

**Horace Mann Middle School
Site-Based Management Team
Agenda
3.03.20
3:15-4:30 p.m.**

SBM Team Operating Principles

(Please see team document or handbook for full descriptions.)

1. Straight talk	2. Active listening	3. Outside conversation a.k.a. "The meeting after the meeting"	4. Alignment
5. Possibility	6. Accomplishment	7. Clear measurable outcomes	8. Value Team Members

Enforcement and violations of said operating principles will be addressed as follows:

1. List operating principles on agenda
2. Agreeing on what to share at the close of the meeting/create a "check-out" list
3. All team members are the "Keepers of the OP's at each meeting
4. Yellow/red flag may be thrown (thumbs up for agreement and thumbs down in disagreement)
5. Check out on the operating principles at the end of each meeting. We will list this as an agenda item so we can talk about how we did or did not observe application of the OP's throughout the meeting.
6. Separate meeting for issue of violation

Committee Members:

Committee Members 2019-2020:

(members present in italics)

Co Chairs:	<i>Kim Plautz & Tina Thone</i>
8th grade rep	<i>Brent Kasberger</i>
7th grade rep	<i>Tina Thone</i>
6th grade rep	<i>Cori Legemaat</i>
Community Member	Valerie murrenuv@uwgb.edu
Allied Arts rep	<i>Kim Plautz</i>
Special Ed rep	Allison Cernak
Specialist rep	

Support staff rep	1u
Principal & VP	<i>Nic Collins & Brian Hinn</i>
Student Council reps	
ELL or Dual Language	<i>Susan Santana</i>
Parents	<i>Troy Kunstman, Angie Martin,</i>

Minutes Recorder:

Timekeeper:

Agenda Item	Purpose	Who	Notes
Review Minutes from January	Inform		
Open Forum	-		
Student Council	Inform	Lucy & Clara & Noel	
Fundraising	Update	group	7th grade is currently holding an egg roll fundraiser Caans fundraiser for all school will be made available end of April (vouchers) Brian floated the idea of hosting a 3-on-3 basketball tourney for a fundraiser
PBIS	Inform	Brian	Behavior Data 6th grade-unsure of the buy-in, could not hear what I was talking about during assembly -have kick-off be more engaging -all school, much larger scale, very little contact with other grade levels -quarterly,
End of year field trips			Monday - June 8 6th - Bay Beach 7th - TBD 8th - Great America & ?
Spring Conferences	To keep all informed	Nic/Brian	Review Spring conferences We had an average of 18-20 scheduled students per teacher. Plan for Spring conferences next year? Times changing? Parent feedback: I , again, thought the sign up process went very smoothly. I don't think I

			<p>had a reminder this time to sign up? Last time I believe I had an email and maybe a text? I just was watching for it on the website and noticed. Less seasoned middle school parents might not have caught it.</p> <p>Some parents brought students; some didn't. Do we want to specify if students should or should not attend? 8th grade seems to do student-led, other grades are more flexible with attendance.</p> <p>Reminder for conferences earlier and sign up earlier.</p>
HMMS Google Calendar	To help all teachers stay organized /informed	Update from Brian H.	
Forward Testing	Determine Format	ALL / Nic	<p>-Same as last year (all school testing same time over 3-4 day period)</p> <p>-Dates: April 15-17 & April 20-21</p> <p>*Will avoid musical performances</p>
Future of SB			
6th grade			
7th grade			
8th grade			
Admin			

Decisions Made:	Agenda
•	<p>Next meetings:</p> <p>May 5th, 2020</p>
Updates to staff or feedback needed	
•	