**Meeting Title**: LCA Charter School Board of Directors Meeting

**Date:** January 23, 2023

**Attendees:** Kevin Delray, Peggy Ayers, Derrick Rupp, Jason Kaufmann, Katie Beine, Bryan Bestul, Don Kollath, Katie Jansen, Katie Checolinski, Scott Versey, Scott Gruenke, Lorraine Marotz, Katie Jeansen

**Excused Absences:** None

**Unexcused Absences:** None

**Section 1: Welcome**

1. Call to Order - at 5:17 by Delray
2. Roll Call – See above.
3. Approve Minutes from 11/28/23 Board of Directors Meeting (Action)
   1. Approve by Marotz. Seconded by Versey
4. Public Comment - Guests at the meeting if any (2 min per person). None present.

**Section 2: Oversight**

1. Administrator Report – Katie Beine (Information).
   1. 2023-2024 School Calendar (171.5 student days)
   2. Looking at doing Pre-K outreach days (doing more AM/PM group activities)
   3. Discussed Parent-Teacher Conferences for next year.
   4. Bus behavior policy- Katie and Bryan working on new policy. There are a high number of write ups this year (likely due to high capacity). Katie and Bryan have been riding the bus to monitor and identify the situations.
2. Enrollment Update - Katie Beine (Information). 37 applications for next year (21 for 4K and 11 for Kindergarten). Full retention expected for Pre-K to Kindergarten.
3. Staffing: Mrs. Meyer not returning from maternity. Will be backfilled by Ms. Madalyn Brown and expected start date Will come in to finish school year. Plan 1 week of transition (for middle school). Came from California but originally from Plymouth. Will need DI training. 6th grade teacher.
4. STAR testing too place last week.
5. Staff trained by BEST behavior training procedures. Universal screener (Pre-K through 3rd)
6. Presenting charter tomorrow to SASD board.
7. General Updates:
   1. Still reviewing program to bring food prep to LCA. Katie met with cook at SLA to get more info (along with Julia). Looking good to move this in house. Upgrades and renovation (building related) will fall under LCA. Equipment failures/replacements will be covered under SASD.
   2. Leave land contract with Town of Sheboygan (in front of school). Cost is $1.
8. Shake-out update
   1. Committee of 20 helping out
   2. 50’s theme (Greece too).
   3. March 4th
   4. Will do 20 raffle tickets to sell to help offset. ($20/each)
   5. $45/ticket ($5 increase)
   6. Target to raise- $40,000 (gym equipment, extracurricular activity equipment)

**Section 3: Committees**

1. Finance Committee - Scott G. (Information)
   1. New committee members: Met Elana Staabs and Stephanie O’Breckta.
   2. Question on entities (only 1- no secondary one for the foundation).
   3. Bring to the board a condensed version of the financials (working on).
   4. Reviewed P&L for the first 6 months.
2. Charter Oversight/Governance- Lorraine M. (Information)
   1. Wait to vote on finance committee charter and complete board manual
3. Development Committee - Katie J. (Information)
   1. Have not met since November.
   2. Have goals outlined but need to cover off with staff (make sure there isn’t duplicate of efforts).
   3. Also has had 2 new committee members reach out to join. Need writing expertise.
4. Student Performance - Jason K. (Information)
   1. Reviewed Foreword testing (state report card)
      1. Large concerns using data going forward. Weird jump from 2019 to 2021.
      2. Recommend to the board that we only use STAR data to track.
   2. Plan to Use STAR testing instead.
   3. 3 new committee members: Natalie Nolan, Tiffany Felde, Stephanie Schultz
   4. Looking to expand some type of tracking for invention and show successes.

**Section 4: Old Business**

* Review and approve each committee charter.
  + Finance committee- Checolinski motioned to approve. Marotz seconded.
* Charter Renewal (Information)- Presentation set for tomorrow evening.
* Surveys: Parents/Staff (Information/Action)- Review survey. Plan to submit Parent survey only. Checolinski to manage and report out results at later board meeting. Plan to send in February (during enrollment period.
  + Parent survey: Motion made by Gruenke, and seconded by Rupp.
* Calendar: approved by board for the 2023-2024. Motion made by Marotz and seconded by Rupp.

**Section 5: New Business**

* None

**Section 6: Adjourn** (Action) at 6:59 PM CT. Motion made by Versey, Seconded by Gruenke.

Next LCA Charter School Board of Directors Meeting: Monday, February 27, 2022. Adj