



Student Teller

Are you high school junior or senior looking for a part-time job with flexible scheduling? SACU will work with your school schedule, whether it is afterschool, early release, or a work study program! We also offer the opportunity to work full-time hours during your upcoming summer break!

As a Teller with Sheboygan Area Credit Union, you will provide efficient, progressive, financial services and products to our owner-members in agreement with the credit union philosophy. The teller line is the first interaction for most of our members and member service is our top priority. We are looking for trustworthy individual with strong communication skills that can perform transactional duties

The following duties and responsibilities are not to be construed as exclusive. Other duties and responsibilities may be assigned and required:

- Conducting each transaction in a professional and prompt manner.
- Proactively greet members and acknowledge waiting members.
- Understanding member's objectives by asking appropriate questions and listening to the member's responses.
- Process transactions such as, but not limited to deposits, withdrawals, loan payments, cashing checks, night deposits, mail deposits, selling cashier's checks and money orders.
- Examine checks for endorsement and other key information such as date, amount, and identification of person receiving payment.
- Educate members about convenient digital service options.
- Basic math skills.
- Accurately balancing his/her cash drawer during and end of shift.
- Ability to adapt to a fast paced work environment.
- Accuracy and ability to navigate software programs.

If you are interested in joining our team, please submit an application today!

If you have questions about the Student Teller position, please contact Sarah Ruiz-Harrison at sharrison@shebareacu.com or Lois Pluff at lpluff@shebareacu.com.