



Lake Country Academy

Board of Directors Meeting

Minutes

11/25/2019

5:15 pm in the Cafeteria
Lake Country Academy
4101 Technology Parkway
Sheboygan, WI 53083

Facilitator:

President – Kevin Delray
VP-Paul Carlsen

Recording Secretary:

Leslie G. Laster

Attendees:

Board Members present: Kevin Delray, Leslie Laster, Scott Gruenke, Lorraine Marotz,, Paul Carlsen, Peggy Ayers, Sharon Zabrowski, Barry Nelson

Non-Voting and Staff Members present: Shawn Dzwonkowski, Don Kollath, Katie Beine, Ruth VanDerPuy, Jen O’Dell, Erin Schoenauer

Guests:NA

AGENDA TOPICS

1. Welcome and Call to Order
2. Minutes Approval
3. Public Comment-Presentations

1. President Kevin Delray called the meeting to order at 5:15 pm and welcomed all in attendance.
2. Kevin made a motion to approve the minutes- Paul 1st, Lorraine 2nd all in favor non-opposed.
3. Public comment- NA.

Discussion / Conclusion:

Action Items:

Section I: Student Outcomes:

Student Performance Report:

Discussion/Conclusion:

Shawn shared:

- NA

Enrollment Update:

- Dec. 1st is the last week to accept anyone knew to LCA
- 2 billboards to advertise for the open enrollment period
- Just 2, no deal this time
- One board on the North and one on the South
- Open houses Tues/Thurs with Jeanine 4K visit day is back on, successful last time.
- Date for 4K open house is Jan. 11th 2020 for PK and KG visitors, Board is invited to assist.

Discussion/Conclusion:	
<p>Teacher Updates:</p>	<ul style="list-style-type: none"> ● Celebrate the 8th grade VB team is undefeated ● M.S. Boys and Girls hoops teams have coaches and are in full swing ● Wednesdays half day is the quarterly PBIS Celebration- movies in classrooms ● concerns over payroll issues with direct deposit, letter sent out was helpful. ● Company that issues our checks stopped direct deposits causing some issues. ● Paychecks had to come in paper form. ● Goal is to have our bank ACH process in order by 12/13/19- notification will go out to all involved. ● More communication is helpful and needed on the topic. ● CLA will be asked to cover the overdraft fees. ● Concern mentioned over ELA issues w/spec. education/observation/testing etc. for students who struggle ● Referral process is outlined by Administration ● Language barrier makes it difficult to prove academic literacy/ability ● Students must remain below the 20th percentile for years and need a 16 week intervention (THIS can happen multiple times) ● We are hiring on WECAN for another ELA position ● 3-5 group PBIS is looking for more on the side of consequences, miss the pull-card system. ● Reminder that we will look at data analysis on SWISS and add Tier III. ● Also, there are PBIS sub-committees
Section II: Oversight:	
<p>School Executive Report:</p>	<p>Shawn shared:</p> <ul style="list-style-type: none"> ● Final Audit came in. ● SASD will continue to pay for audit if we stay with CLA ● Shawn's follow up on translation of forms-SASD translates legal documents, but not necessarily daily communications ● Rhonda Anderson filling in for Mrs. Meyers who had a baby ● State Report Card- Shawn emailed the Admin report ● LCA is 3rd in student Achievement behind Lincoln Erdman and Cleveland, 9th in growth, last in closing the gap (SPED, ELA, socioeconomic status) ● We are 30.8% economically disadvantaged ● ELA struggles in areas of achievement per the test,(only test 3-8th and do not separate out our elementary from middle like Kohler) ● Increased WIN time, hiring a new ELA teacher ● We are more diverse than schools we are compared too (Kohler, Oostburg, Plymouth etc.) ● District is at 60% free and reduced lunch, LCA is 1:3 ratio ● Discussion of potential D & I training for staff
Discussion/Conclusion:	

Action Items:	<ul style="list-style-type: none"> •
Financial Report/Financial Statements:	
Discussion/Conclusion:	<ul style="list-style-type: none"> • Scott shared the committee met last week. July 1st budget came out • Making budget adjustments • Make the PNL easier to read • 7235 line number is regarding bussing and it will even out • 7725 over budget due to the chiller- reserves for this • discussion around a line item for a contingency capital fund • 1X a year go over account balances as a board- how do we plan/budget for capital expenses- roof, elevator, etc.
Action Items:	
Committees:	
Discussion / Conclusion:	<p>Human Resources:</p> <ul style="list-style-type: none"> • Lorraine met with Katie- job descriptions are done • Reviews are complete • Reporting on Cobra comes from broker • Exit checklist is all that's left. <p>Finance Committee:</p> <ul style="list-style-type: none"> • NA <p>Charter Oversight:</p> <ul style="list-style-type: none"> • NA <p>Academic performance:</p> <ul style="list-style-type: none"> • Kevin- Bringing together a group next month of current and new members <p>Board Development:</p> <ul style="list-style-type: none"> • Lorraine is working on committee descriptions to match bylaws • Focus on how we stagger terms as it initially worked out, but she plans to review for best practice. <p>Fund Development:</p> <ul style="list-style-type: none"> • No Chair, - leaving open
New Member Introduction/Voting Farwell to outgoing members.	
Adjournment of meeting:	
	<ul style="list-style-type: none"> • Motion to adjourn by Scott and 2nd by Barry at 6:29pm
Next meeting:	The next meeting of the LCA Board of Directors meeting will be held on January 27, 2020.