



Board of Directors Meeting

Minutes

10/25/21

5:15 pm in the Cafeteria
 Lake Country Academy
 4101 Technology Parkway
 Sheboygan, WI 53083

Facilitator: Kevin Delray

Recording Secretary: Katie Beine

Section I: Welcome

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| <p>1. Call to Order - Kevin Delray</p> <p>2. Roll Call - Katie Beine</p> <p>2. Minutes Approval</p> <p>3. Public Comment</p> | <p>1. Kevin Delray called the meeting to order at 5:22 pm and welcomed all in attendance.</p> <p>2. Board Members Present: Kevin Delray, Peggy Ayers(virtual), Sarah Bennett, Sharon Zabrowsk(virtual)i, Lorraine Marotz</p> <p>Board Members Absent: Scott Gruenke, Leslie Laster</p> <p>Non-Voting and Staff Members present: Shawn Dzwonkowski, Katie Beine, Jeanine Claypool</p> <p>Guests: Don Kollrath, Scott Versey, Katie Jansen, Katie Checkolinski</p> <p>3. Sarah Bennett made a motion to approve the minutes from the previous meeting- Lorraine, 2nd. All in favor, none-opposed.</p> <p>4. Public comment- NA</p> |
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Section II: Oversight

<p>Administration Report - Shawn Dzwonkowski</p>	<p>Staffing: Special Ed. Teacher has been hired. Kelly Muck will be a full-time special education teacher. He comes with many years of experience from MPS. A full-time sub was hired for Stephanie Schultz who is on maternity leave from 10/19/21-1/3/22</p> <p>Bussing--Due to lack of bus drivers Prigges eliminated one AM and PM bus. Bus routes are long both in the morning and afternoon. Discussion ensued about carpooling with families.</p> <p>Boys and Girls Club</p> <ul style="list-style-type: none"> o Due to lack of staff they will not be able to offer services to LCA families at all this year. <p>Covid Numbers: 8 students have currently tested positive. If we have 22 students testing positive in the school, the school would enact a 7 day mask mandate for all students and staff in the school.</p>
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Enrollment Update - Katie Beine/Jeanine Claypool	Enrollment is steady at 422 students. Letters of Intent for current families will be sent out next month.
Section III: Committees	
Finance Committee - Scott Gruenke	No report. 2020-21 Audit was reviewed by Shawn and Amanda Medina.
Charter Oversight/Governance - Lorraine Marotz (Kevin Delray Sub.)	Seeking approval of Board Manual at Oct. meeting for immediate implementation
Fund Development - Sarah Bennett	Feedback on Committee description and goals due prior to Oct. meeting.
Academic Performance - Leslie Laster (Katie Beine Sub.)	No teacher representatives were present this month; however, Shawn and Katie will set that up for November. Academic Performance Committee description with board liaison role included.
<p>Old Business:</p> <p>Old Business:</p> <p>New Business:</p> <p>Adjournment:</p>	<ol style="list-style-type: none"> 1. Photo Eyes on lamps: <i>The project is completed and lights are working from dusk to dawn.</i> 2. Electric sign (Information/Action)--<i>The sign is getting electricity and a new system will be put in before winter.</i> 3. Roof project (Information)--<i>Our goal for the completion of the roof is August 2022.</i> 4. New Staff/Current vacancies (Information) <i>A Special Education teacher has been hired.</i> 5. Board Manual (Discussion) <i>Bios: Peggy, Jeanine (complete); Board Committee Write-ups (Finance, Charter, Executive, Academic) Completed by December 202</i> 6. Board Members email address (Complete) <p style="margin-left: 2em;"><i>Shawn provided each board member an email address from LCA. Board members can forward this email to their personal address.</i></p> 7. Lake Country Academy Directory. Shawn talked to the district and found out that "yes" an electronic school directory can be made available to families in the 2021-22 school year. <ol style="list-style-type: none"> a. Kevin Delray made a motion to have an electronic form sent home to parents asking what information they want to share in a school directory. The school directory will be released in 3rd quarter. Motion carries. 8. Shake Out: <ol style="list-style-type: none"> a. March 5, 2021 to be held on Blue Harbor 1. Board Member Recruitment (Action) 2. Library Stipend (Discussion) <i>Although there is no dollar amount needed. Lorraine asked about shelving and high-interest middle school books.</i> <ol style="list-style-type: none"> a. Kevin Delray motioned that \$1000 marked as a stipend for the library. Motion passed.

	<ul style="list-style-type: none">● Motion to adjourn called by Sharon and 2nd by Sarah at 6:30 pm
Next meeting:	The next meeting of the LCA Board of Directors meeting will be held on November 22 , 2021.