



LCA Board of Directors Meeting

Minutes

01/27/20

5:15pm Cafeteria

Lake Country Academy

4101 Technology Parkway

Sheboygan, WI 53083

Facilitator: President, Kevin Delray

Recording Secretary: Leslie Laster

Attendees

BOD Members: Lorraine Marotz, Leslie Laster, Megan Kautzer, Sharon Zabrowski, Scott Gruenke, Kevin Delray, Peggy Ayers.

Non-Voting and Staff Members Present: Camile Olig, Don Kollath, Shawn Dzwonkowski, Katie Beine, Melissa Neese.

Guest: Sr. Pastor from Crossroads church-

Agenda Topics

1. Welcome and Call to Order- President Kevin Delray called the meeting to order at 5:19 pm.

2. Minutes Approval- Approved by Scott and 2nd by Sharon all in favor, none opposed.

3. Public Comment-Presentations- Crossroads thanking us for the partnership and providing dinner.

Discussion/Comments: NA

Action Items: NA

Section I Student Outcomes:

- Student Performance Report: Shawn shared- scheduling assessment, Forward test in April with a month shorter window to complete due to spring break and Easter.
- Progress monitoring continues with STARS and WIN- happy with progress in math and reading, putting students out is proving to produce gains.
- Pals testing is completed
- K-2nd grade will complete IOWA testing in March

Discussion/Comments: NA

Action Items: NA

Enrollment Update:

- Katie and Jeanine shared- loss of M.S. and 5th grader on Friday- 5 total students since the Christmas break, however all out of our control, each with different family situations and no room to intervene as there is little warning prior to them leaving and the school is usually notified the day of their last day.
- Continuing with open houses 2X per week and Jeanine is seeing about 1-2 families
- Saturday January 11th there were 9 families that visited the 4k-kg open house, weather wasn't great and we will look to move the date a week later next year. • Thanks to the board members who were able to attend the open house on Jan. 11th.

Discussion/Comments: NA

Action Items: NA

Teacher Update:

- Teachers preparing for conferences
- Asking again for ELL support in the middle school, but understand there is a hiring process and it's a poor time for applicants as many are already working in contracts.

- The off-site school visits reassured many that LCA is doing it “right” and teachers enjoyed the experience and ability to collaborate with other teachers at different schools. Shawn and Katie also visited other schools.

Section II Student Outcomes: School Executive Report

- Shaw shared the teachers filled out a document on the school visits to review and evaluate the experience- 30 responses.
- Pk-K open house went well
- Shaw attended the School Fair at JMKAC- 2-3 year olds and Shawn spoke with 11 families, 1 application came through out of approximately 15-20 families that attended.
- ELL interviews update- only 2 interviews/applicants so far, we are looking for experience and there is an interview on Thursday and this person has 10 years’ experience, but it would be a 20/21 contract due to the individual being locked into a current contract.
- Beilke from the district came through to check the breakfast program, we had 1 discrepancy because we need to serve milk with breakfast. Therefore the district will not receive reimbursement for 30 meals.
- We only serve 3 student breakfast on average, we are not required to do so, but LCA was highly encouraged to offer it. LCA was compared to Lincoln Erdmann who serves an average of 37 breakfast meals per day.
- Charter school expo on April 23rd at Blue Harbor- Kathy Hoppe from the district will be there to assist and share information on charter schools in the SASD.
- The event is from 5-7pm, we will advertise via social media for sure, maybe another billboard- Nicole Sondalle from the district will assist with marketing.

Discussion/Comments: NA

Action Items: NA

Financial Report/Statements:

- Scott handed out the PNL
- Met last week Thursday with Peggy, Shawn, and Katie.
- Still looking to re-classify fixed assets/bigger expenses pulling them off the P&L for a clearer picture and more balance look at where we are at
- December- made some little changes financially
- Kevin asked about the transportation overage- based on what was budgeted for, but only an estimate for the three busses.
- Insurance will balance out as we know the cost.

Discussion/Comments: NA

Action Items: NA

Committees:

Human Resources:

- Lorraine and Kevin met to discuss cleaning up how many committees we actually need
- Creating a board member procedure manual
- Condensing HR, Charter oversight, Board Development into 1 with subcommittees
- Need to consider chairs for each of those and have discussions with people already chairing them
- Kevin asked for the motion to discuss changing the committee structure- Peggy 1st, Scott 2nd all in favor, non-opposed.
- Vote to change the structure- Peggy 1st, Scott 2nd all in favor, non-opposed.
- Create general descriptions for each committee

Finance: NA

Academic Performance: NA

Fund Development: No chair at this time

- Jeanine updated on March 7th Shake Out Fundraiser
- Country Western Theme
- \$350 per table for 8ppl otherwise it's \$35 per person
- Sponsorships are still coming in.

**New Member Introduction/voting,
Farewell to outgoing members: NA**

Adjournment of meeting: Kevin Delray made a motion to conclude this meeting at 6:10pm, Sharon 1st, Megan 2nd, all in favor, non-opposed.

Next Meeting: Monday, March 16th, 2020 at 5:15pm