



Board of Directors Meeting

Minutes

08/26/2019

5:15 pm in the Cafeteria
 Lake Country Academy
 4101 Technology Parkway
 Sheboygan, WI 53083

Facilitator:

President – Kevin Delray
 VP-open for vote/nominations

Recording Secretary:

Leslie G. Laster

Attendees:

Board Members present: Barry Nelson, Kevin Delray, Leslie Laster, Scott Gruenke, Danni Norlander, Lorraine Morotz, Megan Kautzer, Sharon Zabrowski, Paul Carlsen, Peggy Ayers (returning board member and fonder)

Non-Voting and Staff Members present: Shawn Dzwonkowski, Katie Beine, Don Kollath, Amy Wirth

Guests:

AGENDA TOPICS

- 1. Welcome and Call to Order
- 2. Minutes Approval
- 3. Public Comment-Presentations

- 1. President Kevin Delray called the meeting to order at 5:15 pm and welcomed all in attendance.
- 2. Kevin made a motion to approve the minutes- Paul 2nd, all in favor non-opposed.
- 3. Public comment- NA.

Discussion / Conclusion:

Peggy Ayers returning to the BOD as a founder and previous member since her husband no longer works at the school

Action Items:

Peggy will fulfill Gregg B. term as he has resigned and moved his kids to another school.

Section I: Student Outcomes:

Student Performance Report:

Discussion/Conclusion:

Shawn shared:

- First day was today. All went well.

Enrollment Update:

- 435 students for 2019-2020 school year
- PK, 2nd and 4th grade are full
- 92% capacity overall
- Lowest number is 8th grade at 37, all other age groups in the 40's
- Currently we still have waiting lists, and are waiting to hear back from families, postings on social media and regular analytics coming from our FB page.

Discussion/Conclusion:	
Teacher Updates:	<ul style="list-style-type: none"> Amy Wirth will represent the teachers and was present.
Section II: Oversight:	
School Executive Report:	<p>Shawn shared:</p> <ul style="list-style-type: none"> Executive report sent out via email Shawn is the direct supervisor for 4-8th grade and Katie pk-3rd Chiller update- Sept. 9th deadline due to a backorder on materials +9 for the year on enrollment, 37 shifted out, 46 shifted in and 16 came from seton Sept. 20th is the third Friday for enrollment counts 5th-8th grade is where a majority of the students came from Seton Scott recommended something be put together to present to the board regarding liquidity and functional allocations policy after a meeting with CLA based on new IRS policies and procedures.
Discussion/Conclusion:	
Action Items:	
Financial Report/Financial Statements:	
Discussion/Conclusion:	<ul style="list-style-type: none"> Scott handed out the financial report Budget is based on a conservative approach-still waiting for third Friday count and DPI distributed funds per pupil and how much the per pupil will be. We did come in under budget by almost 400K
Action Items:	
Committees:	
Discussion / Conclusion:	<p>Human Resources:</p> <ul style="list-style-type: none"> Katie is looking for someone to help chair this committee. Two times per year to review healthcare plans, learn more about them and assist with decision making. <p>Finance Committee:</p> <ul style="list-style-type: none"> NA <p>Charter Oversight:</p> <ul style="list-style-type: none"> Need someone to chair this <p>Academic performance:</p> <ul style="list-style-type: none"> Kevin was the chair, he is looking for someone else to chair this.- <p>Board Development:</p> <ul style="list-style-type: none"> Open position to Chair <p>Fund Development:</p> <ul style="list-style-type: none"> Discussion around keeping this or committee or adding something else.
New Member Introduction/Voting Farwell to outgoing members.	<ul style="list-style-type: none"> Peggy Ayers will fulfill Greggs term Paul Carlsen nominated himself and was voted unanimously to fulfill the Vice President role.

	<ul style="list-style-type: none"> •
Adjournment of meeting:	<p>Greg called for a motion to adjourn Ray 1st and Adam 2nd the motion- all in favor</p> <p>• Motion to adjourn by Scott and 2nd by Sharon at 6:27pm</p>
Next meeting:	<p>The next meeting of the LCA Board of Directors meeting will be held on October 28, 2019.</p>