

Sheboygan Leadership Academy  
Chartered School Governing Board Meeting Agenda  
May 20, 2024  
6:00pm – 7:00pm

**1. Call to Order:** 6:04 pm

**2. Roll Call:** Chris Schnelle, Andrew Morgan, Laura Studee, Cris Formolo, Karen Grupe, Sandra Bayona, Joe Sheehan

Absent: Stefanie Rossiter, Claudia Krepsky

**3. Approval of Agenda (action):** Chris motioned, Cris seconded. All ayes.

- a. Open Session
- b. Public Comment – Guests at the meeting if any: Michelle Miller

**5. Approval of April Minutes (action):** Chris motioned to approve, Sandra seconded. All ayes.

**6. Virtue Pick:**

- a. *Thankfulness* (after Fundraiser) read by Andrew Morgan

**7. Principal's Report** - School update – Laura Studee (information/possible action)

- a. Spring Concert on 5/8: 135 guests in the morning, 220 guests at evening concert
- b. Our fundraiser, *Bash At the Brewery*, was at 3 Sheeps. Over \$11,000 was raised that evening for the upgrade of cafeteria bathroom partitions.
- c. SASD funding for each student going up by \$325. SLA teacher raises implemented per salary 2024-25 scale. Enrollment we are budgeting at 216 for 2024-35
- d. Traffic study for new Urban Middle School results stated in Sheboygan Press.
- e. School operations: tours continue. After calls, mailers, and billboards, we are at 215 students for next year.
- f. Star Testing completed.
- g. Marketing: new billboards have been created and will go up in June
- h. Changes for 2024-25: no early release on Wednesdays. This allows for added Spanish class for Middle School. Elementary level: we will be eliminating the morning recess. This allows us to spend more time on Social Studies + Science class. Also will eliminate some behavioral referrals that have been happening. Specials will be happening in the morning. We will be going to (3) lunch times instead of (2), breakdown being grades K-2, grades 3-5, and grades 6-8.
- i. Professional development time bringing us compliant with Act 20, K-3 mandated.
- j. Discussion of including an Aftercare fee for 2024-25. SASD will be charging \$7/day and \$21/week.
- k. Community outreach: Michelle Miller ran unopposed and will be our new Parent/Past Parent board member. We will announce this at the annual meeting.

- I. Scholarship applications were sent out to SLA alumni. We received 4 applications from SLA alumni. One applicant has been chosen for a one-time \$500 scholarship.

## **SECTION II: Board Oversight**

- a. Charter Contract Compliance Schedule – Andrew Morgan - On track

### **8. Committee Reports:**

- a. **EXECUTIVE** – Nothing new to report.
- b. **FINANCIAL** – presented by Laura
  - i. Met on March 14th.
  - ii. Floor scrubber will be purchased
  - iii. Bus expenses: we will be receiving a refund, as estimate was based on 2 buses instead of the actual 1.
  - iv. ACTION: Sandra moved to approve the financials for both March and April, Chris seconded. All ayes.

#### **Report on 2024-25 Strategic Accomplishments**

- v. Amended ICS to increase interest gained.
- vi. Migrated to Quickbooks Online
- vii. Joined the facility committee in decreasing building costs
- viii. Continued work with CESA 7 to ensure smooth overall operations of school, including personnel support, reimbursements, and payroll management

#### **2024-2025 Financial Goals**

- ix. Utilize Quickbooks Online to improve all practices
  1. Importing the Budget
  2. Forecasting Cash
  3. Comparing Fiscal Year Expenses
- x. Increase Finance Committee Membership
- xi. Reduce Vendor Costs (Cleaning, TechSoup)
- xii. Determine Aftercare Plan
- xiii. Determine use for Governor Evers Funds (2026)

#### **Five-Year Financial Goals**

- xiv. Replenish Capital Building Fund
- xv. Refinance Facade Loan
- xvi. Promote community presence of school to increase enrollment

- c. **FACILITIES** – presented by Chris Schnelle

#### **Report on 2023-2024 Accomplishments**

- i. New HVAC unit for 5K that includes air exchange
- ii. Resealed Parking Lot/Playground
- iii. Removed asbestos and installed new flooring in Student Services' area
- iv. Connected elevator to new fire panel
- v. Lawn maintenance is now in-house

- vi. Kitchen dishwasher water heater installed and working
- vii. Changed art area to LED tubes
- viii. Continued to onboard and support new Head Custodian

#### **Short-Term 1-Year Facility Goals**

- ix. Install air exchange in 4K & 5th grade
- x. Continue to review and adjust vendor relationships
  - 1. Bring floor care in-house
  - 2. Move to a new cleaning service
  - 3. Snow removal
  - 4. HVAC services
- xi. Tuckpoint and paint south and west warehouse walls
- xii. Replace bathroom partitions in Cafeteria Bathrooms
- xiii. Continue general building maintenance

#### **Future: Long-Term 5-Year Facility Goals**

- xiv. Monitor building costs to replenish Capital Building Fund
- xv. Re-evaluate and reassess Art & Music classroom expansion
- xvi. Joining the Finance Committee and our full Governance Board in pursuing other building fund avenues
- xvii. South Warehouse planning

#### **d. PERSONNEL – Claudia Krepsky, Laura Studee + Joe Sheehan**

##### **Report on 2024-25 Strategic Goals by Laura + Joe**

##### **2023-2024 School Year Accomplishments**

- i. Reviewed current contract with CESA 7
  - 1. Met with CESA 7 leadership regarding increasing fee
  - 2. Contacted CESA 6 regarding alternate partnership and fees, and received assurance that a partnership would be welcomed
  - 3. Received assurance from CESA 7 that fee schedule would stay as presented in the current MOU
- ii. Implemented new salary scale for the '23-'24 and '24-'25 school years

##### **Future Personnel Committee Goals**

- iii. Retention of Staff: Continue to monitor SASD changes, review and consider for impact to SLA, and fight for parity
- iv. Succession Planning: Support the growing needs of our school by exploring the addition of a Dean of Students
- v. Position Openings/Replacement of Open Roles: Review roles for how they might fit for a creative fill (attraction/retention)

#### **e. LEGISLATIVE – no business**

#### **f. RECRUITMENT – no business**

- i. Michelle Miller ran unopposed and will be our new Parent/Past Parent board member.

### **SECTION III: Board Development/Assessment**

- Strategic Plan
- 2023-24 Strategic Plan Action Item Review - reviewed last year's goals
- 2024-25 Strategic Plan Compilation - listed above

#### **9. Unfinished Business**

- Amend Para. 4.6.4 of the By-laws to read as the following:  
Quorum. A minimum of five members of the Governing Board is required to constitute a quorum for the transaction of any business. Actions of the Board may be taken by a majority of the members present.  
ACTION: Motion made by Chris to approve the change of the Quorum, seconded by Karen. All ayes.

10. New Business - no new business

11. Adjourn (Action): Motion to adjourn at 7:26pm by Chris. Seconded by Sandra. All ayes.

Next SLA Governance Board Meeting will be June 24, 2024 from 6–6:30pm..

*The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.*