



Lake Country Academy

Board of Directors Meeting

Minutes

09/27/21

5:15 pm in the Cafeteria

Lake Country Academy

4101 Technology Parkway

Sheboygan, WI 53083

Facilitator:

Kevin Delray

Recording Secretary:

Katie Beine

Section I: Welcome

1. Call to Order - Kevin Delray

2. Roll Call - Katie Beine

2. Minutes Approval

3. Public Comment

1. Kevin Delray called the meeting to order at 5:22 pm and welcomed all in attendance.
2. **Board Members Present:** Scott Gruenke, Kevin Delray, Peggy Ayers, Sarah Bennett, Sharon Zabrowski

Board Members Absent: Lorraine Marotz, Leslie Laster

Non-Voting and Staff Members present: Shawn Dzwonkowski, Katie Beine, Jeanine Claypool

Guests: Don Kollrath, Scott Versey

3. Sharon Zabrowski made a motion to approve the minutes from the previous meeting- Scott 2nd all in favor, none-opposed.
4. Public comment- NA.

Section II: Oversight

Administration Report - Shawn Dzwonkowski

Staffing: Special Ed. Aide has been hired. Cindy Musial will be a full-time special education aide.

Administration is working actively to recruit for the Special Education position by calling College of Educations on a variety of college campuses.

Bussing--Due to lack of bus drivers Prigges eliminated one AM and PM bus. Bus routes are long both in the morning and afternoon. Discussion ensued about carpooling with families.

Boys and Girls Club

- o Due to lack of staff they will not be able to offer services to LCA families until November 1st

Covid Testing Cottage--Installed by SASD and employed by

	<p>SASD. Shawn and Katie shared Forward and STAR data from the Spring 2021. See Admin Report</p>
Enrollment Update - Katie Beine/Jeanine Claypool	<p>We currently have 424 students enrolled at LCA. 3rd Count Friday 422</p>
Section III: Committees	
Finance Committee - Scott Gruenke	<p>Scott reviewed current budget. \$19,228/month is getting put into a savings account at BankFirst for the roof. Effective our 9/1 payment the savings will begin to be seen. There is a question on the building/maintenance line item--\$20,000+ spending. Shawn will look into with Amanda Medina. There is a question on the District Admin Fee. Audit review is on 9/28/21.</p>
Charter Oversight/Governance - Lorraine Marotz (Kevin Delray Sub.)	<p>Feedback on Board Manual to Lorraine due prior to Oct. meeting. Jeanine and Peggy owe Bios for Board Manual Seeking approval of Board Manual at Oct. meeting for immediate implementation Setup LCA email address by Oct. meeting.</p>
Fund Development - Sarah Bennett	<p>Feedback on Committee description and goals due prior to Oct. meeting. Seeking approval of Committee description at Oct. meeting for immediate implementation</p>
Academic Performance - Leslie Laster (Katie Beine Sub.)	<p>Shawn/Katie will setup Teacher Groups to share curriculum updates, performance, etc. with the board monthly. This will begin in Oct.</p>
Teacher Representatives	<p>See Academic Performance</p>
Old Business:	<ol style="list-style-type: none"> 1. Bank First - Complete? (Information)--<i>All papers are signed for the bond. This item has been taken care of between LCA and BankFirst</i> 2. Electric sign (Information/Action)--<i>The sign is getting electricity and a new system will be put in before winter.</i> 3. Roof project (Information)--<i>Chris Warner is looking for quotes for a new roof. Our goal for the completion of the roof is August 2022.</i> 4. New Staff/Current vacancies (Information) <i>Continuing to look for a Special Education teacher.</i> 5. Board Manual (Discussion) <i>Bios: Peggy, Jeanine</i> 6. Board Members email address (Action) <p style="text-align: right;"><i>Shawn provided each board member an email address from</i></p>

New Business:	<p><i>LCA. Board members can forward this email to their personal address.</i></p> <ol style="list-style-type: none">7. Teacher Representatives (Information) See above1. Shake-Out (Information) <i>Jeanine and the Shake Out committee continues to pursue a date and location for Shake Out.</i>2. Board Member Recruitment (Action)3. Library Stipend (Discussion) <i>Sharon discussed planning for the future with the library. Tabled to next meeting.</i>4. Mask emails (Information)5. INTRODUCTION OF NEW TOPICS--None
Adjournment:	<ul style="list-style-type: none">● Motion to adjourn by Lorraine1st called by Sharon and 2nd by Scott at 6:45 pm
Next meeting:	The next meeting of the LCA Board of Directors meeting will be held on October 25 , 2021.