- Scott 1st, Peggy 2nd all in favor non-opposed.

3. Public Comment-Presentations

3. Public comment- NA.

Discussion / Conclusion:

1. Lorraine asked for a volunteer to take this meetings minutes. Katie Beine volunteered

Action Items:

Section I: Student Outcomes:

Student Performance Report:

Requested to be tabled until Administration Report.

Discussion/Conclusion:

Enrollment Update:

We currently have 428 students enrolled at LCA.

We have 63 new families and we lost 23 families

Discussion/Conclusion:

Teacher Updates:	No teachers present. Teachers returned today for their first day of in-service.
Section II: Oversight:	
School Executive Report:	<p>Shawn shared:</p> <p>Staffing: New middle school science teacher is Ella Floyd. The Special Ed. position is still open; however, Andrew Schoenauer will be filling in temporarily. Anita Braatz, our building sub, will be the temporary 3rd grade teacher.</p> <p>Administration is working actively to recruit for the Special Education position by calling College of Educations on a variety of college campuses.</p> <p>The new electronic sign is on.</p> <ul style="list-style-type: none"> Power issues slowed completion of the project o Sign is temporarily powered by being connected to the parking lot lights, which need to remain on 24/7 to keep the sign running o Guske Electric has proposed two different plans moving forward <ul style="list-style-type: none"> Purchase a separate meter to power the sign Install dawn to dusk sensors on the parking lot lights <p>Boys and Girls Club</p> <ul style="list-style-type: none"> o Due to lack of staff they will not be able to offer services to LCA families until September 27 <p>Loan Payoff and Roof Project</p> <ul style="list-style-type: none"> o Building project loan has been paid off, \$10,000 a month o Create an account at Bank First to deposit these funds monthly to save towards a new roof, along with the savings from refinancing the bond o With a goal of replacing the 30 year old roof in summer of 2022 <p>Upcoming Events</p> <ul style="list-style-type: none"> o New Students, Kindergarten, 6th Graders - August 25 - 9am-11am o School Supply Drop Off - August 25 - 3pm-6pm o Parent Meetings - August 26 - 5:15pm-7:00pm <p>Shawn shared based on a parent letter regarding his recommendation that LCA stay consistent with SASD masking policy. Shawn will reply to the parents who have emailed him and the board.</p>
Discussion/Conclusion:	
Action Items:	<u>Action Item:</u>

Financial Report/Financial Statements:	<p>Scott reviewed current budget.</p> <p>Scott than gave update on Bank 1st and restructure of bond. A resolution needs to be signed by the president and secretary of the board.</p> <p>Effective our 9/1 payment the savings will begin to be seen.</p> <p>Lorraine inquired about having a stipend for improving upon the library.</p> <p>Scott reinforced that enrollment numbers are crucial for increasing revenue as the state per pupil revenue will not be increasing.</p>
Discussion/Conclusion:	<p>Scott advised would continue follow up. Tabled further discussion for next meeting</p>
Action Items:	
Committees:	
Discussion / Conclusion:	<p>Charter Oversight:</p> <ul style="list-style-type: none"> ● Rough Board Orientation Packet updated to include all but two Bios. Still in need of Bio from Peggy Ayers and Jeanine Claypool. ● No new updates on rough manual. Request Review of rough manual added to Agenda for the September board meeting for members to review and offer comments. Want input. Target vote to approve before end of calendar year. Any changes going forward must be voted on. This rule will being added to the rough manual. ● Recommendations: <ul style="list-style-type: none"> A. Each board member given/assigned a school email address B. Provided email address added to website C. Link to access email on school website D. Delete all resigned members (Barry & Meghan) from Website. <p>Finance Committee:</p> <ul style="list-style-type: none"> ● See Finance Notes Above <p>Academic performance:</p> <ul style="list-style-type: none"> ● Katie and Shawn will be organizing teacher representatives from different curriculum areas to speak to the board each month. This will replace the teacher representatives and provide the board information about the strengths and needs of different areas. <p>Board Development:</p> <ul style="list-style-type: none"> ● <p>Fund Development:</p>

	<ul style="list-style-type: none"> Shake Out update: Jeanine checked out using Acuity for our facility for the event. Unfortunately, they denied LCA due to not following the mission of the company. We are exploring other venues in Sheboygan. March 12th will be the event date. 		
New Member Introduction/Voting	<p>No New Members but a discussion on potential referrals to solicit new members and how to source. All agreed to further consider and have ideas for the next meeting.</p>		
<table border="1" data-bbox="228 527 786 695"> <tr> <td data-bbox="228 527 467 695"> Adjournment of meeting: </td> <td data-bbox="467 527 786 695"> <p>Greg called for a motion to adjourn Ray 1st and Adam 2nd the motion- all in favor, and none opposed.</p> </td> </tr> </table>	Adjournment of meeting:	<p>Greg called for a motion to adjourn Ray 1st and Adam 2nd the motion- all in favor, and none opposed.</p>	<div data-bbox="813 531 1565 594" style="border: 1px solid black; height: 30px; width: 100%;"></div> <ul style="list-style-type: none"> Motion to adjourn by Lorraine 1st called by Sharon and 2nd by Scott at 6:16 pm
Adjournment of meeting:	<p>Greg called for a motion to adjourn Ray 1st and Adam 2nd the motion- all in favor, and none opposed.</p>		
Next meeting:	<p>The next meeting of the LCA Board of Directors meeting will be held on September 27, 2021.</p>		