**Meeting Title**: LCA Charter School Board of Directors Meeting

**Date:** February 27, 2023

**Attendees:** Kevin Delray, Peggy Ayers, Derrick Rupp, Jason Kaufmann, Katie Beine, Bryan Bestul, Don Kollath, Katie Jansen, Katie Checolinski, Scott Versey, Scott Gruenke, Lorraine Marotz, Sharon Zabrowski

**Excused Absences:** Lorraine Marotz, Jason, Peggy Ayers, Don Kollath

**Unexcused Absences:** Jason Kaufmann

**Section 1: Welcome**

1. Call to Order - at 5:19 by Delray
2. Roll Call – See above.
3. Approve Minutes from 1/23/23 Board of Directors Meeting (Action)
	1. Approve by Versey. Seconded by Gruenke
4. Public Comment - Guests at the meeting if any (2 min per person). None present.

**Section 2: Oversight**

1. Administrator Report – Katie Beine (Information).
	1. March 10- Books and Buddies (Spring event). School day event. Read a book with child and welcoming parents to school.
	2. Visit JMKAC- 5th and 8th Graders worked on art projects for the JMKAC Youth Month.
	3. Charter school collaboration for middle school activities. Upcoming game night on March 10 at George Warriner (Gameboard running) and tentative dance.
	4. Forward Testing- 3rd- 8th grade coming up.
	5. PreK and Kindergarten Concerts- March 15th
	6. Will host school on April 10th due to snow day on 2/23.
	7. Shakeout- 300 attending as of tonight.
2. Enrollment Update - Katie Beine (Information). Enrollment ended. Lottery for grade- 6th grade. Middle School close to full (largest middles school year on record). Next focus is PreK. All families in district will get mailer by end of Q3.
3. Staffing: Letters of intent started going out beginning of March. Will finalize in May.
4. Lunchroom staff- on hold due to SASD losing their Coordinator of Nutrition Services. Katie continuing to work to get lunch provide onsite at LCA.
5. STAR testing update: Reviewed in detail.

**Section 3: Committees**

1. Finance Committee - Scott G. (Information)
	1. Continue to revamp reporting. Will review cash flow statement to provide to board next month
	2. Question on accounts (only 1- no secondary one for the foundation).
	3. Bring to the board a condensed version of the financials (working on).
	4. Reviewed P&L for the first 6 months.
2. Charter Oversight/Governance- Lorraine M. (Information)
	1. No update this month.
3. Development Committee - Katie J. (Information)
	1. Key themes to focus on:
		1. Help with social and getting out calendar for content to push out
		2. Work on updating school profile online (Google optimization)
		3. Booster Club opportunity for next year- push to have parents run only. Alleviate extra work on coaches and teachers.
	2. Looking at merchandising, mailers, etc.
	3. Marketing guidelines to be decided on and formalize.
4. Student Performance - Jason K. (Information)
	1. No update this month.

**Section 4: Old Business**

* Calendar: Published for next year.
* Surveys: Parents/Staff (Information/Action)- Sending out next week.
* Charter Renewal: Renewed for another five years

**Section 5: New Business**

* Fundraising Discussion- discussed setting goals for future Shake out events and overall year long capital campaign fund.
* Next meeting moved to April 3rd. Motion made by Checolinski, Seconded by Jensen

**Section 6: Adjourn** (Action) at 6:32 PM CT. Motion made by Versey, Seconded by Zabrowski

Next LCA Charter School Board of Directors Meeting: Monday, April 3, 2023. Adj